



SEEPZ SEZ AUTHORITY

Procurement of Works (Item-Rate)

(Using E- Procurement mode on Central Public Procurement Portal)

Request for Bids for

**REPAIR AND RENOVATION WORKS AT B-1 BUILDING ROOM NO. 06 AT SEEPZ
STAFF COLONY, SECTOR -7 at MIDC Central Road, Andheri East, Mumbai 400 096**

Tender Ref No: [E-OPT-11/163/2022-EO](#)

Date of Issue: 11th July 2023

ISSUING AUTHORITY:

Development Commissioner, SEEPZ- SEZ, Mumbai

Postal Address: SEEPZ SEZ, MIDC Central Road,
Andheri East, Mumbai 400096.

E-Mail: dcseepz-mah@nic.in

Helpline No.: 022-28290856

Landline: 022-28294728/29

(From 9:30 A.M. to 6:00 P.M.)

KEY INFORMATION AT A GLANCE

SN	Item	Description
1	Tender Ref. No.	E-OPT-11/163/2022-EO
2	Tender Title	REPAIR AND RENOVATION WORKS AT B-1 BUILDING ROOM NO. 06 AT SEEPZ STAFF COLONY, SECTOR -7 at MIDC Central Road, Andheri East, Mumbai 400 096.
3	Brief Description	Wall and Ceiling plaster repairing work by Polymer Treatment, Wall painting work including Scrubbing, Putty work etc., Kitchen table & Cupboard shutters repairing/replacement work, Painting work and Cleaning & Disposal of debris at MCGM's designated place.
4	Cost of Bidding Documents	Bidding Documents (Request for Bids and other supporting documents, if any) can be downloaded from the following websites free of cost: https://eprocure.gov.in/eprocure/app http://seepz.gov.in/tender.aspx
5	Bid Security / EMD Amount	Rs.3000/- in the form of NEFT raised in the name of SEEPZ-SEZ Authority Funds payable before the last date of submission of bids. Account Details - Name of Account : SEEPZ SEZ AUTHORITY FUND Account No : 3490116402 Name of Bank : CENTRAL BANK OF INDIA Address of Bank : SEEPZ-SEZ BRANCH, ANDHERI, MUMBAI IFSC Code of Bank : CBIN0281490
6	Date of Tender Publishing	11/07/2023
7	Date and time till which physical visits to SEEPZ SEZ premises are permissible	Date: 12/07/2023 to 14/07/2023 (Working days only) Time: 10:00 AM to 5:00 PM
8	Date and time of the pre-bid meeting	- The pre-bid meeting shall be held online on 14/07/2023 at 1200 Hrs. Webex meeting link is as follows: The pre-bid meeting shall be held online on 14/07/2023 at 1100 Hrs. Webex meeting link is as follows: Pre-bid meeting for Repairs in Staff Quarters, SEEPZ, SEZ Hosted by SEEPZ SEZ https://seepz.webex.com/seepz/j.php?MTID=m5fab372239e89409770f26f53f9be1ed Friday, July 14, 2023 12:00 AM 1 hour (UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi Meeting number: 2518 121 3160 Password: ZX14 (9914 from video systems)

		<p>Join by video system Dial 25181213160@seepz.webex.com You can also dial 210.4.202.4 and enter your meeting number.</p> <p>Join by phone +65-6703-6949 Singapore Toll</p> <p>Access code: 251 812 13160</p>
9	Last date and time for Submission of Bids	22/07/2023 up to 1800 hrs
10	Date and time of opening of technical bids	24/07/ 2023 at 1230 hrs
11	Tentative date for publication of technical evaluation results	25/07/2023
12	Tentative date for opening of financial bids	26/07/ 2023
13	Expected date of Award of Contract	28/07/2023
14	Help Desk No. (For eProcurement)	<p>Primary Tender Custodian (PTC):</p> <p>Shri V. Lakshmanan, Jr. Technical Consultant, SEEPZ-SEZ Contact: 9597896778, lakshmanan.vedmankam@gov.in Roles of PTC:</p> <ol style="list-style-type: none"> 1. All preliminary queries/ telephone queries can be addressed to PTC. 2. PTC maintains a dedicated call log / email received chronologically for the specific tender. 3. Provides response on email after due internal approval by Competent Authority. 4. Intimates / responds to all prospective bidders of timelines including pre-bid, corrigendum etc. 5. Organise / support and facilitate all field / site visits. 6. Responds to queries and clarifications sought after due approval of the reply being furnished by Competent Authority. <p>Secondary Tender Custodian (SDTC):</p> <p>Shri Vallabh Kushte, Junior Engineer, SEEPZ-SEZ (Contact: 9004226338, vallabh.kushte@gov.in) Roles of SDTC:</p> <ol style="list-style-type: none"> 1. SDTC shall be contacted only in case there is no response from the PTC.

		<p>2. The SDTC shall immediately update and inform the PTC in case of any inputs from prospective bidders.</p> <p>Supervisory Tender Custodian (SVTC):</p> <p>Smt Rekha Nair, Assistant, SEEPZ-SEZ. Contact: r.nair@nic.in</p> <p>Roles of SVTC:</p> <ol style="list-style-type: none"> 1. Supervising the work and timely response by PTC. 2. Supervises Pre-bid meeting arrangements and issue of corrigendum / clarifications. <p>Supra Supervisory Tender Custodian (SSTC):</p> <p>Smt Haresh Dahilkar, ADC/Estate Manager, SEEPZ-SEZ Contact: haresh.d@gov.in</p> <p>Roles of SSTC:</p> <ol style="list-style-type: none"> 1. Overall Supervision of all aspects related to the tender process.
15	Link for accessing training schedule regarding use of e-procurement portal by consultants may be found at:	<p>https://eprocure.gov.in/cppp/trainingdisp</p> <p>eProcurement Helpdesk nos. (New Delhi) 0120-4200462, 0120-4001002, 0120-4001005</p>
16	Authority to be contacted in case of any clarification / request for entry permission for physical visit	<p>Name: - Shri Haresh Dahilkar Designation: - ADC / Estate Manager Email: - dcseepz-mah@nic.in Landline: - 022 – 28294774/274</p>
KEY CONTRACT TERMS AT A GLANCE		
1	Contract Type	Item Rate Contract (as described in para 3.2.2 of the Manual for Procurement of Works, 2022)
2	Estimated Contract Value (Approx.)	Rs. 1,40,000/-
3	Date of Commencement	07 working days from the date of work order issue or the date on which the contractor is instructed to take possession of the site whichever is later.
4	Project Completion Period	01 Calendar Months from Date of commencement.
5	Defect Liability Period	12 Month (Twelve Months) from the date of work completion as certified by the consultants.
6	Performance Security	Successful bidder shall deposit a performance security amounting to 5% of the Contract Price in the form of Bank Guarantee from any scheduled bank issued in the name of SEEPZ-SEZ Authority fund. The performance security shall remain valid till 60 days after the successful completion of work.

7	Water and electricity required for the Works	SEEPZ SEZ Authority shall provide electric power supply at Single Location for the entire tenure of the project. Electricity Charges will be @ 0.25% of the project cost. Contractor shall arrange water at their own cost.
8	Labour Stay at Site	Contractor shall provide all labour with id-cards bearing all details. Contractor shall be responsible for all arrangements for labour stay, food, medical etc. at their own cost.

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DISCLAIMER

The information contained in this Bidding Documents (hereinafter referred to as "RFB") document provided to the Contractors, by Development Commissioner, SEEPZ SEZ, Mumbai referred to as Employer, or any of their employees or advisors, is provided to the Contractor(s) on the terms and conditions set out in this RFB document and all other terms and conditions subject to which such information is provided.

The purpose of this RFB document is to provide the Contractor(s) with information to assist in the formulation of Bids. This RFB document does not purport to contain all the information each Contractor may require.

This RFB document may not be appropriate for all persons, and it is not possible for SEEPZ, their employees or advisors to consider the business/investment objectives, financial situation and particular needs of each Contractor who reads or uses this RFB document. Each Contractor should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFB document and where necessary obtain independent advice from appropriate sources.

SEEPZ, its employees, other stakeholders or/and advisors make no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability or completeness of the RFB document.

SEEPZ may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFB document.

The issue of this RFB does not imply that SEEPZ is bound to appoint a Contractor, as the case may be, for the Consultancy and SEEPZ reserves the right to reject all or any of the Applications without assigning any reasons whatsoever.

The Contractor shall bear all its costs associated with or relating to the preparation and submission of its Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by SEEPZ, or any other costs incurred in connection with or relating to its Application.

All such costs and expenses will remain with the Contractor and SEEPZ shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Application, regardless of the conduct or outcome of the Evaluation Process.

Section 1 - Notice Inviting Bids

Bid Reference No.: E-OPT-11/163/2022-EO

Date: 11/07/2023

Tender Title: Repair and Renovation Works At B-1 Building Room No. 06 At Seepz Staff Colony, Sector -7 at MIDC Central Road, Andheri East, Mumbai 400 096

1. The SEEPZ- SEZ Authority invites online Bids from eligible Contractors for the work of Repair and Renovation Works At B-1 Building Room No. 06 At SEEPZ Staff Colony, Sector -7 at MIDC Central Road, Andheri East, Mumbai 400 096
2. More details pertaining to the work may be seen under 'Section 5 – Scope of Work and Technical Specifications'.
3. The Bidding process shall be conducted in an online mode on the Central Public Procurement Portal (CPPP) which is publicly accessible using the following web address: <https://eprocure.gov.in/eprocure/app>. Contractors can download the Bidding Documents free of cost from this portal.
4. In order to be considered for technical evaluation, bids must be accompanied by a bid security (EMD) amounting to **Rs.3000/-** Permissible bid security instruments, beneficiary details, exemption rules, and submission procedure are provided under 'Section 1 – Instructions to Bidders'.
5. Interested Contractors must register on the e-procurement portal and upload their technical and financial Bids separately within the stipulated date and time i.e. **22/07/2023** up to 1800 Hrs. **Bidders are required to upload a scanned copy of proof of bid security (EMD) as part of their technical bid. The bid security must be submitted to the office of the Development Commissioner prior to the deadline for bid submission.**
6. Detailed instructions regarding online submission of Bids may be seen under Annexure I. In case of any issues or queries related to the e-procurement portal, kindly send an email request to dcseepz-mah@nic.in or contact on 022-28294731 / 9597896778 (Shri. V. Lakshmanan).
7. The Contractor is solely responsible for timely uploading of Bids on the e-procurement portal. SEEPZ SEZ Authority shall not be liable for resolving any queries / issues raised on the last day of bid submission.
8. Technical Bids shall be opened online on **24/07/2023** at 12:30 hrs. Contractors can see the tender opening status by logging on to the e-procurement portal using their registered IDs.
9. Financial Bids of only technically qualified Contractors shall be opened at a date which shall be pre-disclosed on the e-procurement portal.
10. SEEPZ SEZ Authority reserves the right to accept any or reject any or all of the Bids at any time during the Bidding process.



