

**MINUTES OF THE 49<sup>th</sup> AUTHORITY MEETING HELD ON 06.10.2021, ON WEBEX PLATFORM, UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER & CHAIRPERSON, SEEPZ-SEZ AUTHORITY.**

The following were present: -

- |       |                                                                |   |                  |
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| (i)   | Shri. C.P.S. Chauhan,<br>JDC, SEEPZ-SEZ                        | - | Member/Secretary |
| (ii)  | Shri. D.T. Parate,<br>Asstt. DGFT, Mumbai                      | - | Member           |
| (iii) | Shri. Vijay Gujarati,<br>COO, M/s. EOS Power India Pvt. Ltd.   | - | Member           |
| (iv)  | Shri. Ashish Kothari, Director<br>M/s. Jewalex India Pvt. Ltd. | - | Member           |

**Special Invitee (For Estate related issues):-**

Shri. Adil Kotwal,  
M/s. Creation Jewellery  
Member GJEPC & SGJMA.

Shri. Anurag Agarwal, DDC, Shri. Raju Kumar, ADC, Shri. Keshav Jadhav, ADC, Smt. Rekha Nair, Assistant, Shri. Ravindra Kumar, UDC and Shri. Rajesh Kumar, UDC also attended for assistance and smooth functioning of the meeting.

The Chairperson welcomed all the members present and thereafter agenda of the meeting was taken up.

Minutes of the 48<sup>th</sup> Authority meeting held on 27.08.2021 were confirmed with consensus.

**Agenda Item No.1:** Construction of Mega CFC at SEEPZ SEZ for Gems & Jewellery Sector.

After deliberation, the Authority approved the proposal for construction of Mega CFC at SEEPZ SEZ for Gems & Jewellery Sector and the constitution of an Advisory body for the said CFC with the following members:

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|-------------------------------------------------------------------|-------------|
| 1. Shri Shyam Jagannathan, Development Commissioner, SEEPZ        | - Chairman. |
| 2. Shri Pravin Chandra, Jt. Development Commissioner Pune Cluster | - Member    |
| 3. Shri C.P.S. Chauhan, Jt. Development Commissioner, SEEPZ       | - Member    |
| 4. Shri Colin Shah, Chairman, GJEPC                               | - Member    |
| 5. Shri Ashish Kothari, GJEPC                                     | - Member    |
| 6. Shri Adil Kotwal, GJEPC                                        | - Member    |
| 7. Shri Neville Tata, SGJMA                                       | - Member    |

  
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The Advisory body shall take all necessary steps and report on a time to time basis to the SEZ Authority and its scope will be as under:

1. To streamline the institutional process for the asset management of the CFC, operational management, charter of responsibilities and advise on all manner of statutory compliances by CFC.
2. To review and supervise /remote the implementation of the CFC including infrastructure, award of contract, monitoring the quality and technical aspects.
3. To advise and monitor the procurement and choices of all machinery as per finalised institutional structure for the CFC.
4. To examine and advise on the modalities of interface with all the stakeholders, Ministry of Commerce and Industry, SEEPZ, SEZ Authority and administration.
5. To examine and coordinate any miscellaneous matter of significance with specific reference to the CFC.

**Agenda Item No. 2:** Appointment of Strategic Advisory for Rejuvenation & Redevelopment of SEEPZ SEZ with Rs. 200 Crores.

The Authority noted that EOI has been floated on 21.09.2021 and by 31.12.2021; the agency should be in place. After deliberation, the Authority approved the proposal of hiring of Strategic Advisory Services for Rejuvenation & Redevelopment of SEEPZ-SEZ with Rs. 200 crores.

**Agenda Item No. 3:** Extension of Annual Maintenance Contract of Cleaning/ water purifier machines/STP/tree cutting and watering and maintenance of potted plants/ Lift of SDF & G&J buildings/ Gutter waste / day to day maintenance / waste management from SEEPZ-SEZ Campus / Chartered Accountant firm in SEEPZ Authority.

