

**MINUTES OF THE 53<sup>rd</sup> AUTHORITY MEETING HELD ON 01.07.2022 IN HYBRID MODE, UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER, SEEPZ-SEZ AUTHORITY.**

The following were present:-

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| 1. Shri C.P.S Chauhan,<br>JDC,SEEPZ SEZ                                       | - | Member/Secretary |
| 2. Shri Abhay Doshi,<br>MD, M/s. Fine Line Circuits Ltd.                      | - | Member           |
| 3. Shri Adil Kotwal, Chairman/ CEO<br>M/s. Creations Jewellery Mfg. Pvt. Ltd. | - | Member           |

**Special Invitee (For Estate related Issues):-**

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| 1. Shri Vijay Gujarati, COO<br>Authority M/s. EOS Power India Pvt. Ltd. | - | Outgoing Member, SEEPZ-SEZ           |
| 2. Shri Ashish Kothari, Director<br>M/s. Jewelex India Pvt. Ltd.        | - | Outgoing Member, SEEPZ-SEZ Authority |

Shri Anil Chaudhary, Specified Officer, Smt. Bridget Joe, E.A. to D.C./Estate Manager, Shri Ravindra Kumar, UDC, Shri. G.S. Bhandari, Assistant also attended for assistance and smooth functioning of the meeting.

The Chairperson welcomed all the members present and thereafter agenda of the meeting was taken up.

**Agenda Item No.1:-**Confirmation of the Minutes of the 52<sup>nd</sup> Authority meeting held on 29.03.2022

**Decision:** After deliberation, the Authority confirmed the Minutes of the meeting held on 29.03.2022 with consensus.

**Agenda Item No.1 (A) :-** Proposal for post facto approval of payment of Rs.11.48 Crore to MIDC which is reconciled by the MIDC & SEEPZ-SEZ for the works executed in SEEPZ-SEZ under the intimation to the Ministry

**Decision:** After deliberation, the Authority accorded the post facto approval of payment of Rs.11.48 Crore to MIDC for the works executed in SEEPZ-SEZ & for the balance amount of Rs.62.01 lakh will be again re-verified jointly with SEEPZ Authority & MIDC & released in due course.

Further, it was directed to issue a specific letter to the Single Nodal Agency of all Buildings that representative members from the trade should be involved in the formulation of the detailed project reports & also in the implementation phase and



the monitoring of the project.

**Agenda Item No. 2:** Proposal for establishing the Contingency fund of Rs.15,00,000/- in the Budget of FY 2022-23 of SEEPZ-SEZ Authority.

**Decision:** After deliberation, the Committee approved the proposal for establishing the Contingency fund of Rs.15,00,000/- in the Budget of FY 2022-23 of SEEPZ-SEZ Authority.

**Agenda Item No. 3:** Post-facto approval of work order to M/s. Mahesh Transport for clearance of plot in front of M/s. Nysa Jewellery, SEEP-SEZ.

**Decision:** After deliberation, the Authority accorded the Post-facto approval for award of work order to M/s. Mahesh Transport amounting to Rs.1.85 Lakhs for clearance of plot in front of M/s. Nysa Jewellery, SEEP-SEZ.

**Agenda Item No. 4** :- Post-facto approval of award of work order to M/s. Mahesh Transport for shifting of Material from Central Warehouse Building to SDF-VII (Ground Floor) and plot near SDF-III.

**Decision:** After deliberation, the Authority accorded the Post-facto approval for work order to M/s. Mahesh Transport amounting to Rs.1.50 Lakhs for shifting of Material from Central Warehouse Building to SDF-VII (Ground Floor) and plot near SDF-III.

**Agenda Item No. 5:** Post-facto approval of award of Work Order to M/s. Mahesh Transport for clearance of Mega CFC Site at SEEPZ-SEZ.

**Decision:** After deliberation, the Authority accorded the Post-facto approval for work order to M/s. Mahesh Transport amounting to Rs.7.00 Lakhs for clearance of Mega CFC Site at SEEPZ-SEZ.

**Agenda Item No. 6** :- Proposal for post facto approval of Payment of Rs.28,23,000/- for the conduct of SEEPZ Golden Jubilee Opening Ceremony program to M/s. The Resource 24 X 7 for event management with the SEZ authority in pursuance of notification dated 3rd September 2021.