Haresh K Dahilkar
ADC/Estate Manager
SEEPZ SEZ Authority

Section 2 – Instructions to Bidders (ITB)

1. Introduction

- a) This Section provides the relevant information as well as instructions to assist prospective Bidders in preparation and submission of bids. It also includes the mode and procedure to be adopted by the Procuring Entity, being SEEPZ, SEZ Authority for receipt and opening as well as scrutiny and evaluation of bids and subsequent placement of award of contract.
- b) Before preparing the bid and submitting the same to the Procuring Entity, being SEEPZ, SEZ authority, the Bidder should read and examine all the terms & conditions, instructions etc. contained in the Bidding Documents. Failure to provide required information or to comply with the instructions incorporated in this Bidding Documents may result in rejection of bids submitted by Bidders.
- c) The successful Bidder will be expected to complete the performance of Services by the Intended Completion Date as provided in the **Bid Data Sheet**.

2. Language of Bids

Bid submitted by the Bidder and all subsequent correspondences and documents relating to the bid exchanged between the Bidder and the Procuring Entity, shall be written in English language. However, the language of any printed literature furnished by the Bidder in connection with its bid may be written in any other language, provided the same is accompanied by a self-certified English translation and, for purposes of interpretation of the bid, the English translation shall prevail.

3. Code of Integrity

- a) The Procuring Entity and all officers or employees of the Procuring Entity being SEEPZ, SEZ authority, whether involved in the procurement process or otherwise, or Bidders and their representatives or Contractor participating in a procurement process or other persons involved, directly or indirectly in any way in a procurement process shall maintain an unimpeachable standard of integrity in accordance with the code of integrity prescribed under GFR 175.
- b) In case of breach of the code of integrity by a Bidder or a prospective Bidder, the SEEPZ Authority, after giving a reasonable opportunity of being heard, may take appropriate measures including –
 - i. exclusion of the Bidder from the procurement process;
 - ii. calling off of pre-contract negotiations and forfeiture or encashment of bid security;
 - iii. forfeiture or encashment of any other security or bond relating to procurement;
 - iv. recovery of payments made by the Procuring Entity along with interest thereon at bank rate;
 - v. cancellation of the relevant contract and recovery of compensation for loss incurred by the Procuring Entity;

- vi. Debarment of the Bidder from participation in any future procurements of any Procuring Entity for a period of up to three years.

4. Eligibility

- a) This invitation to tender is open to all bidders eligible as described in the instructions to bidders. SEEPZ employees, Committee members, Board members and their relatives (Spouse or Children) are not eligible to participate in the tender. Bidders involved in corrupt and fraudulent practices or debarred from participating in Public Procurement by any state government or any procuring entity of the central government shall not be eligible.
- b) The general eligibility conditions applicable to all bidders are as follows:
 - i. Bidder shall be a natural person, private entity, government-owned entity or, any combination of these having a formal intent and legal competency to enter into an agreement or contract and are registered under respective Act and Jurisdiction in India;
 - ii. Bidder shall have fulfilled his obligation to pay such of the tax payable to the Central Government or the State Government or any local authority;
 - iii. Bidder shall not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;
 - iv. Bidder shall not have, and their directors and officers not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
 - v. Bidder shall not be presently debarred by any Procuring Entity under the State Government, the Central Government, Autonomous body, Authority by whatever name called under them.
- c) The specific eligibility conditions, if any, shall be as prescribed under the **Bid Data Sheet**.
- d) Bidders shall submit a declaration regarding its eligibility vis-à-vis all the criteria mentioned under the instructions to bidders and the bid data sheet.

5. Qualifications

Bidders should substantially meet the qualification criteria as stipulated in the ‘**Section 4 – Qualification and Evaluation Criteria**’. Bidders should fill and submit the Forms provided in ‘Section 6 - Bidding Forms’ to provide relevant information and documents in support of fulfilment of Bidder’s qualification as part of its technical bid. Only technical qualified bidders shall be processed for valid financial bids (Two Envelope System).

6. e-Tendering Online Bid Submission Process

The e-tender is available on CPPP portal, <https://eprocure.gov.in/eprocure/app> as mentioned in the tender. The tenders duly filled in should be uploaded and submitted online on or before the end date of submission. More details regarding the online bid submission process may be found under Annexure-II attached to this bidding document.

7. Contents of Bidding Documents

- a) The Bidding Documents include the following Sections, which should be read in conjunction with any amendment issued in accordance with ITB.
 - Section 1 Notice Inviting Bids (NIB)
 - Section 2 Instructions to Bidders (ITB)
 - Section 3 Bid Data Sheet (BDS)
 - Section 4 Qualification and Evaluation Criteria
 - Section 5 Scope of Work and Technical Specifications
 - Section 6 Bidding Forms
 - Section 7 General Conditions of Contract (GCC)
 - Section 8 Special Conditions of Contract (SCC)
 - Section 9 Contract Forms
 - Financial Bid Template in MS Excel format
- a) Unless downloaded directly from the SEEPZ website (<http://seepz.gov.in>) or the e-procurement portal (<https://eprocure.gov.in/eprocure/app>) or from any other source as may be specified in the **Bid Data Sheet**, Procuring Entity shall not be responsible for the correctness of the Bidding Documents, responses to requests for clarification, the Minutes of the Pre-bid meeting, if any, or Amendment(s) to the Bidding Documents in accordance with ITB.
- b) Bidders are expected to examine all instructions, forms, terms, and specifications in the Bidding Documents and to furnish with its Bid all information or documentation as is required by the Bidding Documents.

8. Clarification of Bidding Documents

- a) A Bidder requiring any clarification of the Bidding Documents shall contact the SEEPZ, SEZ authority in writing / email at the Procuring Entity's address specified in the **Bid Data Sheet**.
- b) The Procuring Entity will respond in writing / email / through the e-procurement portal to any request for clarification, provided that such request is received prior to the deadline for submission of bids within a period specified in the **Bid Data Sheet**. The Procuring Entity shall also promptly publish brief description of the enquiry but without identifying its source and its response at its website or on the e-procurement portal.
- c) Should the clarification result in changes to the essential elements of the Bidding Documents, the Procuring Entity shall amend the Bidding Documents following the procedure given under ITB.

9. Pre-bid Meeting

- a) In order to provide response to any doubt regarding Bidding Documents, or to clarify issues, a pre-bid meeting may be scheduled, as specified in the **Bid Data Sheet**.
- b) During the pre-bid meeting, the clarification sought by representative of prospective Bidders shall be responded appropriately. However, they shall be asked to submit their written request by close of office next day or by e-mail for electronic record thereof. The Procuring Entity shall publish written response to such requests for clarifications, without identifying its source. In case required, amendment(s), in terms of ITB below shall be issued, which shall be binding on all prospective Bidders.

10. Amendments to Bidding Documents

- a) At any time prior to the deadline for submission of bids, the SEEPZ SEZ authority may, for any reason deemed fit by it, amend or modify the Bidding Documents by issuing Amendment(s)/corrigendum.
- b) Such Amendment(s)/corrigendum will be published on SEEPZ SEZ authority's website or on the e-procurement portal and the same shall be binding on all prospective Bidders.
- c) In order to give reasonable time to prospective Bidders to take necessary action in preparing their bids, the Procuring Entity may, at its discretion, extend the deadline for the submission of bids and other allied time frames which may be linked with that deadline.
- d) Any Bidder who has downloaded the Bidding Documents should check the Amendment(s), if any, issued on the SEEPZ SEZ authority website and on the e-procurement portal. The Procuring Entity shall not be responsible in any manner if prospective Bidders miss any Amendment(s) published on Procuring Entity's website or on the e-procurement portal.

11. Documents Comprising Bid

- a) Bidder's technical bid shall comprise the following:
 - Letter of Bid as per the form provided in Section 6 – Bidding Forms;
 - Bid Security;
 - Bidder Information Format as per Form provided in Section 6: Bidding Forms;
 - Documents establishing Bidders' eligibility and qualification;
 - Any other document as required in the ITB or **Bid Data Sheet**;
 - An Undertaking duly signed on the letter head from the Bidders to the effect that they agree and abide by the clauses / conditions of Bidding Documents issued by the Procuring Entity and any amendment made thereafter.
- b) Bidder's financial bid shall comprise the financial quote submitted in the excel template published along with these bidding documents.

12. Financial Bid

- a) The evaluation of financial Proposal shall be excluding GST. Section 16 of the IGST Act categorizes services provided to SEZs as zero-rated. Hence, there shall be no instance of GST.
- b) Bidders are required to quote their offered rates against each line item of the BoQ. In case no price is quoted for any item, the same is considered as zero for the purpose of payments. Abnormally low bids shall be treated in accordance with para 5.6.4 of the Manual for Procurement of Works, 2023.

13. Period of Validity of Bids

- a) Bids shall remain valid for a period of 180 days from the deadline of submission of bids unless otherwise specified in the **Bid Data Sheet**.
- b) In exceptional circumstances, prior to the expiration of the bid validity period, the Procuring Entity may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid.
- c) The Bidder who agrees to the extension of the period of validity of bids so requested by the Procuring Entity shall also extend the period of validity of bid securities submitted by them or submit new bid security to cover the extended period of validity of their bids. A Bidder whose bid security is not extended or new bid securities not submitted shall be considered to have refused the request to extend the period of validity of its bids and rejected as non-responsive. The decision of Procuring Entity will be final and binding in this regard.