After deliberation, the Authority approved the proposal of extension of Annual Maintenance Contract of Cleaning/ water purifier machines/STP/tree cutting and watering and maintenance of potted plants/ Lift of SDF & G&J buildings/ Gutter waste / day to day maintenance / waste management from SEEPZ-SEZ Campus / Chartered Accountant firm in SEEPZ Authority till 31<sup>st</sup> December, 2021 or till finalization of new tender and award of contract whichever is earlier.

**Agenda Item No. 4:** Appraisal of outstanding rental dues as on 31.08.2021 of all units.

After deliberation, the Authority directed the CA section to bifurcate the said amount on principal and the interest basis, functional and non-functional units basis and present the same in the next Authority Meeting for discussions.

**Agenda Item No.5:** Proposal for on boarding of MIDC as implementation agency and also co-evaluator for the embedded engineering consultancy post engagement of strategic advisory consultancy for SEEPZ-SEZ redevelopment.

  
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After deliberation, the Authority approved the proposal for on boarding of MIDC as implementation agency and also co-evaluator for the embedded engineering consultancy post engagement of strategic advisory consultancy for SEEPZ-SEZ redevelopment. It was also decided that the SEEPZ-SEZ administration shall independently have a technical wing under the Estate Division which shall comprise of the following:

1. One Sr. Engineer, Civil.
2. One Sr. Engineer, Civil and Planning.
3. One Sr. Engineer, Electrical.
4. Jr. Engineer – 4 nos. (1 Civil + 1 Mechanical + 1 Electrical)

The SEEPZ-SEZ administration after on-boarding the Strategic Advisory Consultancy for the Rs. 200 crore redevelopment project shall also on board an embedded Technical Consultancy in the nature of an embedded Engineering Consultancy for all M&R works under SEEPZ-SEZ on contractual basis compliant with the manual of procurement of works, GFRs and CVC guidelines. This would include empanelment /enlistment of contractors specified vide notified rules/procedures defined in circular dated 17.08.2021 regarding procurement of works.

**Agenda Item No. 6 :** Engagement of Architect and Interior planner for Service Centre Building and Business Facilitation Centre for signage and interior re-alignment & refurbishment through MIDC.

After deliberation, the Authority approved the proposal of engagement of Architect and Interior planner for Service Centre Building and Business Facilitation Centre for signage and interior re-alignment & refurbishment through MIDC. The implementation shall be carried out by the agency with guidance from both SEEPZ Authority and MIDC.

**Agenda Item No. 7:** Approval of SEZ Authority for the various Civil Works to be implemented through MIDC to be undertaken on priority and electrical to be implemented in-house through Engineering Section of SEEPZ-SEZ and through MIDC as implementing agency.

**Broad Cost Estimate Summary for Civil + Electrical works proposed under MIDC.**

1. List of Works with estimates prepared:

	Work	Letter Code	Implementing Agency	Location	Cost (Rs.)
CIVIL	Roads and Foot-Path renovation work.	SEEPZ-SEZ/ESTATE/ BMAC/93/2021-22/ 16618, 16627 & 16628	MIDC	Entire SEEPZ Vicinity	3,57,29,000/-

