



भारत सरकार / Government of India  
वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce &  
Industry  
विकास आयुक्त का कार्यालय / Office of the Development  
Commissioner  
सीपज़ - विशेष आर्थिक क्षेत्र / SEEPZ-Special Economic Zone  
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OFFICE ORDER No. 60/2022

E-Procurement Meeting was held on 08.04.2022 under the chairmanship of Development Commissioner, SEEPZ for discussing the e-Procurement procedure.

As per point no. 3 of Minutes of Meeting, following officials are hereby nominated for Tender Custodian, Tender Publisher, Tender Scrutiny Committee, Tender Evaluation Committee and Tender Acceptance Authority:

| Sr No | Tender name   | Tender Custodian primary | Tender Custodian Secondary               | Supervisory Custodian    | Tender Publisher   | Tender scrutiny committee  | Tender Evaluations committee                         | Tender Acceptance Authority |
|-------|---|--------------------------|--|--------------------------|--|--|--|-----------------------------|
| 1     | Custom Bid for Services- Housekeeping Outdoor Cleaning and Waste Disposal   | Shri Amit Patra          | Shri Mayur Gadage                        | Shri Ravindra Kumar, UDC | Smt. Bridge t Joe, EA TO DC<br>Smt. Rekha Nair, Assistant        | Shri. Anurag Agarwal, DDC<br>Shri. Raju Kumar, ADC                                     | Shri CPS Chauhan, Jt. DC<br>Shri Anurag Agarwal, DDC | Shri Shyam Jagannathan, DC  |
| 2     | Custom Bid for Services- Tree pruning cutting and gardening work including horticulture activities soil conversation and organic waste composting | Shri Mayur Gadage        | Shri Amit Shirvalkar                     | Shri Ravindra Kumar, UDC | Shri. Ravindar Kumar, UDC<br>Shri. Ghanshyam Bhandari, Assistant | Smt. Kiran Vanker, ADC (ADMIN)<br>Shri. Z.S. George, PAO<br>Smt. Bridget Joe, EA to DC | Shri Anil Choudhary, SO                              |                             |
| 3     | Custom Bid for Services- Civil and Plumbing day to day Maintainance works Including Machinery and Consumables                                     | Shri Sumit Patra         | Shri Lakshamanan V / Shri Vallabh Kushte | Shri Ravindra Kumar, UDC | Shri. Rajesh Kumar, UDC  | Smt. Rekha Nair, Assistant<br>Shri. Ravindra Kumar, UDC                                |  |                             |
| 4     | Custom Bid for Services- AMC for Electrical work in SEEPZ, SEZ premises and SEEPZ colony  | Shri Viraj Matondkar     | Shri Sumit Patra                         | Shri Ravindra Kumar, UDC |  | Shri. Rajesh Kumar, UDC  |  |                             |

|    |  |                         |  |                          |  |  |  |  |
|----|--|-------------------------|--|--------------------------|--|--|--|--|
|    | Upgradation of SEEPZ SEZ   | Ghosh                   | / Shri Mayur Gadage/ Smt. Pranali Parab/ Shri Vikram Satre | Kumar, UDC               |  |  |  |  |
| 6  | Engagement of Contractor for Carrying out Annual Maintenance & Operation of Goods & Passenger lifts situated in SEEPZ-SEZ premises   | Shri Viraj Matondkar    | Shri Sumit Patra   | Shri Suresh Sharma       |  |  |  |  |
| 7  | Engagement of Contractor for Clearance/ Disposal/ Removal of Investment Powder Waste removal fro SEEPZ-SEZ premises  | Shri Mayur Gadage       | Shri Rohit Nirmal  | Shri Ravindra Kumar, UDC |  |  |  |  |
| 8  | Engagement of Contractor for Removal of Sludge from Open and Closed Gutters/Drainage lines, Sewage Treatment Plant (STP) and Septic tanks in SEEPZ-SEZ premises & Residential Staff Quarters | Shri Mayur Gadage       | Shri Raman Ghosh   | Shri Ravindra Kumar, UDC |  |  |  |  |
| 9  | Request for Expression of Interest (Reol) for Providing Strategic Advisory Services for Rejuvenation and Redevelopment of SEEPZ SEZ Mumbai   | Shri Raman Ghosh        | Shri Mayur Gadage  | Shri Ravindra Kumar, UDC |  |  |  |  |
| 10 | Request for Proposals for Project Management Consultancy for Monitoring Statutory Compliances Related to the Mwga-CFC Project  | Shri Ghanshyam Bhandari | Shri Vikram Satre/ Smt. Pranali Parab                      | Shri Ravindra Kumar, UDC |  |  |  |  |
| 11 | REQUEST FOR EXPRESSION OF INTEREST (REOL) CUM TERMS OF REFERENCE (ToR) For Providing Fire & Life Safety Project  | Shri Amit Patra         | Shri Imran Shaikh  | Shri Ravindra Kumar, UDC |  |  |  |  |

