

MINUTES OF THE 23rd MEETING OF THE SEEPZ SEZ AUTHORITY HELD ON 26th NOVEMBER, 2014 AT 3.30 PM UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER, SEEPZ SEZ AND CHAIRPERSON, SEEPZ SEZ AUTHORITY.

The following were present:

- 1) Shri P.S. Raman- Member
Joint Development Commissioner
- 2) Shri. Abhay Doshi, (MD)- Member Representating Trade
M/s. Fineline Circuit Ltd.
- 3) Shri. Prem kumar L. Kothari, (CMD)- Member Representating Trade
M/s. Fine Jewellery Manufacturing Ltd.

In Attendance:

- 1) Smt. M.J. Kulkarni
Astt. Development Commissioner

Minutes of the meeting held on 26th November, 2014 were confirmed.

Agenda No.1: Supplying and erecting perforated and ladder tray to SDF and G&J Building in SEEPZ-SEZ premises

The Authority noted that this work is required to be done at the earliest as the same is a requirement as per Disaster Management Plan. The Members representating the trade stated that the projects executed through MIDC normally take longer time and monitoring the quality of the work of the contractor also at time becomes an issue. They suggested that wherever the work is to be directly executed by the Authority, the services of the reputed organizations such as KPMG, PWC, Accenture etc can be explored to provide turnkey service and expertise. The Chairperson observed that the suggestion would be examined.

Decision: After detailed discussion, the estimate of MIDC for Rs. 3,92,85,200.00 was approved.

Agenda No. 2: Annual Maintenance for the high mast, street light and electrical installations in the SEEPZ-SEZ premises and colony premises.(For 2014-15)

The authority noted that as the proposal is for Annual Maintenance, the tender for the same can be directly floated by the Authority as this is maintenance related AMC. The Authority was informed that service of the present AMC contractor has not been satisfactory. It was noted that there are large no. of complains regarding maintenance and non attendance of the calls. It was also noted that in the residential complex, the residents that have complained MIDC contractor has not attended to electrical and other work. It was observed that tender for AMC work can be directly called for by the Authority instead of MIDC

Decision: The Authority directed that AMC tender may be invited by the Authority.

Agenda No. 3: Employees clinic facility

The Authority noted that it is welfare activity and the facility is used by employees of Zone units and that concessional tariff is provided by the clinic. Considering, the justification furnished in their representation dated 29.09.2014, the Authority observed that concessional lease rent may be granted for a temporary period.

Decision: The Authority approved grant of rent concession to the extent of 50% w.e.f. 1.12.2014 for a period of one year, to be reviewed thereafter.

Agenda No- 4: Requirement of outsourced services of 2 Data Entry Operator in Estate section

The Authority noted that at present, there are 5 Data entry operators in the Estate section. As there is voluminous work in the Authority related to Administration, security matters and estate related issues, there is additional requirement of services of 2 Data Entry Operators, i.e one DEO

for Legal Consultant and another for Disaster Management Advisor, on the same terms and conditions.

Decision: The Authority approved the proposal for outsourcing of additional 2 Data Entry Operators.

Agenda No. 5: Outsourcing of Legal Adviser

The Authority noted that the services of Legal Advisor have been outsourced for attending to various Court matters.

Decision: The Authority ratified the appointment of Dr. Kaushik as Legal Advisor for one year w.e.f @ Rs. 69,060/- per month. As regards eligibility while on official tour Dr. Kaushik will be eligible for economy class travel by Air India and Rs. 4,500/- per day for Hotel Accommodation and actual local conveyance for visit to Delhi.

Agenda No. 6: Penalties for unauthorized dumping of debris/kept in common area/invalid or expired gate pass/ smoking penalty

The Authority was informed that the storage of goods in common area by units has been an issue which still continuous inspite of repeated oral and written communication to the units. There were number of complains from the software units regarding difficulties face due to storage of goods by the hardware/ G&J units at the entrance to units and in the surrounding area. In order to curb, this it is necessary to impose penalty on repeated defaulters. Also entry into the Zone with invalid Gate pass/invalid Vehicle pass/Smoking in public, need to be prevented by appropriately enhancing the penalty. Similarly, some of the units have not been providing segregated wet & dry waste, as required. Though sufficient training has been imparted and repeated instructions have been issued to provide segregated wet/ dry waste for collection by the authorized agency many units have not been complying with the instruction. This impacts the feed level of the bio gas plant as adversely of wet waste may go down due to providing mix waste. The Members representative the trade stated that accumulation of

packaging material/scrap is due to undue time taken for approval from SEEPZ customs. At present, it takes even upto 2 weeks for the permission. If permission/process can be expedited, say the same day or next/ working day. The Chairperson observed that the time taken for grant of permission will be expedited.