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	Compound Wall and Gate works.	SEEPZ-SEZ/ESTATE/ <b>PCW/87/2021-22/ 16642, 16643 &amp; 16644</b>	MIDC	Entire SEEPZ Vicinity	1,68,47,744/-
	Waterproofing of all Buildings. (SCB, BFC, G&J, and SDF)	SEEPZ-SEZ/ESTATE/ <b>SWT/81/2021-22/ 16657/16658/16659</b>	MIDC	G&J, NPZ, SDF	1,61,86,730/-
	Sump and Pump for colony.	SEEPZ-SEZ/ESTATE/ <b>SPH/88/2021-22/ 16582, 16583 &amp; 16584</b>	MIDC	Sector 7	58,01,040/-
	Urgent Water Tank Repair.	SEEPZ-SEZ/ESTATE/ <b>SDF-II/166/2020-21/ 13070</b>	MIDC	SDF II & IV	21,06,125/-
	Repair and Strengthening of Septic Tank.	SEEPZ-SEZ/ESTATE/ <b>ST/82/2021-22/ 16673/16674/16675</b>	MIDC	Septic Tank	20,71,750/-
	Investment Powder storage unit.	SEEPZ-SEZ/ESTATE/ <b>FMS/83/2021-22/ 16620, 16622 &amp; 16624</b>	MIDC	STP	14,78,660/-
	Sewer repair by height raising.	SEEPZ-SEZ/ESTATE/ <b>SLMC/86/2021-22/ 16698/16699/16700</b>	MIDC	Entire SEEPZ Vicinity	12,95,100/-
	GIS.	SEEPZ-SEZ/ESTATE/ <b>MZM/35/2021-22/ 16453</b>	MIDC	Entire SEEPZ Vicinity	11,12,500/-
<b>CIVIL</b>	Removal of Chajja & Parapets.	SEEPZ-SEZ/ESTATE/ <b>M&amp;R/169/2020-21/ 14672, 14673 &amp; 14675</b>	MIDC	G&J, NPZ, SDF	8,59,200/-
	<b>Work</b>	<b>Letter Code</b>	<b>Implementing Agency</b>	<b>Location</b>	<b>Cost (Rs.)</b>
	Cleaning of Water Storage Tanks.	SEEPZ-SEZ/ESTATE/ <b>WST/98/2021-22/ 16897/16898/16899</b>	MIDC	G&J, NPZ, SDF	6,23,744/-
	Provision of Ramp facility in all Facility.	SEEPZ-SEZ/ESTATE/ <b>IP/172/2020-21/ 15217</b>	MIDC	G&J, NPZ, SDF	5,44,500/-
	Provision of Urgent Manhole Covers.	SEEPZ-SEZ/ESTATE/ <b>M.S. GRILL/75/2021-22/ 16631, 16633 &amp; 16634</b>	MIDC	G&J, NPZ, SDF	4,95,000/-

<b>Electric al</b>	<b>Work</b>	<b>Letter Code</b>	<b>Implementing Agency</b>	<b>Location</b>	<b>Cost (Rs.)</b>
	New streetlights installation.	SEEPZ-SEZ/ESTATE/ <b>SEW/63/2021-22/ 16639, 16640 &amp; 16641</b>	MIDC	Entire SEEPZ Vicinity	37,99,530/-
	Vicinity lights.	—	SEEPZ administration via. Engineering Cell SEEPZ-SEZ	G&J, NPZ, SDF	33,09,782/-
	Old streetlights repair.	—	SEEPZ administration via. Engineering Cell SEEPZ-SEZ	Entire SEEPZ Vicinity	9,12,926/-

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	Revolving lights.	SEEPZ-SEZ/ESTATE/ SLS/85/2021-22/ 16676/16693/16694	MIDC	Watch Towers	5,20,000/-
	High Masts.	—	SEEPZ administration via. Engineering Cell SEEPZ-SEZ	Entire SEEPZ Vicinity	2,33,522/-
Other	Work	Letter Code	Implementing Agency	Location	Cost (Rs.)
	Fire Fighting Provision Fixing & Requisition.	SEEPZ-SEZ/ESTATE/ FFF/84/2021-22/ 16635, 16636 & 16638	MIDC	Entire SEEPZ Vicinity	38,58,800/-

<b>Total Tentative Cost</b>					<b>9,77,85,653/-</b>
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2. List of works with estimates in preparation stage:

Department	Work	Implementing Agency	Location
Civil	Repairs and Painting of Sector-7 and Signage.	MIDC	Sector VII
	Repair and painting Works of External Walls.	MIDC	All SDF Buildings
	Paver Block around SDF to Mark Plinth. (5 - 10 meters as necessitated)	MIDC	All SDF Buildings
	Paver Block Demarcation of Garbage Collection Points.	MIDC	Entire SEEPZ Vicinity
	Renovation of ICH Canteen under PPP Model.	MIDC	Near Multi - Storey Building
	Repair & Painting of STP and Load Bearings of Septic Tanks.	MIDC	Sector II
	Garbage Segregation Point renovation.	MIDC	Sector II
	Renovation and installation of Bird Net & View Cutter at Wet Waste Processing point.	MIDC	Sector II
Other	Architectural works & Signage.	MIDC (SEEPZ- SEZ/ESTATE/ARD/99/2021- 22/17094/17096/17097)	SCB and BFC Guest rooms

After deliberation, the Authority approved the proposal of SEZ Authority for the various Civil Works to be implemented through MIDC to be undertaken on priority and electrical to be implemented in-house through Engineering Section of SEEPZ-SEZ and through MIDC as implementing agency. The record of before work status along with the photographs and technical report and post work completion certificate and report to SEZ Authority.

