

MINUTES OF THE 40TH AUTHORITY MEETING HELD ON 12.06.2020
UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER &
CHAIRPERSON, SEEPZ-SEZ AUTHORITY.

The following were present:

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| (i) Shri. Devendra Singh
Dy. DGFT, Mumbai | - | Member |
| (ii) Shri C.P.S. Chauhan
JDC, SEEPZ-SEZ | - | Member/Secretary |

Special Invitee :


- (i) Shri. Shishir B Nevatia, Director, M/s. Sunjewels Pvt. Ltd.
- (ii) Shri . Raju Kumar, Asstt. Development Commissioner, SEEPZ SEZ

The Chairperson welcomed the Members of the SEEPZ-SEZ Authority and thereafter Agenda was taken up for discussion.

Agenda Item No. 1 : Confirmation of the Minutes of the 38th Meeting held on 31.12.2019.

The Minutes of the meeting held on 31.12.2019 were approved with consensus.

The Chairperson had a detailed discussion on Agenda item no. 4 of the minutes of the meeting dt. 31.12.2019, w.r.t. the AMC for passenger and freight lifts installed at SDFs and Gems & Jewellery Complex. Authority was conveyed that a detailed inspection of 16 lifts was conducted by the Electrical Engineer alongwith Chief Electrical Inspector, and a rough estimated cost was analyzed for change of spare parts such as VFD drive, trailing cable, rope, pulley groovers, control wiring formator etc. Engineer briefed that cost of parts was not made a part of fixed tender cost as any contractor may then avoid making essential replacement hoping to finish his contract period with the minimum of parts replacement, and also because replacement of parts would have to be done by high quality parts, to minimize chances of mishap, which would require intervention of Authority engineers in finalizing brand etc of part to be replaced. The Authority was conveyed that the contract awarded to M/s. Jay Bhagwan Elevators Co. is the lowest bidder amounting to Rs. 32,03,585/- for a year i.e. Rs. 10,84,400/- for AMC of the passenger and freight lift and @ Rs. 21,19,185/- for repairs/replacement of the damaged parts, if any. It will be responsibility of the Authority Engineer to ensure that only required parts are procured by the Vendor as per the quotation given in the bid document.


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Authority had enquired w.r.t. Agenda item no. 6 w.r.t. cleaning of gutter, drainage and sewerage lines and removal/disposal of the same within SEEPZ SEZ premises and residential complex, and it was briefed that the same is placed in the ensuing meeting. Directions of the Authority of the 39th meeting was taken care and action as directed was taken and the same was examined in detail.

Also w.r.t. Agenda item no. 8 of the meeting held on 31.12.2019 for estimate for day to day civil maintenance of the Zone and Residential Quarters, the Authority was conveyed that the said agenda is being taken in the meeting and the additional labourers if required will be deployed and payment will be made only on labour cost. Purchase of material will be strictly according to GFR. Officer handling Estate will be responsible to ensure compliance to GFR.

Agenda Item No. 2: Hiring of Vehicle for Authority

The Authority was briefed that the efforts were taken on GeM portal for selection of the agency for hiring of vehicle and on detailed examination of the technical and financial bids on GeM portal, the lowest bidder was found suitable and accordingly the contract was awarded to M/s. Sarita Travels @ Rs. 9,83,760/- for a year i.e. for providing 2 vehicles (sedan) one each for Authority and for SEEPZ Administration @ Rs. 40,990/- per month per vehicle as per Rule 149 of the GFR 2017.

After deliberation, the Authority noted the services of hiring of vehicle for Authority for a period of one year w.e.f. 03.03.2020 @ Rs. 40,990/- per month per vehicle i.e. Rs. 9,873,760/- on a yearly basis.

Agenda Item No.3: AMC for Air Conditioner Machines installed at SEEPZ Service Bldg., all 3 gates and BFC Bldg.

The Authority was apprised that the efforts were made to identify the service provider in GeM portal for annual maintenance of Air conditioner machines. However, as no service provider was available, hence, action was initiated for open tendering in terms of Rule 201 of GFR 2017. On examination of the technical and financial bids, the Committee unanimously recommended the award to the deserving bidder i.e. M/s. S.K. Cool Service for a yearly contract of Rs. 1,91,660/- per year.

