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**Minutes of the 5<sup>th</sup> Meeting of the SEEPZ-SEZ Authority held on 4<sup>th</sup> February, 2010 at 3.30 p.m. under the Chairmanship of Development Commissioner, SEEPZ-SEZ and Chairperson, SEEPZ-SEZ Authority.**

- Present
1. Ms. Reshma Lakhani, : Member  
Jt. Development commissioner,  
SEEPZ-SEZ.
  2. Shri Rajiv V. Sheth, : Member  
Managing Director  
M/s. Tara Jewels Pvt. Ltd.

- In Attendance:
1. Shri P.S. Raman,  
Dy. Development Commissioner  
SEEPZ-SEZ.
  2. Smt. M.J. Kukarni,  
Asstt. Development Commissioner  
SEEPZ-SEZ.

**Agenda Item No.1 : Confirmation of the Minutes of the 4<sup>th</sup> meeting held on 04.12.2009.**

The Minutes were confirmed.


**Agenda Item No.2: House Keeping Contract – M/s. B.V.G. India Ltd.**

The Committee noted that after discontinuation of the arrangement of House Keeping Contract through the MIDC, the same Contractor has been asked to continue the work till finalization of the new Tender, in order to avoid any disruption in the service. It was noted that the payment made at present is at the rate of Rs.2.50 lakhs per month. There were number of complaints from the Industry Associations and some of the units regarding the need to improve the present level of House Keeping as the Zone is visited by a number of important business delegations from abroad. It was also noted that in response to the Tender Notice published by the Authority in the Newspaper inviting Tenders for House Keeping work, three Tenders were received, out of which only one Tenderer is fulfilling the conditions specified in the Tender Notice, viz. M/s. B.V.G. India Ltd., Pune, who have quoted a sum of Rs.7.77 lakhs per month i.e. an increase of Rs.5.27 lakhs p.m. over the present expenditure. The Authority was informed that the scope of the Tender has been arrived at keeping in view mechanized cleaning by a professional agency so as to improve the existing level of House Keeping in the Zone Complex. After discussion on the subject, the Authority approved the proposal for awarding House Keeping contract to M/s. B.V.G. India Ltd., Pune subject to the condition that payment will be released on monthly basis and suitable clause will be provided in the Agreement for discontinuing the contract in the event of the quality of service if found not satisfactorily.

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The Authority also discussed the increase to be effected in the Service charges from Rs.23/- per sq. mt. p.a. to Rs.56/- per sq. mt. p.a. It was decided that the enhancement may be effected w.e.f. 1<sup>st</sup> April, 2010.

The meeting ended with a vote of thanks to the Chair.

  
**Chairperson**  
**SEEPZ SEZ Authority.**