The Authority was informed that it has already been decided that All tender above Rs.2,00,000/- shall be compulsorily processed by e-procurement following Rule 159 and Rule 160 of GFR 2017. However, due to shortage of time, the process of e-procurement could not be followed.

**Decision:** After deliberation, the Authority accorded the Post-facto approval of Payment of Rs.28,23,000/- for the conduct of SEEPZ Golden Jubilee Opening Ceremony program to M/s. The Resource 24 X 7 for event management with the SEZ authority in pursuance of notification dated 3rd September 2021

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However Authority noted that this is one time relaxation only and it should not be repeated in future.

**Agenda Item No. 7:-** Post-facto approval for proposal for appointment of Design Consultancy for Mega CFC, SEEPZ-SEZ

**Decision:** After deliberation, the Authority accorded the Post-facto approval for REoI and for appointment of Design Consultancy for Mega CFC, SEEPZ-SEZ and the Authority was also noted that the work order already issued amounting to Rs.1.26 crores as per the bid on the CPPP to M/s. Vijay Punjabi Consultants Pvt. Ltd.

**Agenda Item No. 8:-** Post -facto approval of award of work order to M/s. Renuka Consultants for Geo Technical Investigation at Mega CFC Plot

**Decision:-**After deliberation, the Authority accorded the Post-facto approval of award of work order to M/s. Renuka Consultants amounting to Rs.3,27,450/- for Geo Technical Investigation at Mega CFC Plot

**Agenda Item No.9 :-** Proposal for Post facto approval for one time relaxation for enhancing withdrawal of Imprest amount from Rs. 1,00,000/- to Rs.5,01,368/- for releasing the outstanding payment of vendor and after regularization of the expenditure incurred from Imprest and reduction of Imprest to Rs 30,000/-

**Decision:** After deliberation, the Committee deferred the proposal and asked Engineering Cell to submit with justification/more details in next Authority Meeting.

**Agenda Item No.10:-** Post-facto approval of award of work order to M/s. Braithwaite & Co. an on-boarded PSU for demolition of Central Warehouse Building and clearance of plot near SDF-V

**Decision:-** After deliberation, the Authority accorded the Post-facto approval of award of work order to M/s. Braithwaite & Co. an on-boarded PSU for demolition of Central Warehouse Building amounting to Rs.29,40,000/- and clearance of plot near SDF-V amounting to Rs.12,60,000/-

**Agenda Item No.11 :-** Post-facto approval of award of work order to M/s. WAPCOS Ltd. for Project Management Consultancy for monitoring statutory compliances related to Mega CFC in SEEPZ-SEZ.

**Decision :-**After deliberation, the Authority accorded the Post-facto approval of award of work order to M/s. WAPCOS Ltd. amounting to Rs.29,42,500/ for Project Management Consultancy for monitoring statutory compliances related to Mega CFC in SEEPZ-SEZ.

**Agenda Item No. 12 :-** Proposal for payment dues of Rs.69,91,096/- for electrical work and street light AMC to M/s. Interlight

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**Decision:** After deliberation, the Committee approved the proposal for payment of old dues of Rs.69,91,096/- for electrical work and street light AMC to M/s. Interlight. It was further decided that the details of this amount to be submitted before next Authority Meeting and the total outstanding amount till date may be brought on record for approval before new tender comes in place.

Regarding award of contract to L1 viz. M/s. Interlight for the period 2022-23, the Engineering Cell was asked to submit a detailed proposal alongwith the budget and proper monitoring as per GFR Chapter-8 for consideration in next authority meeting.

**Agenda Item No. 13:-** Post-facto approval of award of work order to M/s. Optic Vyu for installation of time lapse cameras at Mega CFC Plot, Plot near SDF-V and CWC Plot.

**Decision:** After deliberation, the Authority accorded the Post-facto approval of award of work order to M/s. Optic Vyu amounting to Rs.1,95,300/- for installation of time lapse cameras at Mega CFC Plot, Plot near SDF-V and CWC Plot.

**Agenda Items No. 14 :-** The proposal to make a re-appropriation from the other head and to make the payment to M/s. SV Arts amounting to Rs.45,000/-.

**Decision :-**After deliberation, the Authority approved the proposal for re-appropriation of funds from Major Head Civil (2019) / Minor Head (003) to major head 75 Years Activities (2019)/Minor head (001) to make the payment of Rs.45,000/- to M/s. SV Arts.

