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: Member

: Member (Nominee
of Jt. DGFT

2. Smt. M.J. Kulkarni,
Manager (Estate)

The Minutes were confirmed.

The Authority noted the budget for 2012-13. However, it will be discussed in the next meeting.

It was noted that the proposal is for extending the tenure of Chartered Accountant for 2012-13 i.e. upto 31.03.2013. The Authority directed that it may be ascertained from the Local Office of CAG in writing as to whether there is any specific tenure limit prescribed for internal Auditors, which would be relevant for taking a decision in respect of the proposal.

Decision: Authority deferred the proposal.

It was noted that so far no clarification has been received from the Ministry in response to the reference made seeking clarification as to whether the DC as HOD can approve appointment of Consultant or the same would require Ministry's approval.

Decision: Pending receipt of clarification from the Ministry, the Authority approved continuation upto 30.09.2012.

It was noted that the services of Electrical Supervisor is required for further period as the existing staff of the Electrical Section in the Establishment of Dy. Engineer, MIDC at SEEPZ-SEZ is inadequate considering the vast area of the Zone Complex.

Decision: The Authority approved continuation of the existing arrangement upto 31.3.2013.

V. Enhancement in the expenditure for running the Creche facility.

It was noted that the Stree Mukti Sanghatana, which is running the Creche facility, has requested for enhancement of charges from Rs. 87,500/- to Rs.1,20,000/- per quarter considering the need for one more full time Caretaker as the number of children has reached 20.

The Authority noted that as per the practice that, the liability for providing Creche facility rests with the employer and therefore, it is necessary that the operating expenses are fully recovered from the employers.

Decision: The Authority approved the proposal for enhancement of quarterly operating expenses from Rs.87,000/- to Rs.1,20,000/- w.e.f. 01.04.2012. It was further directed to take appropriate steps for recovery of expenses. Units may be asked for payment of their contribution so that the expenditure incurred is fully reimbursed.

VI. The old Portuguese Church in SEEPZ-SEZ.

The Authority noted that as per the letter dated 8.10.2004 of the Ministry of Commerce & Industry in the matter, the entry to the church is to be permitted every Sunday. However, due to shortage of Security Personnel and considering that there is no separate compound wall around the church area and that the church is part of the existing SEEPZ area, the Zone Administration has been permitting annual Mass in the 2nd week of May every year. It was noted that St. John the Evangelist Church, Marol has vide their letter dated 20.5.2012 requested to hand over the church premises to them to have regular services in the church. It was also noted that the Christian community has been making this request through their representatives who called on the Development Commissioner from time to time. Also INTACH & ASI have not shown interest despite repeated letters.

Decision: After detailed discussion on the subject, the Authority decided as follows:-

1. A reference to be made to Ministry seeking approval for de-notification of the Church area. After de-notification, the SEEPZ SEZ Authority shall surrender the area back to MIDC for further necessary action.
2. After approval of the de-notification of church area by BOA, the MIDC to be asked to submit estimate for providing a gate near Indian Coffee House/M/s. Jewalex Ltd. for facilitating movement of vehicle / people of units located on the other side of the Church.

VII. Estimate for providing Modular Toilet blocks at various location in SEEPZ-SEZ premises.

The Authority noted that the proposal is for providing Mobile Toilet block at 5 locations at a total estimated cost of Rs.59.41 lakhs. It was noted that the proposal has been submitted as at present there is no toilet facility provided for the floating population viz. Drivers, Vendors and Visitors.

Decision: The Authority directed that initially one regular toilet block may be constructed in vicinity of CGI/Renaissance/Multi-storied building of the internal Main road from where the employees mainly board the Contract buses. The location can be identified by a Committee comprising JDC/DDC/ADC(MJK)/Dy. Engineer, MIDC and two representatives (one from SEEMA and one from SG&JMA). The MIDC can submit estimate for construction of the regular toilet block (for Male/Female), which may be submitted in the next meeting of the Authority. The proposal in its present form was deferred.

VIII. Estimate for operation and comprehensive maintenance of lifts of SDFs & G&J buildings.

It was noted that the work of AMC of 16 lifts and providing services of Liftmen, have been assigned to the MIDC based on their revised estimate, as per which the total cost works out to Rs.47.21 lakhs as against to Rs.70.41 lakhs estimated earlier.

Decision: The Authority ratified the decision.

IX. Proposal for payment of incentive in the form of fee to the Officers/Staff attending to Authority's work.

It was noted that the Cochin SEZ has granted incentive in the form of fee which is paid on the monthly basis to the staff and officers dealing with the work of Authority. It was also noted that the work of the Authority envisages certain additional work for which no compensation has been considered so far. It was also noted that the Cochin SEZ has granted incentive in the form of monthly fee to the Officers and staff dealing with the work of the Authority and the proposal is for grant of similar fee to the Officers and staff of SEEPZ SEZ Authority. This issue was considered in the 10th Meeting of the Authority and the decision was to examine the matter further with reference to the relevant Rules. The matter was again considered by the Authority in its 12th Meeting held on 30.8.2011 wherein the decision was not to consider the proposal.