Decision: After detailed discussion, the Authority approved imposing penalty for unauthorized dumping of debris/ unauthorized use of common area for storage/ non-segregation of wet and dry waste/ smoking in public/entry of person without gate pass or with expired gate pass/ entry of vehicle with expired gate pass as follows:-

- Rs. 1000/- Unauthorized dumping of debris and actual cost of removal of same.
- Rs. 1000/- per day for unauthorized use of common area.
- For non segregation of wet and dry waste
Rs. 1000/- for 1st offence
Rs. 1000/- to Rs.5000/- for each subsequent offence
- Rs. 500/- for smoking in public.
- Rs. 1000/- per person, for entry into the SEEPZ - SEZ without gate pass
- Rs. 200/- per person for entry with expired gate pass.
- Rs. 5000/- for entry into the Zone without vehicle pass
- Rs. 1250/- for entry with expired vehicle pass.

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Agenda Item No. 7: Opening of small cafeteria with snacks in lake premises

Members of the Authority emphasized the need for providing hygienic Snacks/Coffee/ Tea shop near beautifully maintain lake. It was pointed out that there is no decent place in SEEPZ to provide such facility. Hence, modern format coffee shop need to open immediately. It was agreed to open small kiosk/ Coffee, Tea shop after inviting application from interested parties.

Decision: The Authority approved the proposal for opening a kiosk for providing Coffee/Tea/Snacks/near the Lake.

Agenda Item No. 8: Qtrs allotted to Private Person

The Authority noted that, it was decided in the 22nd Authority meeting dated 5th August, 2014 to provide Qtrs to outsourced staff through contractor/service provider. The proposal is to fix the rent to be recover from contractor of such staff. It was also noted that fixing very high rent would ultimately have to be met by the Authority by way corresponding of increase the cost for such outsourcing. It was noted that the proposal is to charge the license fees for the temporary allotment as follows:-

Sr. No.	Type of Qtrs	License fees	Total Amount
1	A	Rs. 245/- (15 times of license fees)	Rs. 3675 + Water Charges + Electricity Charges
2	B	Rs. 310/- (25 times of license fees)	Rs.7750 + Water Charges + Electricity Charges

Decision: The Authority approved the proposal

Agenda Item No. 9 : Bio-Methanization plant - installation of pipeline and treatment of dry leaves.

The Authority was informed that the plant was conceived as commercial plant, anticipating generation of gas to extent of generating revenue more than the operating expenditure require for operating the plant. However, due to inadequate availability of wet waste, which has been much less than the MIDC estimated quantity of 5 MT per day. The generation of gas is considerably less which makes the plant commercially unavailable.

It was noted the on an average 1 ½ truck load of dry leaves accumulation is available per day and disposal of the same is also an issue. The discussion with Dr. S.P. Kale scientist, BARC who is providing technology support for the plant indicated that about 30% to 40% of the dry leaves can be, after treatment and used as feed for the plant to supplement

the required feed for the plant. Dr. Kale has suggested that this plant will have to be converted as a Waste Treatment Plant as the commercial viability has not been possible.

Decision: After the detailed discussion, the Authority approved the conversion of the existing Bio-methanization Plant into a waste treatment plant. After getting technical opinion from Dr. Kale in writing. It was also decided to fix price of gas generated from Bio-methanization Plant in accordance with following formula:

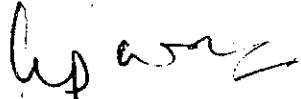
Price will be fixed by comparing Caloric Value of gas generated from plant with LPG and concession of 10% will be given on such price.

Agenda Item No. 10: Caretaking Allowance to the aforementioned Security Guards.

The Authority noted that the proposal is for grant of caretaking allowance to the Security Guards who have been assigned the work of Care Taker, to extent of 10% of pay + Grade pay, as per O.M. No.7(46)/E.III(A)/98 dated 30.06.1999. of DOPT.

Decision: After the detailed discussion, the Authority approved the proposal.

The meeting ended with vote of thanks to the Chair


Chairperson
SEEPZ-SEZ Authority