**Agenda Items No. 15:-** Proposal for post facto approval for the works related to International Yoga Day, on 21st June,2022 at 1st Floor ICH canteen ( Civil / Electrical)

**Decision :-** After deliberation, the Authority accorded the Post-facto approval of Rs.3,28,575/- for the works related to International Yoga Day, on 21st June, 2022 at 1st Floor ICH canteen ( Civil / Electrical)

**Agenda Items No. 16 :-** Proposal for approval of deserving Honorarium to Shri. C.G. Birhade for the efforts taken in Golden Jubilee Celebrations and his Engagement in Record Room streamlining project for 3 Months in SEEPZ-SEZ

**Decision:** After deliberation, the Authority approved the proposal of (i) deserving Honorarium to Shri. C.G. Birhade for the efforts taken in Golden Jubilee Celebrations and (ii) his Engagement in Record Room streamlining project for 3 Months in SEEPZ-SEZ. The Committee directed to Admin & Account Section to finalize the amount of Honorarium.

**Agenda Items No. 17:-** The Proposal for SEEPZ-SEZ Swacchta Action Plan 2022-23

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and Swacchta Pakhwada 2022.

**Decision**:- After deliberation, the Committee deferred the proposal and to be taken up in next Authority Meeting with more details on each steps to be taken.

**Agenda Items No.18**:- The Proposal for Social Media Policy and budgetary estimate

**Decision**:-After deliberation, the Authority approved proposal for Social Media Policy and budgetary estimate of Rs.15,50,000/- (approximately).

**Agenda Items No. 19**:- Proposal for Green and sustainable SEEPZ Action Plan 2022-23

**Decision**:- After deliberation, the Committee deferred the proposal and directed to submit in detail in the next Authority Meeting.

**Agenda Items No. 20**:- Agenda for hiring of Electric Vehicles for SEEPZ-SEZ Authority and discontinuation of all conventional internal combustion engines eventually.

**Decision**:-After deliberation, the Authority approved the proposal for :

i. In principle approval of hiring 02 New EVs TATA Nexon for the following officers:

1. Development Commissioner, SEEPZ-SEZ.
2. Joint Development Commissioner, SEEPZ-SEZ.

ii. And initiate the following steps:

1. Discontinuation of Suzuki Swift Dezire from M/s. Servetch Automation Pvt. Ltd. w.e.f. 31.02.2022 as no service is being provided thereof despite repeated instructions as an incident may be raised on GeM for blacklisting the service provider.
2. Discontinuation of Suzuki Ertiga from M/s. KGN Travels.
3. Retention of Toyota Etios for Routine administration with Staff Car Drivers.
4. Continuation of Suzuki Wagon-R from M/s. KGN Travels for Estate Division.

**Agenda Items No. 21**:- Proposal for deployment of 26 number of additional Security Manpower (Ex-serviceman)

**Decision**:-After deliberation, the Authority approved the proposal for deployment of 26 number of additional Security Manpower (Ex-serviceman).

  
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**Agenda Items No. 22:-** Proposal for approval of Statement of Utilization of Budget FY 2022-23 till 13.06.2022, Statement of Availability of Funds as on 31.05.2022 and list of Outstanding Liabilities as on 31.05.2022

**Decision :-**After deliberation, the Authority noted the Statement of Utilization of Budget FY 2022-23 till 13.06.2022, Statement of Availability of Funds as on 31.05.2022 and list of Outstanding Liabilities as on 31.05.2022. It was also directed to explore the possibility of investing in RBI bond for better rate of interest.

**Agenda Items No. 23:** Proposal for approval of Annual Accounts for the Financial Year 2021-22.

**Decision:** After deliberation, the Authority approved the Annual Accounts for the Financial Year 2021-22.

**Agenda Items No. 24:-** Post-facto approval-Request for proposal for appointment of Project management Consultancy (Limited to PSUs) and approval for construction of Standard Design Factories i.e. SDF-9 and SDF-10

**Decision :-** After deliberation, the Authority accorded the Post-facto approval for appointment of Project management Consultancy (Limited to PSUs) and approval for construction of Standard Design Factories i.e. SDF-9 and SDF-10 to M/s. WAPCOS for an amounting to Rs.1.45 lakh.