14. Bid Security

The Bidder shall furnish as part of its bid, a bid security worth the amount specified in the **Bid Data Sheet** in the form of a NEFT issued in the name of the beneficiary named in the **Bid Data Sheet**. Scanned copy of the bid security must be uploaded as part of the qualification documents on the e-procurement portal and the hard copy of the bid security must reach the address of the procuring entity as specified in the **Bid Data Sheet** prior to the deadline for bid submission stipulated under ITB 17 a). Bids unaccompanied by a Bid Security in the required format shall be rejected by the Procuring Entity.

15. Format and Signing of Bids

- a) The technical bids comprising all documents specified under ITB Clause 11 a) may be compiled into a single PDF document. All pages in the document should be serially numbered and an index specifying contents of the bid should be populated at the beginning of the document.
- b) Authorized signatory of the bidder shall sign, either physically or digitally, on each page of the bid. This signature should be accompanied by bidder's official seal.
- c) The financial bid must be submitted in the MS excel template provided with the bidding documents.

16. Sealing, Marking and Submission of Bids

- a) Consultants shall digitally sign and upload their technical and financial bids in separate folders provided on the e-procurement portal.
- b) The procedure for online submission of bids shall be in accordance with the instructions given under Annexure I.

17. Deadline for Submission of Bids

- a) Bids must be received by the Procuring Entity online on the e-procurement portal and the hard copy of the bid security, at the address specified in ITB 14 above, no later than the date and time specified in the **Bid Data Sheet**.
- b) The date of submission and opening of bids shall not be extended except when:
 - sufficient number of bids have not been received within the given time and the Procuring Entity is of the opinion that further bids are likely to be submitted if time is extended; or
 - the Bidding Documents are required to be substantially modified as a result of discussions in pre-bid meeting or otherwise and the time for preparations of bids by the prospective Bidders appears to be insufficient for which such extension is required.
- c) In cases where the time and date of submission of bids is extended, an amendment to the Bidding Documents shall be issued in accordance with ITB 10.

18. Late Bids

The e-procurement portal does not permit late submission of bids. With regards to the physical submission of bid security, late submission shall not be accepted under any circumstances.

19. Opening of Bids

- a) The technical bids shall be opened online on the date and time stipulated in the **Bid Data Sheet**.
- b) After due evaluation of the technical bids, the procuring entity shall notify the technically qualified bidders regarding the date of financial bid opening by giving at least 3 days' advance notice on the e-procurement portal.
- c) The financial bids of only technically qualified bidders shall be opened.

20. Confidentiality

- a) Information relating to the evaluation of bids and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with the bidding process until the same is published officially on the e-procurement portal for information of all Bidders.
- b) Any effort by a Bidder to influence the Procuring Entity in the evaluation or contract award decisions may result in the rejection of its Bid.

21. Preliminary Examination of Bids

- a) The Bid Evaluation Committee constituted by the Procuring Entity shall conduct a preliminary scrutiny of the opened bids at the beginning to assess the prima-facie responsiveness and record its findings thereof particularly in respect of the following:
 - that the bid is complete and duly signed by authorized signatory;
 - that the bid is valid for the period, specified in the Bidding Documents;
 - that the bid is accompanied by Bid Security declaration;
 - that the bid is unconditional and that the Bidder has agreed to give the required performance security; and
 - any other specific requirements put forth in the bidding documents.
- b) Bids failing to meet these preliminary requirements shall be treated as non- responsive and shall not be considered further for evaluation.

22. Immaterial Non-conformities

- a) The Bid Evaluation Committee may waive non-conformities in the bid that do not constitute a material deviation, reservation or omission and deem the bid to be responsive;
- b) The Bid Evaluation Committee may request the Bidder to submit necessary information or documents which are historical in nature like audited statements of accounts, tax clearance certificate, PAN, etc. within a reasonable period of time. Failure of the Bidder to comply with the request within the given time shall result in the rejection of its bid;
- c) The Bid Evaluation Committee may rectify immaterial non-conformities or omissions on the basis of the additional information or documentation received from the Bidder.

23. Determination of Responsiveness

- a) The Bid Evaluation Committee constituted by the Procuring Entity shall determine the responsiveness of a bid to the Bidding Documents based on the contents of the bid submitted by the Bidder;
- b) A bid shall be deemed to be substantially responsive if it meets the requirements of the Bidding Documents without any material deviation, reservation, or omission where: -
 - i. “deviation” is a departure from the requirements specified in the Bidding Documents;
 - ii. “reservation” is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Documents; and
 - iii. “omission” is the failure to submit part or all of the information or documentation required in the bidding documents.
- b) A “material deviation, reservation, or omission” is one that, if accepted, shall:-
 - i. Effect in any substantial way the scope, quality, or performance of the subject matter of procurement specified in the Bidding Documents; or

- ii. Limit in any substantial way, inconsistent with the Bidding Documents, the rights of the Employer or the obligation of the Bidder under the proposed contract; or
 - iii. If rectified shall unfairly affect the competitive position of other Bidders presenting responsive bids;
- c) The Bid Evaluation Committee shall examine the technical aspects of the bid in particular to confirm that all requirements of Bidding Documents have been met without any material deviation, reservation or omission;
- d) The Bid Evaluation Committee shall regard a bid as responsive if it conforms to all requirements set out in the Bidding Documents, or contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements set out in the Bidding Documents, that is, there is no material deviation, or if it contains errors or oversights that can be corrected without any change in the substance of the bid;
- e) Bids that are not responsive or contain any material deviation shall be rejected. Bids declared as non-responsive shall be excluded from any further evaluation.

24. Non-conformities, Errors and Omissions

- a) Provided that a Bid is substantially responsive, the Bid Evaluation Committee may waive any nonconformity in the Bid.
- b) Provided that a bid is substantially responsive, the Procuring Entity, being SEEPZ, SEZ authority or authorized representative may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
- c) Provided that a bid is substantially responsive, the Bid Evaluation Committee shall rectify quantifiable nonmaterial nonconformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non- conforming item or component.

25. Evaluation of Bids

- a) Technical evaluation of bids shall be carried out based on the criteria stipulated under '**Section 4 – Qualification and Evaluation Criteria**'. The evaluation committee shall not adopt any other criteria other than the ones already stipulated in the bidding documents.
- b) The evaluation of financial Proposal shall exclude GST. Section 16 of the IGST Act categorizes services provided to SEZs as zero-rated. Hence, there shall be no instance of GST.
- c) The Procuring Entity's evaluation of a bid may require the consideration of other factors, in addition to the bidder's financial offer. These factors may be related to the characteristics, performance, and terms and conditions of purchase of Non- Consultancy Services. The effect of the factors selected, if any, shall be expressed in monetary terms to

facilitate comparison of bids, shall be specified in Section 4 - Qualification and Evaluation Criteria.

26. Right to Accept Any Bid and to Reject Any or All Bids

The Procuring Entity reserves the right to accept or reject any bid, and to cancel / annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the Bidders for which the Procuring Entity shall keep record of clear and logical reasons properly for any such action / recall of bidding process. In case of cancellation / annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

27. Award Criteria

Subject to its bid being technically qualified, unconditional and complete, the bidder offering the lowest rate shall be considered for award of contract.

28. Notification of Award

- a) Prior to the expiration of the period of bid validity, the Procuring Entity shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter (hereinafter and in the Conditions of Contract and Contract Forms called the “Letter of Acceptance”) shall specify the accepted bid price. The expected date of award of contract is as stipulated under **Bid Data Sheet**.
- b) Until a formal Contract is prepared and executed, the Letter of Acceptance shall constitute a binding Contract.

29. Performance Security

- a) Within Fourteen (14) days of the receipt of Letter of Acceptance from the Procuring Entity, the successful Bidder shall furnish the Performance Security in the form of a bank guarantee or a fixed deposit receipt or a demand draft issued in the name and amount stipulated in the **Bid Data Sheet**.
- b) Failure of the successful Bidder to submit the above-mentioned Performance Security or to sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that event the Procuring Entity may award the Contract to the next highest evaluated Bidder, whose bid is substantially responsive and is determined by the Procuring Entity to be qualified to perform the Contract satisfactorily.
- c) The validity of the performance security shall remain valid for a period of 60 days after the successful completion of the work.

30. Other Statutory Compliances

Successful bidder shall fulfil insurance and other statutory requirements including submission of signed undertakings assuring compliance with the various standards stipulated in the conditions of contract, failing which the course of action stipulated under ITB clause 29 b) shall be applicable.

31. Signing of Contract

Promptly after notification of Award, the Procuring Entity shall send the successful Bidder the Contract Agreement. Within twenty-eight days of receipt of the Contract Agreement, the successful Bidder shall sign, date, and return it to the Procuring Entity.

Section 3 – Bid Data Sheet (BDS)

The following specific data for the Works to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Para Reference	Amendments / Additions / Deletions
ITB 1 c)	The intended completion date is: 30/08/2023
ITB 4 c)	There are no special eligibility conditions.
ITB 7 b)	The official website of SEEPZ SEZ Authority is: http://seepz.gov.in The e-procurement portal is: https://eprocure.gov.in/eprocure/app
ITB 8 a)	The Procuring Entity's address for seeking clarifications is: Office of the Development Commissioner, SEEPZ SEZ, MIDC Central Road, Andheri East, Mumbai – 400096 The email address is: dcseepz-mah@nic.in Queries may also be raised by using the 'seek clarifications' option available on the e-procurement portal.
ITB 8 b)	The bidders may submit their requests for clarification no later than 2 days prior to the deadline for submission of bids.
ITB 13 a)	No change. Bids shall remain valid for a period of 90 days.
ITB 14	The amount of bid security is Rs.3000/- in the form of NEFT raised in the name of SEEPZ-SEZ Authority Funds payable at Mumbai before last date of submission of bids
ITB 17 a)	The deadline for submission of bids is 18:00 Hrs on 22/07/2023.
ITB 19 a)	The technical bids shall be opened online at 12:30 Hrs on 24/07/2023.
ITB 28 a)	The expected date of award of contract is 28/07/2023.
ITB 28 a)	The amount of performance security to be submitted by the successful bidder shall be 5% of the accepted price. Performance security, if submitted in the form of a demand draft, should be payable at Mumbai, in favor of the following beneficiary: "SEEPZ-SEZ Authority Funds"

Annexure I - Instructions for Online Bid Submission

Bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

REGISTRATION

1. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>. Bidders are requested to note that CPPP is built and maintained by the National Informatics Centre and that the Procuring Entity is not responsible for any technical issues related to the CPP Portal. All information contained in this annexure is taken directly from the CPP Portal.