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**Agenda Item No.8:** Preparation of Detailed Project Report and 'on-boarding' of Project management Consultant with MIDC as co-evaluator for fire safety provision in entire SEEPZ SEZ.

After deliberation, the Authority approved the proposal of preparation of Detailed Project Report and 'on-boarding' of Project management Consultant with MIDC as co-evaluator for fire safety provision in entire SEEPZ SEZ at a tentative cost of Rs.38,58,800/-.

**Agenda Item No. 9:** Matters related to the litigation on rent, lease agreements & other issues.

After deliberation, the Authority noted the status of the litigation cases related to lease agreements, rent and other matters pertaining to Authority.

**Agenda Item No. 10:** To apprise action taken of letter No. K-43018(11)/3/2018-SEZ dated 20.07.2021 received from Ministry, Govt. of India, conveying this office to examine the issue afresh and take necessary action as deemed fit on the matter of payment to NFCD under the intimation to the Ministry.

After deliberation, the Authority noted the action taken on letter No. K-43018(11)/3/2018-SEZ dated 20.07.2021 received from Ministry, Govt. of India, regarding the payment of dues of NFCD and noted that constituted a Committee under the Chairmanship of Shri. Pravin Chandra, Joint Development Commissioner, Pune SEZE Cluster for submission of detailed report on the outstanding payments claimed by NFCD.

The terms of reference of the Committee are as follows:-

- (a) To examine in details each claim as mentioned in the letter and to communicate the present status of such claim, verification of the works done and admissibility of such payment claim.
- (b) To examine whether record of Satisfactory completion of the works undertaken as maintained and whether the same is available to establish satisfactory completion of works thereof.
- (c) To examine the position of SEEPZ-SEZ Authority in terms of the newly implemented financial standard operating procedure for availability of budget etc.
- (d) The position on file vis a vis the directions/instructions of Govt. of India. The Committee shall submit its report within 45 working days from the date of notification of the Committee.

**Agenda Item No. 11:** Proposal for apprising the members of the Authority regarding the report of the committee on pending dues of M/s. Interlight.

After deliberation, the Authority noted the report the enquiry committee on pending dues of M/s. Interlight for claim of payment of Rs.69,91,096/- and the matter would also be intimated to MOC&I.

  
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**Agenda Item No. 12:** Requirement of a Laptop for SEEPZ related works to Mr. Rutwik Phatak, Public Procurement Consultant.

Allowed to purchase a laptop along with necessary software and peripherals amounting to Rs.57,417/- i.e. within the budget of Rs.75,000/- as stipulated under the 'reimbursable' section under Annexure II of the Terms and Conditions of offer letter. The same may be reimbursed by the SEEPZ Authority subsequently. Having a laptop will enable to undertake remote work and attend relevant meetings on WebEx.

After deliberation, the Authority approved the proposal for requirement of a Laptop for SEEPZ related works to Mr. Rutwik Phatak, Public Procurement Consultant .

**Agenda Item No. 13:** Proposal for apprising the members of the meeting regarding status of galas allotted in SEEPZ Residential Quarters (Sector VII).

After deliberation, the Authority noted the status of galas allotted to SEEPZ Employees Co-operative Society (Proposed) in SEEPZ Residential Quarters (Sector VII) and in-principle approval has been granted to initiate action under PP Act for recovery of pending dues.

**Agenda Item No. 14:** Proposal for release of payments to MIDC for the works executed in SEEPZ-SEZ.

After deliberation, the Authority approved the proposal for release of payments of Rs. 1148.07 lakhs to MIDC which is reconciled by MIDC & SEEPZ-SEZ for the works executed in SEEPZ-SEZ and the balance amount of Rs. 62.01 lakhs will be verified jointly with SEEPZ Authority & MIDC and release in due course subject to reconciliation of payments due in Aside cases also. This is to be done subject to the intimation to GOI in MOC&I and inputs if any therefrom.

