

MINUTES OF THE 35TH AUTHORITY MEETING HELD ON 29.03.2019
UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER &
CHAIRPERSON, SEEPZ-SEZ AUTHORITY.

The following were present:

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| (i) | Ms. Meeta Rajiv Lochan
Joint DGFT, Mumbai | - | Member |
| (ii) | Shri. Shishir B Nevatia
Director, M/s. Sunjewels Pvt. Ltd. | - | Member |
| (iii) | Shri V P Shukla
JDC, SEEPZ-SEZ | - | Secretary |
| (iv) | Shri Ashish Mishra
Specified Officer and Estate Manger I/C | | |

The Chairperson welcomed the Members of the SEEPZ-SEZ Authority and instructed Secretary to proceed with the agenda of the Meeting.

**Agenda Item No. 1: Engaging an Advocate for Cyber/IT related matter/
cases for SEEPZ SEZ Authority**

After deliberation, the Committee approved the proposal of engaging an Advocate for Cyber/IT related matter/ cases for SEEPZ SEZ Authority and remuneration of the legal fees as per the guidelines of the Ministry of Law & Legal Affairs under Authority Fund.

**Agenda Item No.2: Ratification for Engaging Executive for Disaster
Management under Authority for SEEPZ SEZ.**

After deliberation, the Committee approved the proposal for engaging the Executive on contract basis for Disaster Management and sanction of the remuneration under Authority Fund.

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Agenda Item No.3: Proposal of M/s. 3 Dimensional Insurance for allotment of space in BFC Bldg .

After deliberation, the Committee considered and approved the proposal for allotment of space in the BFC Bldg. on the 4th Floor admeasuring an area of 230.83 sq. mtr to M/s. 3 Dimensional Insurance Brokers India Pvt. Ltd. for facilitating services across all lines of insurance viz. general insurance, life insurance, re-insurance, export credit facilities to various Units in the Zone, keeping in vew the feedback received from EPCES & SGJMA. The allotment would also be subject the following conditions :-

- The allotment would be on a 5 yearly lease basis ;
- They will pay the latest prevailing lease rent, BMC and service charges ;
- Electricity and water charges as applicable would be borne by the allottee ;
- Allottee should pay One year advance rent at the time of possession ;
- Revision in rentals would be as and when done and shall be made applicable.

Agenda Item No. 4: Recruitment for engaging Consultants (Technical Advisor), Engineers (Civil & Electrical), Consultant (Legal), Consultant (Labour), Consultant (Hindi) and Information Technology.

After deliberation, the Committee noted the proposal of engagement of the Consultants for a period of one year.

Agenda Item No.5: Award of contract for mechanized / manual cleaning work and housekeeping services for SEEPZ SEZ campus as well as SEEPZ Residential Complex (Govt. Quarters) for the year 2018-19.

After deliberation, the Committee approved the proposal for awarding the contract of mechanized / manual cleaning work and housekeeping services for SEEPZ SEZ campus as well as SEEPZ Residential Complex (Govt. Quarters) for the year 2018-19 to M/s. Hygiene Everywhere Solutions Pvt. Ltd. @ Rs. 28,75,000/- per month for a period of one year subject to the terms and conditions stipulated in the contract.

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Agenda Item No.6 : Award of contract for Deployment of Security Guards at SEEPZ SEZ for the year 2018-19.

After deliberation the Committee approved the proposal for awarding the contract of providing security services for SEEPZ SEZ and Residential Complex (Govt. Quarters) to M/s. Singh Intelligence Security Pvt. Ltd. @ Rs. 37,28,200/- per month for a period of one year subject to the terms and conditions stipulated therein on 11.10.2018.

Agenda Item No.7 : Termination of Sr. Civil Engineers and Jr. Civil Engineers appointed for SEEPZ-SEZ Authority

After deliberation the Committee noted the termination of the Sr. Civil Engineers and Jr. Civil Engineers and engaging the services of the new Civil and Electric Engineers

Agenda Item No.8 : Award the contract for disposal of non-hazardous solid waste for the year 2019-20

After deliberation the Committee approved the proposal for initiating the Tender Process for finalization of Contract for the year 2019-20 subject to compliance of CVC guidelines and GFR Procedure. The Committee also noted the extension granted to M/s. Yadgaar Enterprises to continue their services till the finalization of the new service Provider. However, Committee directed to expedite the procedure of tendering within 6 months time.