**Agenda Items No. 25:-** Update on Strategic Advisory Consultancy Services in SEEPZ-SEZ

**Decision :-** After deliberation, the Authority noted the updates for hiring of Strategic Advisory Consulting firm by mid of August, 2022

**Agenda Items No. 26:-** Extension of AMC.

**Decision :-** After deliberation, the Authority approved the proposal of extension of services of the following AMC's. The details as follows:

Sr. No.	Contracts	Agency	Extension Upto
1	AMC Contract for Cleaning/Housekeeping	M/s. Orient Services	30 <sup>th</sup> September, 2022 or till appointment of new vendor, whichever is earlier.
2	Tender for Waste Management from SEEPZ SEZ Campus	M/s. Garib Nawaz Corporation	30 <sup>th</sup> September, 2022 or till appointment of new vendor, whichever is earlier.
3	Annual Maintenance & Operation	M/s. AR	30 <sup>th</sup> September, 2022 or

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	of STP in SEEPZ-SEZ	Envirotec	till appointment of new vendor, whichever is earlier.
4.	AMC for Goods and Passenger lifts installed at SDF-I to SDF-VI and G&J Complex-II & III	M/s. Jay Bhagwan Elevators Co.	31 <sup>st</sup> July, 2022 or till appointment of new vendor, whichever is earlier.
5.	Hiring of Services of Chartered Accountant Firm in SEEPZ Authority	M/s. Jain V & Co.	30 <sup>th</sup> August, 2022 or till appointment of new vendor, whichever is earlier.
4	Appointment of CAG Empanelled Chartered Accountant Firm for Internal Audit of SEEPZ-SEZ Authority for FY 2020-21 & 2021-22	M/s. Sunita Agrawal & Company	30 <sup>th</sup> August, 2022 or till appointment of new vendor whichever is earlier.
5	Supply and printing of gate passes (PVC Card) on the basis of format and data provided by SEEPZ-SEZ Authority	M/s. Placards	30 <sup>th</sup> September, 2022 or till appointment of new vendor, whichever is earlier.
6	Annual Maintenance Contract of pest and animal control services for SEEPZ SEZ along with SEEPZ Residential Complex (Govt. Quarters)	M/s. Impressions Services Private Limited	30 <sup>th</sup> September, 2022 or till appointment of new vendor, whichever is earlier.
7	Annual Maintenance contract for Kone make lifts at BFC building & service center building SEEPZ-SEZ.	M/s. Kone Elevator India Private Limited	30 <sup>th</sup> September, 2022 or till appointment of new vendor, whichever is earlier.

Further, SEEPZ-SEZ Authority highly recommended review of the quality of the Manpower presently deployed competency & appointment of skilled manpower, keeping in view the various works being undertaken by SEEPZ-SEZ Authority.

**Agenda Items No. 27:-** Update on RISE Procurement Tender

**Decision :-** After deliberation, the Authority noted the updates on publishing an open RFP on CPP Portal for the said project in compliance with GFR 184.

**Agenda Items No. 28:-** Updation of seepz.gov.in website.

**Decision :-** After deliberation, the Authority approved the proposal for Updation of seepz.gov.in website which can be viewed at <http://citopay.in/Citopay/SEEPZ/>.

**Agenda Items No. 29:-** Proposal for generating revenue through creation/coordination of Advertising Media in the form of Hoardings, Gantries and

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pole Kiosks in SEEPZ-SEZ Premises and procurement framework thereof. It was brought to the notice of members that M/s. Ronak vide letter dated 05.05.2022 had submitted a proposal in this behalf.

**Decision :-** After deliberation, the Authority approved the Proposal for generating revenue through erection of Advertising Media in the form of Hoardings, Gantries and pole Kiosks in SEEPZ-SEZ Premises and procurement framework thereof and it was decided that M/s. Ronak Advertising may be given an opportunity to match the highest bid received in this behalf as they had presented the proposal by evaluating the potential at SEEPZ and initiation the process.

**Agenda Items No. 30:-** Post facto approval of award of work order to M/s. Creative Consultants for preparation of demolition plan of CWC, Creche Building and plot for investment powder at SEEPZ-SEZ

**Decision :-**After deliberation, the Authority accorded the Post-facto approval for award of work order to M/s. Creative Consultants amounting to Rs.1,35,000/- for preparation of demolition plan of CWC, Creche Building and plot for investment powder at SEEPZ-SEZ

**Agenda Items No. 31:-** Proposal for withdrawal of demand notice for non levy of penalty for un-surrendered and expired gate passes.

