

**MINUTES OF THE 48<sup>th</sup> AUTHORITY MEETING HELD ON 27.08.2021, ON WEBEX PLATFORM, UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER & CHAIRPERSON, SEEPZ-SEZ AUTHORITY.**

The following were present: -

- |       |  |   |                  |
|-------|--|---|------------------|
| (i)   | Shri. C.P.S. Chauhan,<br>JDC, SEEPZ-SEZ                        | - | Member/Secretary |
| (ii)  | Shri. D.T. Parate,<br>Asstt. DGFT, Mumbai                      | - | Member           |
| (iii) | Shri. Vijay Gujarati,<br>COO, M/s. EOS Power India Pvt. Ltd.   | - | Member           |
| (iv)  | Shri. Ashish Kothari, Director<br>M/s. Jewelex India Pvt. Ltd. | - | Member           |

**Special Invitees:-**

Shri. Anil Chaudhary,  
Specified Officer, SEEPZ.

Shri. Anurag Agarwal, DDC, Shri. Raju Kumar, ADC, Shri. Keshav Jadhav, ADC, Smt. Rekha Nair, Assistant, Shri. Ravindra Kumar, UDC and Shri. Rajesh Kumar, UDC also attended for assistance and smooth functioning of the meeting.

The Chairperson welcomed all the members present and thereafter agenda of the meeting was taken up.

**Agenda Item No. 1: Confirmation of previous minutes of meeting.**

The Authority approved the minutes of the meeting held on 27.07.2021 with consensus.

**Agenda Item No. 2: SEZ authority Generic decisions (rule 6 (1) (i) - Here any member of the authority (emphasis is on the members nominated from the Trade & Industry associations) can bring in any agenda item that pursues ...." All necessary measures for efficient management of the Zone and develop it a financially viable organization"**

- NIL -

**Agenda Item No. 3: Perspective Plan, Master Plan and Capital Works, Maintenance & Repairs Related (Rule 6 (2)).**

- NIL -

*Handwritten signature and date: 29/8*

**Agenda 3 (D): Utilities- Brief by DDC/Jt. DC**

- *NIL* -

**Agenda Item No. 4: Matters related to Units in SEZ, Allotments, etc (Rule 8 (viii), Rule (ix), rule 8 (x), rule 8 (xi) rule 8 (xii), rule 8 (xiv).**

**A. Proposal for updated status of the allotment of space in SDF VIII.**

After deliberation, the Authority noted the status of space allotment in SDF VIII and step initiated for the allotment as per the relevant rules and provisions. The Authority also noted the communication no.K-43014(22)/9/2021-SEZ dated 05.08.2021 from MoC&I remanding the matter for UAC.

**Agenda Item No. 5: Accounts Financial Statement Related (rule 6 (1) (ii), Rule 6(1) (iii), Rule 6 (1) (iv), Rule 6 (1) (v), Chapter VI- Accounts, returns and Statements of the Authority and Schedule II and Schedule III.**

- *NIL* -

**Agenda Item No. 6: Related to Officers and Employees of the Authority & Human Resource – Chapter IV – Rule 9 to rule 11.**

- A. 1. Proposal of Hiring of 01 Labour Consultant under Authority.
- 2. Proposal of hiring of additional 13 Nos of DEOs and 1 Executive under Authority.
- B. Proposal for hiring of Advertisement Consultant.

**Decision: (A.1.)** After deliberation, the Authority approved the proposal for hiring of 01 Labour Consultant under Authority.

**(A. 2.)** After deliberation, the Authority approved the proposal for hiring of additional 13 nos. of DEOs and 1 Executive under Authority.

It was further approved that Shri Anil Kale, Executive should be relocated to the technical team as a Civil Engineer (Consultant) and then 14 nos. of DEOs can be hired with the available budget instead of the proposed 13 nos. of DEOs.

**(B)** After deliberation, the Authority approved the proposal for hiring of Advertisement Consultant.

**Agenda Item No. 7: Health, Welfare and Insurance Measure – Rule 6 (3).**

- **NIL** -

**Agenda Item No. 8: Matters related to Security – Rule 8 (xiii).**

A. Proposal for procurement of 59 Nos. LED Light Fixtures for High Mast.

The Authority observed that earlier the proposal was approved for procurement of 42 nos. of LED Light Fixtures for High Mast in the 46<sup>th</sup> Authority Meeting held on 27.07.2021. However, the number was increased to 59 on account of maintenance of sufficient inventory in case of urgent requirement/replacement of lights.

**Decision:** After deliberation, the Authority approved the proposal of procurement of 59 nos. of LED Light Fixtures for High Mast.

**Agenda Item No. 9: Legal matters related agendas Rule 8 (vi), rule 8 (vii).**

- **NIL** -

**Agenda Item No. 10: Matters relating to Utilities and Services other than IT and E- Governance related.**

- **NIL** -

**Agenda Item No. 11: Matters related to IT applications and E- Governance related**

- **NIL** -

**Agenda Items No. 12: Monthly report to SEZ Authority and Annual report including Statistical analysis report – related to Schedule IV.**

- **NIL** -

**Agenda Item No. 13: Administration related matters.**

- A. Proposal for engagement of Public Procurement Consultant (Individual Consultant) in SEEPZ.
- B. Engagement of Strategic and IT Advisory Consulting Services role by IIT Guwahati for computerization and leveraging IT based Solutions in SEEPZ Mumbai.
- C. Proposal for waiver of guest house charges to NIT Nagpur.

**Decision: (A)** After deliberation, the Authority approved the proposal for engagement of Shri Rutwik Pathak as Public Procurement Consultant in SEEPZ based on the transparent process adopted in this matter.

(B) After deliberation, the Authority approved the proposal for engagement of Strategic and IT Advisory Consulting Services role by IIT Guwahati for computerization and leveraging IT based Solutions in SEEPZ Mumbai.

(C) After deliberation, the Authority approved the proposal for waiver of guest house charges to NIT Nagpur for third party audit work.

**Agenda Item No. 14: Miscellaneous**

A. Proposal for payment to Shri Shyam Traders through GeM portal for supply of Tarpaulin Sheet.

B. Proposal for payment to M/s. Yadgaar Enterprises for paper shredding work at SEEPZ store room.

C. Proposal for payment to M/s. Avi Plast for operation and maintenance of bio-gas plant.

**Decision:** (A) After deliberation, the Authority approved the proposal for payment to Shri Shyam Traders through GeM portal for supply of Tarpaulin Sheet.

(B) After deliberation, the Authority approved the proposal for payment to M/s. Yadgaar Enterprises for paper shredding work at SEEPZ store room.

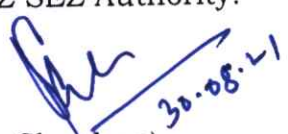
(C) After deliberation, the Authority approved the proposal for payment to M/s. Avi Plast for operation and maintenance of bio-gas plant.

The Chairman has directed the Estate Section to prepare the list of all such vendors to whom the payment for the services availed by this office has not been made till date.

The chairman has also conveyed that the agenda for the Authority Meeting should be shared at least 2 days ahead of the meeting with all members and in case of any 11<sup>th</sup> hour agenda, the same has to be placed as table agenda in front of the Authority. However, the number of such table agendas should be kept at minimum.

The meeting concluded with a vote of thanks to the Chair.

This issues with the approval of the Chairperson of SEEPZ SEZ Authority.

  
(C.P.S. Chauhan)

Secretary/Jt. Development Commissioner,  
SEEPZ SEZ Authority