It was brought to the notice of the Authority that apart from CSEZ, some of the other SEZs have also granted incentive in the form of monthly fee.

Decision: It was directed that details of the fee granted in other SEZs may be obtained and the same may be submitted for consideration of the Authority in its next meeting. The proposal was deferred.

X. Refinery

It was noted that the need for setting up of a common refinery facility is considered necessary as the existing refinery facility of most of the G&J Units are not complying with the appropriate safety standard and there were instances of fire break out from the refinery of some of the units due to one reason or the other. It was further noted that the proposal of M/s. Hoover & Strong envisages setting up of a refinery and a unit for manufacture and export of Gem & Jewellery items and/or trading activity. The representative of M/s. Hoover & Strong had visited SEEPZ-SEZ and had held preliminary discussion with the Gem & Jewellery Association office bearers/ some of the Jewellery units and there were also joint meetings held in the Office of Development Commissioner, SEEPZ wherein the units were not very keen to use the proposed common refining facility. The issue of setting up of refinery were discussed in the Authority meetings held on 22.7.2009, 8.9.2009, 4.12.2009, 5.5.2010, 21.7.2010, 28.10.2010 and 10.2.2012. However, no final view was taken in the matter.

Subsequent to the proposal of M/s. Hoover & Strong, M/s. Diamond India Ltd., M/s. Asopec and M/s. C. Mahendra informed that they are also interested in setting up refinery.

Decision: After detailed discussion on the subject, the Authority observed that as the land for setting up the refinery is to be leased for 30 years, the following action in the matter to be taken :-

1. Approval of BOA to be sought for setting up of refinery as an authorized operation for providing infrastructural facility to units.
2. In case proposal is approved by BOA, the technical and financial details of proposal for setting up a refinery needs to be worked out.
3. Thereafter, Expression of Interest to be called for after following due procedures.

XI. Additional sanction sought by the MIDC in respect of Special Repairs to SDF I & SDF II

The Executive Engineer, MIDC explained that the need for additional work arose due to the requirement of replacing the broken tiles staircases, additional painting work, granite flooring, ACP cladding at entrances required, etc. The Joint Development Commissioner observed that in the letter dated 19.4.2012 of the MIDC, it has been stated "during repairs and restoration work at staircase the ceramic tiles provided along the walls of staircase has been damaged due to continuous joint in the tiles. The same has been brought to the notice of Hon'ble Jt. Development Commissioner during the visit at SDF-II."

Decision: The Authority directed that a Committee comprising JDC/DDC/ADC (MJK), Executive Engineer, MIDC and two representatives from each of the SDFs under consideration to visit the buildings and submit a report which can be considered in the next meeting of the Authority. The proposal was deferred.

XII: Creation of single window facility at Ground floor of Service Centre Building at SEEPZ-SEZ premises.

It was noted that the proposal is for providing proper working place for various Government Agencies and Labour Section on the ground floor. It was observed that the repair of Auditorium may be further examined vis-a vis the need for office space for day-to-day working.

Decision: The Authority approved estimate of Rs.85,14,850/- for providing the following facilities:-

- (i) Reception Counter
- (ii) Counter for initial scrutiny of documents.
- (iii) SEZ online helpdesk and kiosk
- (iv) Office space for various government agencies and service providers.

XIII: Extension of tenure of Service of Accounts Clerk.

It was noted that the existing tenure is approved upto 31.7.2012 and the proposal is for continuation of the same upto 31.3.2013. It was observed that it may be ascertained from the office of the CAG as to whether any tenure limit has been prescribed for the internal Auditor, which would be relevant as the Data Entry Operator is provided by the Chartered Accountant firm M/s. Kedia & Company.

Decision: The Authority approved continuation of the arrangement upto 30.9.2012 to be reviewed thereafter.

XIV: Outsourcing of Helpers and 2 Data Entry Operators.

It was noted that the proposal is for continuation of the outsourcing arrangement of 14 helpers and 2 Data Entry Operators with effect from 01.08.2012. It was observed that there is need for increasing the outsourcing charges in line with the Minimum Wages revision by State Government.

Decision: The Authority directed that the details with regard to revision of Minimum Wages to be worked out and submitted in the next meeting of the Authority. In the meanwhile Authority approved continuation of the existing arrangement upto 30.9.2012.

The following pending issues were also discussed:-

1. Disaster Management Plan

The Authority directed that the present status of implementation to be submitted in the next meeting of the Authority.

2. Occupational Health Centre

The Authority directed that a Committee constituted as per the minutes of the Special Meeting of the Authority held on 26.5.2011 to meet soon and the Committee's observation with regard to the functioning of the Health Centre be submitted in the next meeting of the Authority.

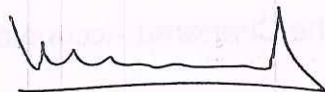
3. Policy for allotment of new space and surrendered space

The Authority directed that a Committee constituted to expedite its report, which may be submitted in the next meeting of the Authority.

4. Revision of Transfer Charges

The Authority directed that a Committee constituted to expedite its report, which may be submitted in the next meeting of the Authority.

The meeting ended with a vote of thanks to the Chair.



**Chairperson
SEEPZ SEZ Authority.**