Agenda Item No.9 : Award the contract "Collection and Segregation of Dry/Wet Waste in SEEPZ SEZ premises for the year 2019-20.

After deliberation, the Committee approved the proposal for initiating the Tender Process for finalization of Contract for the year 2019-20 subject to compliance of CVC guidelines and GFR Procedure. The Committee also noted the extension granted to M/s. Shri Siddhivinayak Enterprises to continue their services till the finalization of the new service Provider. However, Committee directed to expedite the procedure of tendering within 6 months time.

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Agenda Item No.10 : Award the contract for "Operation and maintenance of 5 TPD "NISARGRUNA" Biogas Plant at SEEPZ SEZ for the year 2019-20.

After deliberation, the Committee approved the proposal for initiating the Tender Process for finalization of Contract for the year 2019-20 subject to compliance of GFR Procedure. The Committee also noted the extension granted to M/s. Aviplast to continue their services till the finalization of the new service Provider. However, Committee directed to expedite the procedure of tendering within 6 months time

Agenda Item No.11 : Award the contract for "hiring services for the Chartered Accountant firm in SEEPZ SEZ Authority for 2019-20

After deliberation, the Committee approved the proposal for initiating the Tender Process for finalization of Contract for the year 2019-20 subject to compliance of CVC guidelines and GFR Procedure. The Committee also noted the extension granted to M/s. R. Devendra Kumar & Associates to continue their services till the finalization of the new service Provider. However, Committee directed to expedite the procedure of tendering within 6 months time.

Agenda Item No.12: Awarding the contract for "one time removal and disposal of Septic Tank waste from SEEPZ SEZ

After deliberation, the Committee approved the proposal for initiating the Tender Process for finalization of Contract for the year 2019-20 subject to compliance of CVC guidelines and GFR Procedure. The Committee also directed to expedite the procedure of tendering within 6 months time.

Agenda Item No.13 : Awarding the contract for "Removal and disposal of gutter waste for the year 2019-20 from SEEPZ SEZ". After deliberation, the Committee deferred the proposal.

After deliberation, the Committee approved the proposal for initiating the Tender Process for finalization of Contract for the year 2019-20 subject to compliance of CVC guidelines and GFR Procedure. The Committee also directed to expedite the procedure of tendering within 6 months time.

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Supplementary Agenda Approval for external staircase for entry into unit
Item No.1 : no. 17 & 21 - M/s. Ace Software Solutions.

After deliberation, the Committee approved the proposal for external staircase for entry from unit no. 17 to 21 in accordance with the plan approved by MIDC, Special Planning Authority and levy of rental charges.

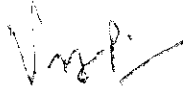
However, Committee also held the view that, in case of any such similar proposals received from the Unitholders, that will be examined on case to case basis and subject to the following conditions :-

- ❖ The plan layout/design/drawings will be approved by the Special Planning Authority i.e. MIDC ;
- ❖ The proposal will be examined on the basis of the structural stability by MIDC and as per their policy guidelines ;
- ❖ MIDC/SEEPZ will fix the lease rent for the same ;
- ❖ There will be no interference with the working of other unitholders and
- ❖ Structural stability of building will not be adversely affected.

In addition to the above proposals, the Authority also held the view that a single window need to be introduced and provided on the website for the Unitholders, so that they can furnish their views on cleanliness and upkeep of the Zone by the existing contractors and the same can be monitored and improved by the SEEPZ SEZ Authority.

The Meeting ended with both of thanks to the Chair.

This issues with the approval of the chairperson of SEEPZ SEZ Authority.



(V.P. Shukla)

Secretary/Jt. Development Commissioner,
SEEPZ SEZ Authority