Section 4 -Qualification and Evaluation Criteria

This Section contains all the criteria that the SEEPZ SEZ Authority shall use to evaluate bids and qualify the Bidders in accordance with ITB 25. No other factors, methods or criteria shall be used for the purpose of evaluation.

Technical Evaluation Process

1. Preliminary Examination of Bids and Determination of Responsiveness

The evaluation committee shall carry out the preliminary examination of bids and shall determine the responsiveness of bids based as per the procedure stipulated under ITB 22, 23, 24 and 25.

2. Qualification Requirements

The SEEPZ SEZ Authority shall assess qualifications of participating bidders according to the following criteria, based on the corresponding documentary evidence to be submitted by the bidders:

SN	Criteria	Description	Supporting Documents
1	Legal Status	<p>a. Bidder must be a valid legal entity registered with appropriate government authority in the form of a firm / company / LLP and must be in existence for at least 3 years (i.e. since FY 2018-19)</p> <p>b. Bidder must be registered with GSTN and must possess a valid PAN.</p>	<p>a. Registration / Incorporation certificate; bidder's contact details and details of ownership.</p> <p>b. Copies of GST Registration and PAN</p>
2	Financial Capability	<p>a. Bidder must have an average annual turnover of at least 0.50 lakh during past 3 financial years (FY 2019-20, 20-21 & 21-22).</p> <p>b. Bidder must have a positive net worth as on 1st April 2022.</p> <p>c. Bidder must have solvency of at least Rs. 0.60 lakhs as on the date of publication of this RFB.</p>	<p>a & b. Relevant excerpts of the audited financial statements clearly indicating the turnover and the net worth.</p> <p>c. Solvency certificate from a bank clearly stating the bidders solvency during the date of publication of this RFB.</p>
3	Experience	<p>Bidder must have successfully completed similar works during last seven financial years</p> <p>a. Three similar completed works amounting to Rs. 0.60 Lakh each; or</p> <p>b. Two similar completed works amounting to Rs. 0.85 Lakh each; or</p> <p>c. One similar completed work amounting to Rs. 1.2 Lakh.</p>	<p>Completion certificates issued by the clients clearly indicating the contract value, period and scope of works.</p>

4	Personnel	a. Bidder must have at least 01 qualified engineer on its payroll.	a. Self-certification by the director / HR head of the bidder's entity.
5	Equipment	Bidder must own / have lease arrangements for all tools / machinery required to complete the works as mentioned in the scope of work / technical specifications.	List of tools / equipment required and available for this project along with ownership / lease details.
6	Non-debarment	Bidder must not be presently debarred by any central government entity or a PSU or any other autonomous body; any state government; or any multilateral funding agency such as The World Bank, Asian Development Bank, etc.	Self-certification by the director / proprietor of the company.

Bidders must ensure that the documentary evidence submitted by them as proof of their qualification must provide the necessary information in adequate details to establish the facts without a scope for doubt. Any scanned documents being submitted must possess adequate resolution to ensure their legibility without confusion. In case any information necessary for establishing bidder's qualifications is not clear from the documents submitted, the evaluation committee's interpretation in that regard shall be final. Incomplete or unclear documents may lead to disqualification of the bidder.

Financial Evaluation Process

1. Financial Bids of only techno-commercially qualified bidders shall be opened.
2. For the purpose of financial evaluation, the evaluation committee shall use the comparison sheet generated on the e-procurement portal after financial bid opening. However, in case of any technical issues in identifying the lowest bidder using the system-generated comparison sheet, the evaluation committee may prepare a comparison sheet manually.
3. The technically qualified bidder offering the lowest financial bid (L1) shall be considered for award of contract. In case of multiple L1s, bidder with higher turnover shall be considered for award of contract.

Section 5 – Scope of Work and Technical Specifications

BACKGROUND

Wall and Ceiling plaster repairing work by Polymer Treatment, Wall painting work including Scrubbing, Putty work etc., Kitchen & WC/Bath tiling work, window and door repairing / replacing work, Painting work and Cleaning & Disposal of debris at MCGM's designated place.

SCOPE OF WORK

1. ENABLING SYSTEM
 - 1.1. Breaking of Existing Cement Plaster
 - 1.2. Chipping of RCC
 - 1.3. Removal of wall/Dado tiles
 - 1.4. Removal of the Debris
 - 1.5. Covering of floors etc.

2. STRUCTURAL REPAIRS & CIVIL REPAIRS
 - 2.1. Polymer Modified Mortar
 - 2.2. Internal Plaster
 - 2.3. Wall / Dado tiles in Kitchen & WC/Bath area
 - 2.4. Windows and door repairing/Replacement work.

3. PAINTING WORK
 - 3.1. Internal Painting Work

Work shall be carried out in patches as per availability of site since it is a functional space.

TECHNICAL SPECIFICATIONS

A. GENERAL WORK

1. Covering:

- 1.1. Flooring shall be covered with tarpaulin OR Hessian cloth and properly secured to protect the tiles/flooring from falling paint, and to keep the dust out.
- 1.2. Any equipment, furniture, fixtures, fittings etc., adjacent to the work area, should be either removed or adequately covered (as advised by the consultant) to avoid damage/breakage during the progress of work.

B. STRUCTURAL/CONCRETE REPAIRS

1. Preparatory Work:

Categories of damage to concrete. Generally, there will be four categories of defective concrete. The defects of design or construction are many times aggravated by corrosion of reinforcement and consequent damage to the concrete.

- 1.1. **Category No. 1:** Core concrete is sound, but the concrete cover is cracked, reinforcement is slightly rusted, but replacement of steel is not required.
- 1.2. **Category No. 2 :** Damage due to corrosion of reinforcement which itself is in tolerable state but core concrete is unsound due to inherent honeycombing, voids, cavitation, deterioration etc.
- 1.3. **Category No. 3 :** Damage where corrosion of reinforcement is severe, the core concrete is compact and sound, but the concrete cover is cracked or spalled and corroded reinforcement is required to be restored by additional reinforcement.

1.4. **Category No. 4:** Damage where corrosion of reinforcement is severe and core concrete is also unsound. Reinforcement is to be replenished by additional reinforcement.

2. Defining the damaged area:

2.1. The doubtful area shall be checked. Any loose plaster or cover coating shall be removed to expose the affected concrete surface.

2.2. In case the exposed concrete surface is found to be sound but the plaster having come off due to lack of bond, the area shall be demarcated for re-plastering only.

2.3. In case the exposed concrete is found to be damaged, then the damaged concrete shall be demarcated for repairs as described.

3. Chipping/Demolition/Breaking of RCC/Plaster/Brick OR any others:

1.1. All precautions shall be taken by providing guard rails, barricading and covers in the interest of the safety of passers-by.

1.2. The debris shall be stacked as neatly as possible and carted away as soon as possible to the Municipal approved dumping area.

4. Surface preparation:

4.1. All loose, disintegrated and cracked concrete shall be removed carefully by chipping hammer and/or chisel to expose sound concrete and to expose the rusted reinforcement if any. The removal of concrete shall be extended at least 150 mm. beyond the rusted length of reinforcement. Care shall be taken to leave sound and compact concrete undisturbed and to ensure that any good bond between the embedded reinforcement and parent concrete is not broken.

4.2. All exposed sound concrete shall be chipped to roughen in order to receive the new treatment.

4.3. The peripheral edges of broken concrete shall be cut true and in rectilinear patterns. Re-entrant/angled corners shall be chamfered.

4.4. Plaster or coating, shall be removed to the extent of 100 mm. beyond the cut edges of the damaged concrete.

4.5. Any inherent honeycombing, voids, cavitation etc. shall be noted and marked for grouting.

4.6. All unwanted foreign materials shall be removed by wire brushing and washing with a water jet.

4.7. Any existing reinforcement reduced in size, beyond acceptable limits and certified as such by the consultant, shall be cut and removed.

4.8. The remaining reinforcement shall be cleaned thoroughly of all scales, rust and blemishes by light chipping and scrubbing with wire brush. An approved rust remover shall be used if so, instructed by the consultant.

5. Reinforcement: Providing New Reinforcement {in case of category of damage to concrete Category: 3 & 4}:

5.1. Any dislodged but acceptable reinforcement shall be anchored by means of dowels secured in the parent concrete, locking the reinforcement in position as shown in detailing sketches and/or as directed by the consultant.

5.2. Where the existing reinforcement has rusted and wasted to an extent where it cannot be accepted, new reinforcement in the form of steel bars or welded mesh shall be provided as directed by the consultant.

5.3. The new reinforcement shall be clean and free from loose mill scales, dust, rust, paint, oils etc. which may affect bonding between bars and concrete.

5.4. The reinforcement is represented diagrammatically on drawings and sketches; the same is not necessarily shown in true projection. The reinforcement shall be assembled in accordance to clause no. 11 of IS: 456-1978.

5.5. The new reinforcement shall be fixed to parent concrete by means of dowels secured in parent concrete as shown on the sketches as or directed by the consultant.

5.6. Reinforcement shall not be bent after being embedded in concrete. Laps in reinforcement may be allowed only with the prior approval of the consultant. The lap length shall be as specified.

- 5.7. Reinforcement may be required to be welded to the existing reinforcement as directed. The welding shall be in accordance with the recommendations of relevant standards for welding of steel bars used in reinforced concrete constructions.
- 5.8. The gaps and contact between the exposed steel and parent concrete shall be caulked with a specified epoxy putty.
- 5.9. The reinforcement old and new shall then be coated with a specified protective coat.

6. Making Good the Broken Concrete by Polymer Modified Mortar

All areas so chipped shall be subjected to water cleaning and drying. No deleterious material shall be left on the chipped surfaces. It is essential that the loose and cracked concrete shall be properly removed. It is essential that concrete around the rebar, which shows corrosion shall be removed properly, and sufficiently to ensure proper cleaning of rust from the rebar.

In case the distressed concrete extends into the core of the section it is essential to seek the consultant's approval prior to removal of this concrete. It is essential also to design proper support system and prop the area prior to removal of concrete beyond 5 mm inside the core area.