The Authority was apprised that vide Circular No.04 dated 14.05.2015 and Circular No.12 dated 17.07.2017 penalty was imposed on units for non-surrendered or expired gate passes. CAG had raised an audit objection on non-recovery of penalty in the matter amounting to Rs.3.63 Crore for the period 2016-17 to 2017-18. Efforts were made to recover the pending penalty amounts. However, there was resistance from the unit holders. The trade associations represented several times to waive off the said penalty amount. The matter was re-examined by Authority in its 41<sup>st</sup> Authority meeting dated 07.08.2020 . It was observed that there is no provision of such penalty in SEZ Act or SEZ Rules. Also, no other SEZ had imposed penalty in such matters. Therefore, it was decided not to impose penalty in such cases and a circular No.04 dated 21.08.2020 was issued. However, in respect of past cases, opinion from Branch Secretariat was sought. Based on same, matter was also informed to MOC&I for waiver off penalty for past period.

Ministry vide letter dated 06.12.2021 directed to take action in Authority Meeting. The opinion of Ministry of Law and Justice is reproduced hereunder;

*It was the competent authority of SEEPZ-SEZ who had issued Circular specifying the conditions under which penalty is to be imposed on administrative side without there being any statutory support. Therefore, the Competent Authority appears to have powers to undo the penalty imposed.*

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*In the present case, the Ministry of Commerce and Industry vide its letter dated 22.07.2020 has already advised the Department that the matter may be again placed before the Authority Committee and an appropriate decision may be taken.*

*Therefore, there does not appear to be any hitch for the Competent Authority to take appropriate administrative for waiver of the remaining amount pending for recovery.*

In view of the above legal opinion and instruction of MOC&I, the matter is put up before Authority for cancellation of Circular No. 4 & 12 dated 14.05.2015 & 17.07.2017 with retrospective effect.

**Decision :-** After deliberation, the Authority approved the Proposal for withdrawal of demand notice for non levy of penalty for un-surrendered and expired gate passes and decided to withdraw the Circular No. 4 & 12 dated 14.05.2015 & 17.07.2017 with retrospective effect.

**Agenda Items No. 32:-** Refund of advance paid against lease rent of gala No.303, SDF-VIII at SEEPZ-SEZ

**Decision :-** After deliberation, the Authority approved the proposal of the unit M/s. VU Technologies Pvt. Ltd. for refund of Rs.13,91,202/- towards advance rent paid on surrender of Unit No.303, SDF-VIII, SEEPZ-SEZ.

**Agenda Items No. 33:-** Proposal for post facto approval to make the payment to M/s. The Resource 24 x 7 amounting to Rs.2,80,514 & M/s. Blaze Media Services amounting to Rs.5,73,494/-

**Decision :-** After deliberation, the Authority accorded the post facto approval to make the payment from Major Head Advertisement (2002)/Minor Head (001) to M/s. The Resource 24 x 7 amounting to Rs.2,80,514 & M/s. Blaze Media Services amounting to Rs.5,73,494/-under Authority Fund, 2022-23.

**Agenda Items No. 34:-** The Proposal to engage the existing service providers to look after the AMC for the SDF-VIII till the award of contract to PSU for the convenience of the Trade.

**Decision :-** After deliberation, the Authority approved the proposal of engagement of the existing service providers for various services required at SDF-VIII till 30.09.2022 and for further AMC, directed that M/s. WAPCOS Ltd. hire the agencies for the same.

**Agenda Items No. 35:-** Proposal for Recruitment on contractual basis of Assistant Estate Managers (2 numbers) - Estate Division - By open advertisement

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**Decision :-** After deliberation, the Authority approved the proposal for Recruitment on contractual basis of Assistant Estate Managers (2 numbers) - Estate Division by open advertisement

**Table Agenda Items No. 36:-** Proposal for approval of projections for supplementary demands of Budget FY 2022-23.

**Decision :-** After deliberation, the Authority approved the Proposal for approval of projections for supplementary demands of Budget FY 2022-23.

The meeting ended with a vote of thanks to the Chair.

This issues with the approval of Chairperson, SEEPZ-SEZ, Authority.



13.07.22

(C.P.S. Chauhan)

Joint Development Commissioner/Secretary  
SEEPZ-SEZ Authority