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After detailed deliberation, the Authority approved the proposal for day to day maintenance @ Rs. 3,68,921/- on monthly basis (for fixed employees and for additional employees payment will be made based on the requirement and the rates quoted by the Contractor) to M/s .Bohra Enterprises Also, for a particular work where additional labourers are required, same will be paid as per rates quoted by bidder in bid subject to prior intimation and approval of the Committee formed by the Authority for the specified work.

Authority directed that purchase of material will be strictly according to GFR.

Authority also directed that a daily stock register, work performance register may be maintained by the Engineer for the purchases made to monitor. On execution of the work, and based on the satisfactory report of the Committee, the said bills will be paid on actual for labour deployed, and material will be paid for as per GFR. Officer handling Estate will be responsible to ensure compliance to GFR.

Agenda Item No.6 : Proposal for AMC for Access Control Systems and CCTV cameras system.

The Authority was apprised that the Access Control System and 153 CCTV installed in the SEEPZ SEZ by MIDC was stabilized and was working in Jan. 2016 and the same was maintained by them during the defect liability period. However before taking over the project from MIDC, it is seen that the CCTV cameras are not functional as on date. Presently, each and every camera is defunct.

Authority was also apprised that as per the directions of the 39th Authority meeting efforts were made to identify the service provider in GeM portal for annual maintenance of Access control system and CCTV cameras. However, as no service provider was available, hence, action was initiated for open tendering in terms of Rule 201 of GFR 20174. Tenders were floated and 4 bids were received. On examination of the technical and financial bids on 01.06.2020, the Tender Committee has examined and unanimously selected M/s. MVIRTECH being the deserving eligible bid for AMC of CCTV cameras @ Rs. 5,11,000/- on monthly basis i.e. Rs. 1,22,64,000/- for 2 years, inclusive of all costs of equipment, parts etc, with penalty clause for default in services.

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After deliberation, the Authority noted the AMC of Air conditioner machines installed at SEEPZ Service Centre, 3 gates and BFC Bldg. to M/s .S.K. Cool on a yearly basis @ Rs. 1,91,660/- .

Agenda Item No.4:AMC for cleaning of gutters, drainage and sewerage lines within SEEPZ premises including SEEPZ Residential Complex and removal/disposal of the same.

The Authority was appraised that tender was floated on number of occasions as the Authority had not received any bids. After several attempts, on floating the tender on 19.11.2019 on website, CPP portal and wide publicity. The office had received 3 bids and on technical and financial examination, the Committee unanimously, recommended the deserving contractor viz. M/s. Prime Toll & Metal Recoveries Pvt. Ltd. for cleaning/removal/disposal of gutters, drainage and sewerage line within SEEPZ SEZ premises including SEEPZ Residential Complex @ Rs. 15.18 per kg. inclusive of applicable customs duty for SEEPZ SEZ premises and exclusive of customs duty for SEEPZ Residential Complex for a year .

After deliberation, the Authority noted the Annual Maintenance Contract for cleaning of gutters, drainage and sewerage lines within SEEPZ SEZ premises including SEEPZ SEZ Residential Complex and removal/disposal of the same for a period of one year @ Rs. 15.18 per kg. inclusive of applicable customs duty for SEEPZ SEZ premises and exclusive of customs duty for SEEPZ Residential Complex.

Agenda Item No.5: Proposal for AMC for day to day maintenance (civil/ electrical/Plumbing/carpentry/painting works etc.) for all the buildings of SEEPZ SEZ premises and SEEPZ SEZ Residential Complex.

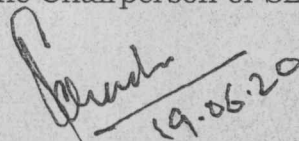
The Authority was appraised that as per the directions in the 39th Authority meeting, tender was floated and hosted on website, CPP portal and wide publicity was also given in newspaper. The office had received 6 bids and on technical and financial examination, the Committee unanimously, recommended the eligible contractor viz. M/s. Bohra Enterprises.

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The Authority was also appraised that Annual Accounts for the year 2019-20 accounts could not be finalized as TDS details could not be collected due to lockdown. However, it was decided that the Annual accounts would be finalized and taken up in the next meeting.

The Meeting ended with a vote of thanks to the Chair.

This issues with the approval of the Chairperson of SEEPZ SEZ Authority.



19.06.20

(C.P. Singh Chauhan)
Secretary/Jt. Development Commissioner,
SEEPZ SEZ Authority

