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Minutes of the First Meeting of the SEEPZ SEZ Authority held on 19th May, 2009 under the Chairmanship of Smt. Anita Agnihotri, Development Commissioner, SEEPZ SEZ and Chairperson, SEEPZ SEZ Authority

- Present :
1. Ms. Reshma Lakhani,
Jt. Development Commissioner,
SEEPZ SEZ Member
 2. Mr. Amar Kothari,
Managing Director
M/s. Inter Gold India Ltd Member

- In Attendance :
1. Shri P.S. Raman
Dy. Development Commissioner
SEEPZ SEZ
 2. Smt. M. Kulkarni
Asst. Development Commissioner
SEEPZ SEZ

Agenda Item No. 1 : Brief Note on the Authority

This was noted.

Agenda Item No. 2 : Action taken for opening a current account in a nationalised bank in the name of the Authority.

This was noted.

Agenda Item No. 3 : Garbage contract for 2009-10

It was noted that MIDC, which is the agency assigned for awarding Garbage contract have expressed their inability to continue the arrangement of awarding garbage contract for 2009-10 onwards. It was also noted that the Zone Administration had therefore directly advertised the Tender Notice on 28.3.2009 and only two tenders were received in response to the same and amount quoted in both were far below the reserved price. The Tender Committee has therefore recommended re-advertisement of the Tender, which is under process.

The Authority was also informed that the MIDC has stated that they would be in a position to continue the existing arrangement for short period tender for removal of dry garbage from SEEPZ SEZ till 31.5.2009.

Shri Amar Kothari, Member opined that availability of a common refining facility in the zone would take care of the problem of disposal of septic tank waste/gutter waste as well as wet garbage. The refining centre will be in a

position to retrieve precious metal substance present in the septic tank waste though modern processing methods and the bio gas generated by the wet garbage can be used by the refining centre.

Decision

(1) As regards the suggestion for refining centre, the Authority held the view that the address of reputed refining agencies may be provided by Shri Kothari, so that the Authority can take up with them the proposal further.

(2) Annual Tender may be re-advertised in the leading Daily Local Newspapers after working on the options of separation of dry garbage/gutter waste. As regards the short period tender for clearance of dry garbage, it was decided that SEEPZ may follow the short tender procedures as is being done by MIDC, till finalization of the Annual Garbage Contract.

Agenda Item No. 4 : Housekeeping Contract

It was noted that the existing housekeeping contract assigned through MIDC is valid upto 12.08.2009. The Authority was informed that the Zone Administration is in the process of inviting tender directly for housekeeping contract for 2009-10.

Decision : The Authority held a view that tender may be invited from leading Housekeeping agencies. In this regard, the housekeeping arrangement in the ONGC Township /Reliance may be studied where the upkeep is of the best order.

Agenda Item No. 5 : Filing up the vacant posts of Security Staff

The Authority was informed that out of three vacant post of ASO, two candidates have been short listed. As the notified recruitment rules of the post stipulates concurrence of UPSC in the case of appointment of Ex-servicemen, the matter has been referred to Ministry of Commerce & Industry for taking up with the UPSC. The Ministry has recently referred the matter for concurrence of UPSC. After receipt of concurrence of UPSC, these two posts will be filled up. It was also brought to the notice of Authority that two posts of security guard is at present vacant and as per the recommendation of Work Study Team of the Ministry, whenever vacancy arises in Group 'D', no regular appointment is to be made and the post is to be filled on outsourcing basis.

The Authority was informed that the Zone is one of the vital installations in-Mumbai facing security threat, as per the Mumbai Police Authorities reports from time to time. In this regard, the security measures are reviewed from time to time. In order to improve the existing arrangements, the Ministry has approved from the Aside Scheme installation of Security Surveillance System in SEEPZ. There was also a safety audit of the SEEPZ SEZ carried out by the Mumbai

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Police Authorities and in their report, they have suggested 87 additional manpower apart from certain equipments/watch towers etc. The Ministry has approved outsourcing of 29 security guards from private agencies since January, 2009. As the performance of the existing agency have not been found satisfactory, the Zone Administration has requested Home Guards organization to provide services of 29 home guards w.e.f 1.6.2009.

It was also brought to the notice of the Authority that the SEZ Authority Rules are under finalization by the Ministry of Commerce and Industry and as per the draft received from Ministry, the post to be created in the establishment of the Authority have been mentioned. Further action in this regard can be taken once the rules are vetted by Ministry of Law and notified by the Ministry of Commerce.

Decision: The Authority held the view that the consolidated staff requirement may be prepared and submitted to the Authority for its consideration in the next meeting.

Agenda Item No. 6 : M&R Works

The existing arrangement for M&R work through MIDC was noted. It was felt that this issue may require further examination so that SEEPZ authorities can have more option in terms of Agencies for maintenance / construction

Agenda Item No. 7 : Anti Terrorist Crash Barriers

The Chairperson stated that one separate meeting with the Authority members would be necessary sometime in June to discuss the various issues relating to Security. The preparation of a Disaster Management Plan is also being initiated in the meantime.

The meeting ended with a Vote of thanks to the Chair.


CHAIRPERSON
SEEPZ AUTHORITY