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**MINUTES OF THE SPECIAL MEETING OF THE SEEPZ-SEZ AUTHORITY
TAKEN BY DEVELOPMENT COMMISSIONER, SEEPZ-SEZ HELD ON
26.05.2011.**

Present:

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|---------------------------------------------------------|---|------------------|
| 1. Smt. Anita Agnihotri, DC, SEEPZ-SEZ | : | Chairperson |
| 2. Ms. Reshma Lakhani, JDC, SEEPZ SEZ | : | Member |
| 3. Shri Rajeev Sheth, Managing
Director, Tara Ultimo | : | Member |
| 4. Shri P.S. Raman, DDC, SEEPZ-SEZ | : | Secretary |
| 5. Smt. M.J. Kulkarni, ADC, SEEPZ-SEZ | : | Manager (Estate) |

I. Bio-Methanization Plant

The Committee noted that estimated cost for setting up of the Methanization Plant is Rs.95.00 lakhs and that Rs.27.50 lakhs has been approved as grant from the MN&RE and equal amount of the grant i.e. Rs.27.50 lakhs will be invested by the Promoter M/s. Ashoka Biogreen Pvt. Ltd. (ABPL). The issue therefore, financing the remaining amount of Rs.32.50 lakhs.

It was noted that M/s. ABPL have given the following proposals with regard to funding of the balance amount of Rs.32.50 lakhs:-

- (a) In case SEEPZ enters as an investor then ABPL shall be charging Rs.4.80 lacs p.a. to SEEPZ as a Royalty and R&D charges OR 10% of the annual sales by AOP, whichever is higher.
- (b) In case of a 0% /nominal interest loan, the repayment will start after 15 years.

It was further noted that the Zone Administration incurs approximately Rs.15.00 lakhs for disposal of wet garbage to the BMC and for removal of greens, which will not be required after commissioning of the methanization plant. Thus, setting up of the Bio-Methanation plant would resolve the day-to-day problems relating to disposal of wet garbage / greens, which gets segregated whenever the BMC staff go on strike or on account of shortage of compactor vehicle, causing an adverse effect on the industrial ambience, health and sanitation of the Zone Complex & should be seen as a social infrastructure.

Decision: After detailed discussion on the subject, the Authority approved investing a sum of Rs.32.50 lakhs as investment by the Authority for meeting the balance amount of estimated project cost for implementation of the methanization plant. The Authority will get a share of 49% of the profits of the project as indicated in the letter by the ABPL and will pay 10% of annual sales to AOP,

irrespective of any minimum amount. An agreement between ABPL and SEEPZ SEZ will be drawn up considering this.

II. Occupational Health Centre

It was noted that the Industry Association SG&JMA would be providing equipments worth Rs.10.00 lakhs through MARG for the Occupational Health Centre and the recurring establishment expenditure for running the Health Centre by way of salary for the physician, Staff Nurse, Technician and Attendant and expenditure for Telephone/Water/Electricity Bills works out to approx. Rs.2.00 lakhs per month. It was further noted that at present adequate health check up/emergency care facility is not available within the Zone Complex and that there are nearly 85,000 persons employed in the Zone, out of which nearly 40% women employees.

Decision: Considering the need for providing health care/emergency care facility for the employees working in the Zone Complex, the Authority approved recurring expenditure of Rs.2.00 lakhs per month for incurring from the Authority fund for running the Occupational Health Centre. The arrangement will continue till the Centre stabilizes with health check up fully funded by Units which will create a viable business model. Any services provided by Centre to employees of units will be free. Special/Annual check ups will have to be funded by Units. It was directed that a Committee should be constituted with representatives from the Zone Administration, MARG and one nominee from SEEMA, SG&JMA and the jurisdictional Asstt. Director of Directorate of Health & Safety, for co-ordination of the establishment related issues. The engagement of medical/para medical personnel will be by MARG by way of outsourcing arrangement and there will be no responsibility on part of SEEPZ SEZ.

III. Crèche Facility

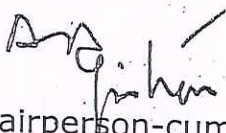
The Committee noted that an area of 700 sq.ft. has been earmarked on the ground floor of BFC building for locating the Crèche facility. It was also noted that in consultation with the Industry Associations and MARG, it has been decided to associate Stree Mukti Sanghatana (SMS), which is an NGO having professional expertise in running crèche facility, who have already been running "Amche Ghar" crèche facility in various locations in Mumbai. It was noted that SMS has estimated an annual expenditure of

Rs.3,54,200/- p.a. which includes remuneration of the Supervisor and attendants, actual cost of milk, food etc. and an administrative charge of 10% towards supervision and implementation plus electricity/telephone/water bills at actual, for running the crèche facility estimating for the initial stage (estimating 10 children and 3 staff members and the shift time from 9.00 a.m. to 7.00 p.m.).

It was noted that providing proper crèche facility is mandatory under the Factories Act, 1948. The MARG has been collecting sum of Rs.2,000/- p.a. from about 50 units so far.

Decision: After detailed discussion on the subject, (the Authority approved that the expenditure of Rs. 3,54,200/- p.a. plus electricity/telephone/water bills at actual to be incurred from the Authority funds. The contributions collected through MARG from the employers can be used as contribution towards meeting creche related expenditure additionally as and when required.) A quarter (3 months) payments should be paid in advance to SMS to enable them to run the creche smoothly and pay attendants on time. They will keep annual statement of actual expenses made. A Committee with SMS, SEEPZ & MARG may be formed to oversee working of creche and receive parents feedback. There should also be an agreement between SEEPZ & SMS regarding running the creche.

The meeting ended with the vote of thanks to the Chair.


Chairperson-cum-
Development Commissioner.