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|----|--|-------------------------|--|--------------------------|--|--|--|--|
|    | Management Consultancy Services of SEEPZ, Mumbai   |                         |  |                          |  |  |  |  |
| 12 | RFP for Design Consultant  | Shri Ghanshyam Bhandari | Shri Vikram Satre/ Smt. Pranali Parab    | Shri Ravindra Kumar, UDC |  |  |  |  |
| 13 | RFP for the Geo technical services for the Mega CFC  | Shri Ghanshyam Bhandari | Shri Vikram Satre/ Smt. Pranali Parab    | Shri Ravindra Kumar, UDC |  |  |  |  |
| 14 | RFP for the Security Consultant Services in SEEPZ, SEZ   | Shri Amit Patra         | Shri Imran Shaikh                        | Shri Ravindra Kumar, UDC |  |  |  |  |
| 15 | Selection of Service Provider for Implementation and maintenance of Comprehensive Enterprise Resource Solution "RiSe in SEEPZ, SEZ | Shri Raman Ghosh        | Shri Amit Shirvalkar / Shri Mayur Gadage | Shri Ravindra Kumar, UDC |  |  |  |  |
| 16 | Technical documentation Support Agency   | Shri Sumit Patra        | Shri Amit Patra                          | Shri Bharat korde        |  |  |  |  |
| 17 | RFP for Visitor Access Management System   | Shri Raman Ghosh        | Shri Amit Shirvalkar / Shri Mayur Gadage | Shri Ravindra Kumar, UDC |  |  |  |  |
| 18 | Higher Return for Secure PMS   | Ms Disha Lalwani        | Ms Neha Tirlotkar                        | Shri Ravindra Kumar, UDC |  |  |  |  |
| 19 | AMC of Pest Control Management   | Shri Amit Patra         | Shri Imran Shaikh/ Shri Rohit Nirmal     | Shri Ravindra Kumar, UDC |  |  |  |  |
| 20 | Event Management Services for Golden Jubilee year Celebrations and other events in SEEPZ, SEZ                                      | Shri Amit Shirvalkar    | Shri Vikram Satre                        | Shri Ravindra Kumar, UDC |  |  |  |  |
| 21 | Development and Licensing of Project Management Monitoring Software  | Shri Raman Ghosh        | Shri Sumit Patra                         | Shri Ravindra Kumar, UDC |  |  |  |  |
| 22 | Annual maintenance for KONE make lifts at BFC building and Service Center buildings  | Shri Viraj Matondkar    | Shri Sumit Patra                         | Shri Ravindra Kumar, UDC |  |  |  |  |
| 23 | Appointment of CAG empanelled CA firm for Internal   | Ms Disha Lalwani        | Ms Neha Tirlotkar                        | Shri Suresh Sharma       |  |  |  |  |

|    |   |                      |                      |                          |  |  |  |  |
|----|---|----------------------|----------------------|--------------------------|--|--|--|--|
|    | Audit fo SEEPZ, SEZ authority for FY 2020-21 & 2021-22  |                      |                      |                          |  |  |  |  |
| 24 | Hiring of CA firm in SEEPZ Authority  | Ms Disha Lalwani     | Ms Neha Tirlotkar    | Shri Ravindra Kumar, UDC |  |  |  |  |
| 25 | Hiring of Electric Vehicle  | Shri Raman Ghosh     | Shri Amit Shirvalkar | Shri Ravindra Kumar, UDC |  |  |  |  |
| 26 | Purchase of Water Purifier  | Shri Viraj Matondkar | Shri Amit Shirvalkar | Shri Suresh Sharma       |  |  |  |  |
| 27 | Purchase of Airconditioners for all gates   | Shri Viraj Matondkar | Shri Amit Shirvalkar | Shri Suresh Sharma       |  |  |  |  |
| 28 | Annual Maintenance & operation of STP in SEEPZ, SEZ   | Shri Viraj Matondkar | Shri Sumit Patra     | Shri Ravindra Kumar, UDC |  |  |  |  |
| 29 | DPR for renovation and AMC of STP in SEEPZ, SEZ   | Shri V. Lakshama nan | Shri Sumit Patra     | Shri Ravindra Kumar, UDC |  |  |  |  |
| 30 | REoI for Empanelment of Independent Registered Valuers for Valuation of building, plant & machinery, other miscellaneous goods and financial assets at SEEPZ, SEZ premises. | Shri Mayur Gadage    | Smt Trupti Dhurat    | Shri Ravindra Kumar, UDC |  |  |  |  |

This issues with the approval of Development Commissioner SEEPZ SEZ.

  
(Kiran K. Vanker)

Asstt. Development Commissioner  
SEEPZ-SEZ

F.No.SEEPZ-SEZ/ADMIN/309/MISC-MoC&I/2017-18/VOL-I/05922 Dt.: 19/04/2022

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