BOND COAT:

- 6.1.1. The specific quality requirements as stipulated in STS 6 above for a common work of bonding needed in restoration shall be followed. All the test facilities are generally not available even in sophisticated laboratories in the country. Few manufactures do have such an in-house facility with them. The difficulty therefore lies in strict stipulations and their subsequent job-site compliance. Therefore, reliability of the product quality is important. The coat of approved material shall be applied to all exposed surfaces of concrete at least 20 minutes prior to polymer modified mortar / treatment. The material to be used shall be non-acidic in nature. List of approved material is given in the document. Only those materials approved shall be allowed to be used unless equivalent permitted by PMC in case of non-availability. All chemicals used for Rust Inhibition, Bond coat, Polymer Modified Mortar shall be of same generic and same manufacturer to maintain homogeneity.
- 6.1.2. The items to be used shall comply with all requirements as specified in STS 6 and the material purchased shall be given in the consultants' custody in the original manufacturer's sealed manner. It shall always remain in the client's store & custody.

Execution

6.2.1. Preparation of concrete surface

Concrete surfaces to which bonding chemicals are to be applied shall be exposed; this parent concrete should be free of loose and unsound materials. Surfaces shall be prepared by mechanical abrasion or using sand blasting/ stiff wire brushing as instructed by engineer.

6.2.2. Inspection of concrete surface prior to bond coat application.

- 6.2.2.1. All concrete surfaces prior to applications of coating shall be thoroughly inspected and approved by the consultant.
- 6.2.2.2. Surfaces shall be free from any deleterious materials, such as oil, dust, dirt etc.
- 6.2.2.3. Adhesive mixes permitted for Epoxies only. Polymers come in ready to use packages.
- 6.2.2.4. Bonding components shall be mixed in a clean container free from harmful residue or foreign particles.
- 6.2.2.5. Epoxy components shall be thoroughly blended with a mechanical mixer to a uniform and homogeneous mixture. Small batches (up to 1 liter) however shall be allowed by manual mixing such as using spatulas, palette knives etc.

6.2.3. Coating application on concrete / shot Crete / mortar placement

- 6.2.3.1. Work of application of bonding coat shall not be allowed to be performed beyond 40C atmospheric temperatures. In case the temperature is above specified then it is essential that cooling of the surface shall be done by water application and then drying the surface of free water.

- 6.2.3.2. Bonding coat shall be applied to concrete surfaces by spray equipment. However, contractor may apply the coating by brush, subject to the permission of engineer.
- 6.2.3.3. Fresh plastic concrete as per suggested system of modification shall be applied while coat is still tacky. If Bond coat cures to extent of losing its tacks before plastic modified concrete is placed, the same shall be removed or slightly abraded and second coat of Bond coat applied.
- 6.2.3.4. Freshly placed plastic concrete shall be thoroughly consolidated to ensure full bonding of new concrete.

POLYMER MODIFIED MORTAR:

The material used shall be as per the comparison of the infra spectrometer graph of the product the contractor wishes to use with that of the recommended product. The decision of the consultant as regards to the generic and brand shall be final for this contract and the contractor shall use only the material so approved.

6.3.1. Mortar mixes

- 6.3.1.1. Mix polymer components in clean container free of harmful residue of foreign particles.
- 6.3.1.2. Temperature from preparation of polymer mortar to application should be between 0 to 40 degree centigrade, otherwise as recommended by manufacturer.
- 6.3.1.3. Thoroughly blend polymer with a mechanical mixer to uniform and homogeneous mixture if the polymer is more than one month old.
- 6.3.1.4. The proportion of mixing the polymer for modification shall be decided by the use of the modified mortar. For use in cover replacement the percent of polymer can be limited to 15 percent. However, for core replacement or in case of sections where distress is due to over stressing 20% modification is required.
- 6.3.1.5. Polymer Modified Mortar application. Modified mortar shall be prepared by first mixing all dry components in dry state mix required quantity of polymer with equal volume of water mixture. Mix the dry system and polymer and water mixture. Mix thoroughly by workable mix. For 1 bag of cement 7.5 Kg of polymer shall be used and the mortar shall be used 1: 3 volumetric mix.
 - 6.3.1.5.1. Apply polymer modified mortar to concrete surface by hand packing and then sanding machine. Thickness shall be within the limits recommended by the manufacturer. Additional layers shall be applied to bring the surface to line and level as required.
 - 6.3.1.5.2. Work polymer modified mortar into place and consolidate thoroughly so that all contact surfaces are wet by the mortar and entrained air is reduced to the level recommended by manufacturer.
 - 6.3.1.5.3. Finish surface of polymer modified mortar to texture, Colour, and smoothness required for the specific application. This mortar coat should be finished by application of plain cement mortar in 1: 3 using 53-grade cement. No water curing shall be applied to polymer modified mortar surface. However, over coat of plain cement mortar shall be cured with water as required after 12 Hrs.
 - 6.3.1.5.4. Upon completion of finishing operations, allow mortar to cure in accordance with normal curing practices for polymer modified mortars.

6.3.2. Curing

- 6.3.2.1. All polymer treated surfaces can either be immediately covered with plain cement mortar, then cured after 12 hours or the surfaces can be left to naturally cure without sprinkling water for two days and then covered with second coat of plaster.
- 6.3.2.2. All plastered surfaces shall be water cured for seven days with the first two days the curing being done every five to six hours. When the atmospheric temperature of the site exceeds 40 degree Celsius then curing shall be resorted to as many times as required to keep the surface moist or to ensure the mortar temperature does not rise.

C. PLASTERING WORK:

1. Internal Plaster:

- 1.1. The Internal plaster shall be applied in applied in one coat and finished sand-faced.
- 1.2. All the precautions such as covering windows by plywood/tin sheets and tying stitched Hessian to external face of the scaffolding shall be taken. The debris shall be taken down and stacked or carted away as directed.
- 1.3. If the existing plaster is defective, the loose and damaged plaster shall be broken and removed carefully by chipping or by light chiselling, so as not to disturb the sound concrete/brickwork inside.
- 1.4. If the plaster is to be applied on unrepaired concrete surface the exposed concrete surface shall be first roughened by close chipping, and then cleaned with brushing and washing. If roughening of concrete is not possible, then a bond coat such as hack aid Plast or equivalent at the interface shall be provided.
- 1.5. If the plaster is to be applied on repaired concrete surface, the base shall be kept rough to provide a key to the plaster.
- 1.6. If brickwork is to be plastered, the joints shall be raked out atleast 8 mm. deep and cleaned.
- 1.7. The surface to be plastered shall be cleaned of loose materials, is thoroughly watered and kept adequately wet during plastering.
- 1.8. If plaster is done in patches, the bond coat must also be applied on the edges of old plaster in contact with new plaster.
- 1.9. The cement mortar used shall be in proportion 1:4 unless otherwise specified. One part of Portland cement shall be dry mixed with four parts of sand, sufficient water shall then be added to make a homogeneous mixture. Mortar usable within 1/2 hour only should be prepared at a time. Joints in brick and stone masonry shall be raked out to receive the plaster and concert surfaces shall be hacked and washed well before plastering. The brick work shall be kept wet for at least six hours before plastering. A single coat of internal plaster of requisite thickness shall be applied.
- 1.10. Finally, the newly plastered surface OR entire area as directed OR mentioned in Bill of quantity shall be finished with a coat of plaster of Paris of OR White Putty not less than 4mm thick. This is used only as a finishing coat.
- 1.11. Line and level of the surface shall be done in plaster.

D. GENERAL/CARPENTRY WORK

1. Doors/windows frame:

- 1.1. framing shall be laid in straight lines and adequate care shall be exercised in setting out and determining the levels of the frames the Contractor shall provide substitute instruments, templates and equipment necessary for the purpose.
- 1.2. The frames before being fixed shall be thoroughly cleaned. Cracked or damaged marble/stone shall not be used on the work.
- 1.3. Machine cut machine polished 18 mm to 20 mm thick telephone black / Amba White / Cadbury brown / RBI red / Ocean Brown granite stone for treads and risers of steps and staircases of approved colour and shade with full moulding.
- 1.4. Bedding for fixing frame shall, unless otherwise specified be of 1:4 with required thickness and width to be applied.
- 1.5. After the fixing should be done including float filling joints with neat cement slurry curing, polishing and cleaning.

2. FIBRE GLASS REINFORCED POLYESTER DOOR SHUTTER:

1. Damaged doors to be removed properly and surface to be make good before fixing of new door shutter.
2. Fibre glass reinforced polyester door shutter (FRP) of minimum 35 mm thick OR as specified OR

as per IS 14856 (2000) (Reaffirmed 2006) shall be fixed.

3. The Newly door should be without any ventilator and will includes chromium plated fixtures and fastening with chromium plated handles on both sides, and other required fixture.

3. WOODEN SHUTTER FOR TABLE/WARDROBE:

Surface Preparation: all the damaged part shall be removed from the designated locations and surface to be prepared for fixing of new shutters.

Fixing of Shutters: Wooden shutter to wall cupboard should be made from 19 mm thick Teak particle board with approved coloured laminated face 1.5mm thick bonded with phenol formaldehyde synthetic resin B.W.P. grade including lipping beading iron oxidised fixtures and fastening and oil primer coat including required fitting to make shutters of kitchen table and cupboard.

E. PAINTING:

1. WHITE / COLOUR WASHING:

1.1. Materials:

- 1.1.1. The materials for preparing lime wash shall be freshly burnt fat lime of good quality free from unburnt stone or other foreign matter. Lime shall be of "C" type as mentioned in IS 712.
- 1.1.2. Lime shall be slaked on the spot, mixed and stirred thoroughly with sufficient quantity of water (about 4.5 liters per Kg. Of lime) to make a thin cream. This shall be allowed to stand for a period of 24 hours and then strained through a clean coarse cloth. Clean gum dissolved in hot water shall then be added in the proportion of 4 gm. of gum Arabic to one liter of lime cream to prevent lime wash coming off easily when rubbed.
- 1.1.3. Indigo (Neel) up to 3 gm per Kg of lime dissolved in water shall be added and stirred well. Water at 5 liters per Kg. of lime is then added to produce a milky solution.
- 1.1.4. Alternatively, readymade whiting (ground white chalk) complying with IS 63 can be used. In this case whiting shall be dissolved in sufficient quantity of warm water to form thin slurry, which shall then be screened through a clean coarse cloth. 2 gm. Of gum and 0.4 gm. Of copper sulphate dissolved separately in hot water shall be added for every liter of the slurry, which shall then be diluted with water to the consistency of milk for use. Rice size may be allowed instead of gum.
- 1.1.5. Colour wash shall be lime wash as above to which a solution of water and lime fast pigment, boiled if directed, shall be gradually added and stirred until the required tinge is available.