**Agenda Item No. 15:** Provision of NICNET for e-office and gov.in mail in SEEPZ-SEZ.

After deliberation, the Authority approved the proposal of provision of NICNET for e-office and gov.in mail in SEEPZ-SEZ and in SEEPZ colony.

**Agenda Item No. 16:** Proposal for procurement of 4 nos. laptops for higher officials of SEEPZ through E-procurement other than GeM.

After deliberation, the Authority approved the proposal for procurement of 4 nos. of Laptop for higher officials of SEEPZ through E-procurement as said specification were not available at GeM.



**Agenda Item No. 17:** The proposal to make a re-appropriation of funds from the other head (M&R) and to make the payment to M/s. Avi Plast.

After deliberation, the Authority approved the proposal to make a re-appropriation of funds from the other head (M&R) and to make the payment to M/s. Avi Plast of Rs. 31,69,198/- as no provision was made in budget for such payment.

**Agenda Item No. 18:** Proposal for re-appropriation of funds in Budget.

After deliberation, the Authority approved the proposal of re-appropriation of funds in Budget for payment of expenditure with respect to Biogas plant AMC and M/s. Interlight from the Major Head: Civil (2006), Minor Head Civil: Repair and Maintenance expenses (sector wise) (005) which has available fund of Rs. 17,68,00,000/-.

**Agenda Item No. 19:** Proposal for establishing the Contingency fund of Rs. 50,00,000/- in the Budget of FY 2021-22 of SEEPZ SEZ Authority.

After deliberation, the Authority approved the proposal for establishing the Contingency fund of Rs 50,00,000/- in the Budget of FY 2021-22 of SEEPZ SEZ Authority.

**Agenda Item No. 20:** Proposal for apprising the members of the Authority regarding the Budget Balance (Utilized & Unutilized) and receipts and payments upto the month of August 2021.

After deliberation, the Authority noted the Budget Balance (Utilized 5.89% & Unutilized 94.11%) and receipts and payments upto the month of August 2021.

**Agenda Item No. 21:** Regularization of Agreement submitted by M/s. AR Envirotec.

After deliberation, the Authority approved the proposal for executing the agreement for the work awarded to M/s. AR Envirotec.

**Agenda Item No. 22:** Discontinuation of earlier proposal for on-boarding IIT Guwahati as advisory Consultant and to go ahead with in house RFP for system integration to be undertaken in open and transferring bidding process.

After deliberation, the Authority approved the proposal of discontinuation of earlier proposal for on-boarding IIT Guwahati as advisory Consultant and to go ahead with in house DPR preparation which shall have broad level FRS (Functional Request Specification) for integrated IT solution and subsequently vendorise the same by way of system integration for reward of works.

**Agenda Item No. 23:** Proposal for Procurement of street Light/Cables/Feeder Pillar, etc for Sector 1 to 6 at an estimated price of Rs. 9,37,003/- to be procured from GeM and other platform (for those which are not available on GeM).

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After deliberation, the Authority approved the proposal of procurement of street Light/Cables/Feeder Pillar, etc for Sector 1 to 6 at an estimated price of Rs. 9,37,003/- to be procured from GeM and other platform (for those which are not available on GeM).

#### **TABLE AGENDA**

**Agenda Item No. 24:** Apprising the Committee about taking over of construction of New Tower Building (SDF-VIII) at Plot No. A-1 in SEEPZ-SEZ executed under ASIDE project at SEEPZ-SEZ.

After deliberation, the Authority noted the status of taking over and handing over of construction of New Tower Building (SDF-VIII) at Plot No. A-1 in SEEPZ-SEZ executed under ASIDE project at SEEPZ-SEZ.

The meeting concluded with a vote of thanks to the Chair.

This issues with the approval of the Chairperson of SEEPZ SEZ Authority.



(C.P.S. Chauhan)  
Secretary/Jt. Development Commissioner,  
SEEPZ SEZ Authority