2. PAINTING

All the water base and oil base paints such as distemper, cement paint, enamel paint, flat oil paint etc. shall be of approved manufacturers and shall conform to the respective IS Codes and Standards. Colour and Shade shall be as approved by the Engineer-In-Charge.

2.1. Supply

All paint materials shall be supplied to the Site in the manufacturer's sealed and branded containers. Any containers reaching site with broken seals are liable for instant rejection by the Engineer-In-Charge.

2.2. Storage

All paint materials shall be stored in cool dry conditions clear of other stores to the satisfaction of the Engineer-In-Charge.

2.3. Usage

The mixing of materials of different brands before or during application shall not be permitted.

Brushes, pails, kettles and other implements and tools used in painting or preparation of the work shall be clean and free from foreign matter.

The instructions of the manufacturer shall be followed regarding preparation of surface and application of priming and finishing coats. In any event the following engineering practices shall always be followed while carrying out work as specified in IS 2395 Part-I & Part-II.

- ❖ No exterior or exposed painting shall be carried out under adverse weather conditions such as rains, extreme humidity, dust storms etc.,
- ❖ The work shall preferably be carried out in shade to avoid blistering or wrinkling due to direct sunlight.
- ❖ All surfaces to be painted shall be free of loose matter, efflorescence, dust etc. before application of each coat.
- ❖ No paint shall be applied to works, which are internally or superficially damp.

2.4. Preparation of Surfaces General

All surfaces requiring paint shall be thoroughly cleaned of all dirt, dust, grease or oil before spotting or priming. Oil or grease film shall be washed off with an acid that is non-injurious to the surface or shop primers and rinsed off completely with plain or soapy water. Surfaces shall be dry unless dampening is required for a particular finished material.

Before starting the work, the Contractor shall obtain the approval of the Engineer-In-Charge regarding the soundness and readiness of the surface to be painted on.

2.5. Masonry, Concrete and Plastered Surfaces

Surface shall be free from all efflorescence, mildew, loose paint or other foreign and loose materials. Surface with mildew or efflorescence shall be treated as follows:

- ❖ All mildewed surfaces shall be treated with an approved fungicide such as ammoniacal wash consisting of 7 gm. of copper carbonate dissolved in 80 ml. Liquor ammonia and silica fluoride solution and allowed to dry thoroughly before paint is applied.
- ❖ All efflorescence shall be removed by scrubbing and affected surfaces shall be treated with a solution of muriatic acid in water (1:6 to 1:8) and washed fully with clean water and allowed to dry thoroughly.

Masonry cracks shall be cleaned out and patch filled with mortar similar to the original surfaces uniformly textured. Where this type of re-surfacing may lead to the finishing paint being different in shade from the original surface, the surfaced area shall be treated with minimum one coat of cement primer, which shall be continued to the surrounding area from a distance of 100mm.

The plastered surface shall be carefully rubbed smooth and thoroughly cleaned with clean fresh water.

1.2. Equipment and Protection

All brushes used for the job shall be clean and in good condition.

Spray painting equipment shall be a type that will produce full, even coatings, shall be equipped with grease and water separators and kept properly clean and well maintained at all times.

Sufficient drop cloths, shields and other protective equipment shall be used to prevent sprays or droppings from fouling surfaces not being painted. Empty containers, saturated rags and waste shall not be allowed to accumulate. Any required ventilating or isolating measures for protecting his workmen and others from toxic or unhealthy conditions due to painting shall be provided by the Contractor.

3. OIL BOUND DISTEMPER

In regards to materials, surface preparation, application, equipment & protection, cleaning etc. shall be as described above.

3.1. Application Priming coat

The priming coat shall be with distemper conforming to IS: 428 in one coat. After the surface defects are treated with Putty/POP which is allowed to set hard and wiped clean, the priming coat is applied with distemper primer (when wall surface has not dried completely).

Newly plastered if required to be distempered before a period of six months shall be given a coat of alkali resistant priming paint conforming to IS: 109 and allowed to dry for at least 48 hours before distempering is commenced.

3.2. Distemper coat

After the primer coat has dried at least for 48 hours, the surface shall be lightly sand papered to make it smooth. Distemper is then applied in dry weather with a broad stiff brush in long paralleled strokes, each coat being allowed to dry before the next coat is applied. The subsequent coats shall be applied in the same way. Two coats of distemper shall be applied over primer coat to obtain an even shade. A time interval of at least 24 hours shall be allowed between successive coats to permit proper drying of preceding coat. For old work the distemper shall be applied over the prepared surface in the same manner as in new work. 15 cm double bristled distemper brushes shall be used. After each day's work, brushes thoroughly washed in hot water with soap solution and hung down to dry. Old brushes which are dirty and caked with distemper shall not be used on the work.

4. PLASTIC EMULSION PAINT:

Materials, surface preparation, Application, Equipment and protection, cleaning etc. shall be as described under- Painting specifications. The plastic emulsion paints is not suitable for application on external, wood, and iron surface, which are liable to heavy condensation. These paints are to be used on internal surfaces except wooden and steel. Plastic emulsion paints as per IS: 5411 of approved brand and manufacture and of the required shade shall be used.

4.1. Application

The paint is mixed thoroughly adding about 50% water and then strained through a cloth. The paint is then applied on wall and allowed to dry thoroughly. A putty is prepared by mixing whiting and paint and is filled wherever necessary in holes depressions etc.

For the second coat only about 15 to 20% water is added.

(The correct quantity of water to be added shall be as per manufacturer's instructions)

The number of coats shall be two unless otherwise specified in the item. The paint will be applied in the usual manner with brush, spray, or roller. The paint dries by evaporation of the water content and as soon as the water has evaporated the film gets hard and the next coat can be applied. The time of drying varies from one hour on absorbent surfaces to 2 to 3 hours on non- absorbent surfaces.

5. OIL PAINT:

Materials, surface preparation, application, equipment & protection, cleaning etc. shall be as described under-Painting specifications.

5.1. Application

Unless otherwise specified, paint shall be applied with brushes. The contents of the drum and tins shall be well stirred before using and occasionally during the use to prevent sedimentation at the bottom.

5.2. Priming coat

The priming coat shall be made up of materials depending on the surfaces to be plastered and specified or recommended by the manufacturer.

The primer shall be ready mixed primer of approved brand and manufacture and shall be compatible with finished painting scheme.

Where primer for wood work is specified it shall be prepared as per manufacturers specifications. The wood work to be painted shall be dry and free from moisture. The surface shall be thoroughly cleaned. All unevenness surface shall be rubbed down smooth with sand paper and shall be well dusted. Appropriate filler material conforming to IS: 345 with same shade as paint shall be applied.

5.3. Finishing coat

Unless otherwise specified, the finishing shall be done in at least two coats of paint. The last coat shall give a flat, semi glossy or glossy finish as directed by the Engineer-In-Charge.

6. SYNTHETIC ENAMEL PAINT:

In regards to materials, surface preparation, application, equipment & protection, cleaning etc. shall be as described above. Synthetic enamel paint conforming to IS: 2932 shall be of approved brand and manufacture and of required shade.

6.1. Application Priming coat

Primary coat shall be of ordinary paint of shade to match with the top coat as recommended by the same manufacture. As top coat shall be used. Under coat shall be allowed to dry overnight. It shall be rubbed next day with the finest grade of wet abrasive paper to ensure smooth and even surface, free from brush marks and all loose particles brushed off.

6.2. Finishing coat

It shall be applied on properly primed surface. Subsequent coat shall not be applied till the previous coat is dry. The previous coat shall be lightly sand prepared for better adhesion of subsequent coats.

Top coats of synthetic enamel paint of desired shade shall be applied after the under coat is thoroughly dry. Additional finishing coats shall be applied if found necessary to ensure properly uniform glossy surface.

Unless otherwise specified, the finishing shall be done in at least two coats of paint. The last coat shall give a flat, semi glossy or glossy finish as directed by the Engineer-In-Charge. If, however, the surface is not satisfactory additional coats as required shall be applied to get correct finish.

NOTE: The work should be carried out as per BOQ specification and instruction of consulting engineer in-charge, in case of any misunderstanding in any specification than only govt. DSR/SOR

LIST OF APPROVED MATERIALS

APPROVED BRANDS OF VARIOUS BUILDING MATERIALS, CHEMICALS AND ADMIXTURES BASED ON SITE REQUIREMENT, CURRENT BUILDING MATERIAL MANUFACTURER & OBTAINED FROM MCGM SOR-2018-19:

SUGGESTED MAKE LIST (MCGM SOR 2018-19)			
Sr. No.	Category	Sub-Category	Brand Name
1.	Cement	OPC 43/53 Grade (ISI marked)	Ambuja Cement, L & T, ACC, Birla, Ultratech, JK, Binani, Dalmia Cement
2.	Cement	White Cement	Ultra tech, ACC, Birla, J.K,
3.	Cement	Chemical Admixtures	BASF, Pidilite, Sunanda Chemicals, Sika, FOSROC, Choksey Chemicals, Perma Construction Aids. PAR specialty Chemical, Krishna Conchem
4.	Cement	Chemicals Structural Repairs	BASF, Pidilite, Sunanda Chemicals, Sika, FOSROC, Choksey Chemicals, Perma Construction Aids. PAR specialty Chemical, Krishna Conchem
5.	Cement	Micro Concrete	BASF, Pidilite, Sunanda Chemicals, Sika, FOSROC, Choksey Chemicals, Perma Construction Aids. PAR specialty Chemical, Krishna Conchem
6.	Steel	Rebars	Vizag Nigam Ltd., TISCO, SAIL
7.	Epoxy Coating	FBE Coating to Reinforcement Bars	Electrotherm India, Hariom Ingots, PSL
8.	Finishing Works	White washing lime	Dehradun (Source)
9.	Finishing Works	Paint/primer/oil bound distemper Acrylic paint / Texture	Asian Paints, ICI, Nerolac, Dulux, Berger, Aero paints, Jotun, PAR Specialty Chemical.
10.	Miscellaneous	Polysulphide sealant	Pidilite, Chemetall-Rai
11.	Wood & PVC	Wooden Flush Doors	Kutty, Anand, Anchor, Duro, Kent

	Work		
12.	Wood & PVC Work	Veneer	Duro, Green, Donear, Century
13.	Wood & PVC Work	Laminate	Greenlam, Century, Merino
14.	Wood & PVC Work	Door Lock & Handle	Ingersoll-Rand, Gaze, Dorma Guardian, D-Line
15.	Wood & PVC Work	Door closer	Ingersoll-Rand, Gaze, Dorma, Guardian
16.	Wood & PVC Work	Butt Hinges openable shutters	Haffle, Alu Alpha
17.	Miscellaneous	Adhesives & Grouts	Pidilite, BASF, Sika, Sunanda Specialty Coatings, PAR Specialty Chemical

The above-mentioned chemicals shall be used as per manufactures specifications and Approval of consulting Engineer In-charge.

NOTE: Unless otherwise mentioned specifically, any one of approved makes or brands shall be allowed to use. Other makes or brands of the Building materials bearing I.S.I. monogram on the material itself will also be allowed to be use only after approval of Consultants / Client.

Section 6 – Bidding Forms

SN	Name of the Form	Page No.
1	Letter of Bid	
2	Checklist of documents comprising bid	
3	Bid Security (Bank Guarantee) Format	
4	Bidder Information Format	
5	Financial Bid Format	Uploaded Separately as a .xlsx file

1. Form of Letter of Bid

The Contractor must prepare the Letter of Bid on its letterhead clearly showing the Contractors complete name and address.

Note: All italicized text is for use in preparing these forms and shall be deleted from the final products.

Date:

Bid Ref. No.: [E-OPT-11/163/2022-EO](#)

To,

The Development Commissioner

SEEPZ, SEZ Authority

Andheri (East), Mumbai-400 096

1. We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Contractor and the Terms and Conditions of Contract.
2. We meet the eligibility requirements in accordance with ITC 4 and have no Conflict of Interest in accordance with GFR 175.
3. We offer to complete, in conformity with the Bidding Documents, the following works: “ PLASTER REPAIRING AND PAINTING WORK AT B1/06 QUARTERS SEEPZ STAFF COLONY, SECTOR -7. Our final price offer is as submitted in our financial Bid.
4. Our Bid shall remain valid for 90 days from the last date of submission of the Bid and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. We are not participating, as a Contractor or as a sub-Contractor, in more than one Bid in this bidding process.
6. We are not debarred by any procuring entity of the Central Government or any State Government or any Public Undertaking, Autonomous body, Authority by whatever name called.
7. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any activities which are in contravention of the Code of Integrity proscribed in GFR 175.
8. We hereby certify that we neither are associated nor have been associated directly or indirectly with the officials / consultants or any other individual or entity that has prepared the design, specifications and other documents for the subject matter of procurement or is being proposed as Project Manager for the contract from the SEEPZ SEZ Authority.

9. We hereby certify that we have fulfilled our obligations to pay all such taxes as payable to the Central Government or the State Government or any local Authority.
10. We hereby certify that we are not insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons.
11. We hereby certify that our directors and officers have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
12. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
13. We understand that SEEPZ SEZ Authority is not bound to accept the L1 Bid or any other Bid that SEEPZ SEZ Authority may receive and that the decision of the SEEPZ, SEZ Authority shall be final & binding.

Name of the Contractor:

Name of Contractors Authorised Signatory:

Designation of the person signing the Bid:

Signature of the person named above

Date signed

2. Checklist of documents comprising Bid

SN	Document	Included (Y/N)	Page No.
1	Bid Security (EMD)		
2	Letter of Power of Attorney		
3	Letter of Bid		
4	Bidder Information Form		
5	Registration / Incorporation Certificate		
6	Copies of PAN and GST Registration Certificate		
7	Relevant excerpts of audited financial statements		
8	Solvency certificate issued by a scheduled bank		
9	Summary of experience and completion certificates		
10	Engineers' profiles, self-certification by the HR Head		
11	List of equipment and ownership / lease details		
12	Self-certification regarding non-debarment		
13	Financial Bid (to be uploaded in a separate folder)	Uploaded separately	NA

3. Self-certification format for Compliance to GFR 144 (xi)

Date:

Bid Ref. No.: [E-OPT-11/163/2022-EO](#)

To,

The Development Commissioner

SEEPZ, SEZ Authority

Andheri (East), Mumbai-400 096

We, the undersigned, have read the clause [(Public Procurement No.1) No. 6/18/2019-PPD dated 23rd July 2020 issued by the Public Procurement Division, Dept of Expenditure, Min Of Finance under Rule 144(xi) of GFR 2017]regarding restrictions on procurement from a bidder of a country which shares a land border with India **and OM dated 23.02.2023 amendment to Rule 144 (xi)** and we certify that this bidder “is not from such a country or **not having any commercial arrangement with an entity or will not sub contract any work to a contractor from such a country unless said contractor is registered with the Competent Authority / is from such country or having commercial arrangements with an entity from such country** and a copy of the valid registration by the Competent Authority is attached as evidence of the same” **(Strike out what is not applicable)**. In case there are Turnkey works to be carried out this bidder will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered.

Name of the Contractor:

Name of Contractors Authorized Signatory:

Designation of the person signing the Bid:

Signature of the person named above

Date signed

4. Bid Security (Bank Guarantee) Format

[To be prepared by the issuing bank on its letterhead]
{*Bank's name, and address of issuing branch or office*}

Beneficiary: Development Commissioner, SEEPZ SEZ, Andheri (E), Mumbai 400096

Date:.....

Bid Security No.:

We have been informed that {*name of the bidder*} (hereinafter called "the Bidder") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of {*name of works*} under Notice Inviting Tender No. ("the NIT").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid security. At the request of the Bidder, we {*name of the bank*} hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of {*amount in words*} ({*amount in figures*}) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Letters of Technical and Price Bid; or
- b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
 - (i) fails or refuses to execute the Contract Agreement, or
 - (ii) fails or refuses to furnish the performance security, in accordance with the ITB, or
 - (iii) fails or refuses to furnish a domestic preference security, if required.

This guarantee will expire

- (a) if the Bidder is the successful Bidder, upon our receipt of copies of the Contract Agreement signed by the Bidder and the Performance Security issued to you upon the instruction of the Bidder; or
- (b) if the Bidder is not the successful Bidder, upon the earlier of
 - (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder, or
 - (ii) 28 days after the expiration of the Bidder's bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

Authorized signature(s) and bank's seal (where appropriate)

5. Bidder Information Format

S N	Item	Details
1	Name of Company/Firm	
2	Nature of the Company/Firm whether Proprietary/Partnership/Limited/Private Limited/LLP (Provide full details)	
3	Names of the partners/full time directors with their bio data	
4	Postal Address	
5	Telephone, Mobile and Fax Numbers	
6	Name, Designation, Telephone, Mobile, email of the contractor:	
7	Year of commencement of Business	
8	Turnover during past three financial years	
9	Description of the work done in the last three years.	
10	Details of manpower availability (managerial and technical)	
11	Details of tools, machinery, and equipment availability	
12	Point of Contact in case of clarifications	
13	Details of litigations (both as a petitioner and as respondent) and debarment.	

Section 7 - General Conditions of Contract (GCC)

Definitions	1.	The Contract means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of the Procuring Entity and the Contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Engineer-in- Charge and all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.
	2.	<p>In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them:-</p> <ol style="list-style-type: none"> i. The expression works or work shall, unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional. ii. The Site shall mean the land, places on, into or where work is to be executed under the contract or any adjacent land, path or street or where work is to be executed under the contract or any adjacent land, path or street which may be temporally allotted or used for the purpose of carrying out the contract. iii. The Contractor, as named in the SCC, shall mean the individual, firm or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company. iv. “Bidder” (including the term ‘tenderer’, ‘consultant’ or ‘service provider’ or <u>the Contractor</u> in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process. v. “Bidder from a country which shares a land border with India” for the purpose of this Order means: - <ol style="list-style-type: none"> a. An entity incorporated, established or registered in such a country; or b. A subsidiary of an entity incorporated, established or registered in such a country; or c. An entity substantially controlled through entities

	<p>incorporated, established or registered in such a country; or</p> <p>d. An entity whose beneficial owner is situated in such a country; or</p> <p>e. An Indian (or other) agent of such an entity; or</p> <p>f. A natural person who is a citizen of such a country; or</p> <p>g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above</p> <p>vi. The beneficial owner for the purpose of (V) above will be as under:</p> <ol style="list-style-type: none"> 1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. <ul style="list-style-type: none"> Explanation— a. “Controlling ownership interest” means ownership of or entitlement to more than twenty five per cent, of shares or capital or profits of the company; b. “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements; 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership; 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals; 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official; 5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through
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		<p>a chain of control or ownership.</p> <p>vii. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.</p> <p>vii. The Procuring Entity means competent authority of the SEEPZ SEZ as stipulated in the SCC.</p> <p>viii. The Engineer-in-charge means the Engineer Officer or a Consultant appointed by the Procuring Entity as mentioned in the SCC who shall supervise and be in charge of the work and who shall sign the contract on behalf of the Procuring Entity.</p> <p>ix. Excepted Risk are risks due to riots (other than those on account of contractor's employees), war (whether declared or not) invasion, act of foreign enemies, hostilities, civil war, rebellion revolution, insurrection, military or usurped power, any acts of Government, damages from aircraft, acts of God, such as earthquake, lightening and unprecedented floods, and other causes over which the contractor has no control and accepted as such by the Accepting Authority or causes solely due to use or occupation by the Procuring Entity of the part of the works in respect of which a certificate of completion has been issued or a cause solely due to Procuring Entity 's faulty design of works.</p> <p>x. Market Rate shall be the rate as decided by the Engineer-in-Charge on the basis of the cost of materials and labour at the site where the work is to be executed. Provided that no extra overheads and profits shall be payable on the part(s) of work assigned to other agency(s) by the contractor as per terms of contract.</p> <p>xi. District Specifications means the specifications followed by the State Government in the area where the work is to be executed.</p> <p>xii. Tendered value, alternatively referred to as Contract Price or Contract Value means the value of the entire work as stipulated in the letter of award and the SCC.</p> <p>xiii. Date of commencement of work: The date of commencement of work shall be the date of start as specified in the SCC or the first date of handing over of the site, whichever is later, in accordance with the phasing if any, as indicated in the tender document.</p>
	3.	Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.
Works to be carried out	4.	The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labourers,

		materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Section 5 – Scope of Work and Technical Specifications and the Bill of Quantities (BoQ) shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with good practice and recognized principles
Sufficiency of Tender	5.	The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.
Discrepancies and Adjustment of Errors	6.	The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.
	7.	In the case of discrepancy between the schedule of Quantities, the Specifications and/ or the Drawings, the following order of preference shall be observed:- <ul style="list-style-type: none"> i. Scope of Work and Technical Specifications. ii. Particular Specifications and Special Condition, if any. iii. Drawings. iv. CPWD Specifications. v. Indian Standard Specifications of B.I.S.
	8.	If there are varying or conflicting provisions made in any one document forming part of the contract, the Procuring Entity shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.
	9.	Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.
Performance Guarantee	10.	The contractor shall submit an irrevocable Performance Guarantee of 5% (Three percent) of the contract value in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within period specified in the SCC from the date of issue of letter of acceptance. This period can be further extended by the Engineer-in-Charge up to a maximum period

		as specified in the SCC on written request of the contractor stating the reason for delays in procuring the Performance Guarantee, to the satisfaction of the Engineer-in-Charge.
	11.	The Performance Guarantee shall be initially valid up to the stipulated date of completion, including the defect liability period, plus minimum 60 days beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest.
	12.	The Engineer-in-Charge shall make a claim under the performance guarantee in the event of: <ul style="list-style-type: none"> i. Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in-Charge may claim the full amount of the Performance Guarantee. ii. Failure by the contractor to pay the Procuring Entity any amount due, either as agreed by the contractor or determined under any of the Clauses/Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer in-charge.
	13.	In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the Procuring Entity .
	14.	On substantial Completion of any work which has been completed to such an extent that the intended purpose of the work is met and ready to use, then a provisional Completion certificate shall be recorded by the Engineer-in-Charge. The provisional certificate shall have appended with a list of outstanding balance item of work that need to be completed in accordance with the provisions of the contract. This provisional completion certificate shall be recorded by the concerned Engineer in-charge with the approval of Superintending Engineer /Project Manager / Chief Engineer/Chief Project Manager, if required. After recording of the provisional Completion Certificate for the work by the competent authority, the 80 % of performance guarantee shall be returned to the contractor, without any interest.
Compensation for Delay	15.	If the contractor fails to maintain the required progress in terms of the contractual conditions or to complete the work and clear the site on or before the contract or justified

		<p>extended date of completion as well as any extension granted under various clauses of the contract, he shall, without prejudice to any other right or remedy available under the law to the Procuring Entity on account of such breach, pay as compensation the amount calculated at the rates stipulated in the SCC as the authority specified in SCC may decide on the amount of accepted Tendered Value of the work for every completed day/ month (as determined) that the progress remains below that specified in the contract or that the work remains incomplete.</p> <p>Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10 % (ten percent) of the accepted Tendered Value of work.</p> <p>In case, the work cannot be started due to reasons not within the control of the contractor within 1/8th of the stipulated time for completion of work or one month whichever is higher, either party may close the contract by giving notice to the other party stating the reasons.</p>
Time and Extension for Delay	16.	<p>The time allowed for execution of the Works as specified in the SCC or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the work shall commence from such time period as mentioned in the SCC or from the date of handing over of the site, notified by the Engineer-in-Charge, whichever is later. If the Contractor commits default in commencing the execution of the work as aforesaid, the performance guarantee shall be forfeited by the Engineer in Charge and shall be absolutely at the disposal of the Procuring Entity without prejudice to any other right or remedy available in law</p>
	17.	<p>As soon as possible but within 7 (seven) working days of award of work the Contractor shall submit a Time and Progress Chart for each mile stone. The Engineer-in-Charge may within 7 (seven) working days thereafter, if required modify, and communicate the program approved to the contractor failing which the program submitted by the contractor shall be deemed to be approved by the Engineer-in-Charge. The work programme shall include all details of balance drawings and decisions required to complete the contract with specific dates by which these details are required by contractor without causing any delay in execution of the work. The approval by the Engineer-in-Charge of such programme shall not relieve the contractor of any of the obligations under the contract.</p> <p>In case of non-submission of construction programme by the contractor, the program approved by the Engineer-in-Charge shall be deemed to be final.</p>

	18.	<p>If the work(s) be delayed by:-</p> <ul style="list-style-type: none"> i. force majeure, or ii. abnormally bad weather, or iii. serious loss or damage by fire, or iv. civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or v. delay on the part of other contractors or tradesmen engaged by Engineer-in-Charge in executing work not forming part of the Contract, or vi. any other cause like above which, in the reasoned opinion of the Engineer-in-Charge is beyond the Contractor's control. <p>then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer-in-Charge but shall nevertheless use constantly his best endeavours to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the works.</p> <p>The contractor shall have no claim of damages for extension of time granted or rescheduling of milestone/s for events listed above.</p>
	19.	<p>In case the work is hindered by the Procuring Entity or for any reason / event, for which the Procuring Entity is responsible, the authority as indicated in the SCC shall, if justified, give a fair and reasonable extension of time and reschedule the mile stones for completion of work. In such case, the contractor shall be entitled to only extension of time and no damages.</p>
Termination of Contract	20.	<p>Subject to other provisions contained in this clause, the Procuring Entity may, without prejudice to any other rights or remedy against the contractor in respect of any delay, not following safety norms, inferior workmanship, any claims for damages and/or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, by notice in writing absolutely, on behalf of and with the approval of Procuring Entity terminate the contract in any of the following cases:</p> <ul style="list-style-type: none"> i. If the contractor having been given by the Engineer-in-Charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or un-workman like manner shall omit to comply with the requirement of such notice for a period of seven days thereafter. ii. If the contractor has, without reasonable cause, suspended the progress of the work or has failed to proceed with the work with due diligence and

	<p>continues to do so after a notice in writing of seven days from the Engineer-in-Charge.</p> <p>iii. If the contractor fails to complete the work or section of work with individual date of completion on or before the stipulated or justified extended date, on or before such date of completion; and the Engineer in Charge without any prejudice to any other right or remedy under any other provision in the contract has given further reasonable time in a notice given in writing in that behalf as either mutually agreed or in absence of such mutual agreement by his own assessment making such time essence of contract and in the opinion of Engineer-in-Charge the contractor will be unable to complete the same or does not complete the same within the period specified.</p> <p>iv. If the contractor persistently neglects to carry out his obligations under the contract and/ or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Engineer-in-Charge.</p> <p>v. If the contractor shall offer or give or agree to give to any person in Government service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of this or any other contract for the Procuring Entity .</p> <p>vi. If the contractor shall enter into a contract with the Procuring Entity in connection with which commission has been paid or agreed to be paid by him or to his knowledge, unless the particulars of any such commission and the terms of payment thereof have been previously disclosed in writing to the Engineer-in-Charge.</p> <p>vii. If the contractor had secured the contract with the Procuring Entity as a result of wrong tendering or other non-bonafide methods of competitive tendering or commits breach of Integrity Agreement.</p> <p>viii. If the contractor being an individual, or if a firm, any partner thereof shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction)</p>
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	<p>under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or composition or arrangement for the benefit of his creditors or purport so to do, or if any application be made under any Insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors.</p> <p>ix. If the contractor being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or the creditor to appoint a receiver or a manager or which entitle the court to make a winding up order.</p> <p>x. If the contractor shall suffer an execution being levied on his goods and allow it to be continued for a period of 21 days.</p> <p>xi. If the contractor assigns (excluding part(s) of work assigned to other agency(s) by the contractor as per terms of contract), transfers, sublets (engagement of labour on a piece-work basis or of labour with materials not to be incorporated in the work, shall not be deemed to be subletting) or otherwise parts with or attempts to assign, transfer, sublet or otherwise parts with the entire works or any portion thereof without the prior written approval of the Engineer -in-Charge.</p> <p>When the contractor has made himself liable for action under any of the cases aforesaid, the Engineer-in-Charge on behalf of and with the approval of Procuring Entity shall have powers:</p> <p>i. To terminate the contract as aforesaid so far as performance of work by the Contractor is concerned (of which termination notice in writing to the contractor under the hand of the Engineer-in-Charge shall be conclusive evidence). Upon such termination, Security Deposit already recovered, Security deposit payable and Performance Guarantee under the contract shall be liable to be forfeited and shall be absolutely at the disposal of the Procuring Entity</p> <p>ii. After giving notice to the contractor to measure up the work of the contractor and to take such whole, or the balance or part thereof, as shall be un-executed out of his hands and to give it to another contractor to complete the work. The contractor, whose contract is terminated as above, shall not be allowed to participate in the tendering process for</p>
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		<p>the balance work including any new items needed to complete the work.</p> <p>In the event of above courses being adopted by the Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And in case action is taken under any of the provision aforesaid, the contractor shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this contract unless and until the Engineer-in-Charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.</p>
Measurement Book	21.	<p>Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement the value of work done in accordance with the contract. All measurements of all items having financial value shall be entered by the contractor and compiled in the shape of the Computerized Measurement Book having pages of A-4 size as per the format of the department so that a complete record is obtained of all the items of works performed under the contract. All such measurements and levels recorded by the contractor or his authorized representative from time to time, during the progress of the work, shall be got checked by the contractor from the Engineer-in-Charge or his authorized representative as per interval or program fixed in consultation with Engineer-in-Charge or his authorized representative. After the necessary corrections made by the Engineer-in-Charge, the measurement sheets shall be returned to the contractor for incorporating the corrections and for resubmission to the Engineer-in-Charge for the dated signatures by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance. Whenever bill is due for payment, the contractor would initially submit draft computerized measurement sheets and these measurements would be got checked/test checked from the Engineer-in-Charge and/or his authorized representative. The contractor will, thereafter, incorporate such changes as may be done during these checks/test checks in his draft computerized measurements, and submit to the department a computerized measurement book, duly bound, and with its pages machine numbered. The Engineer-in-Charge and/or his authorized representative would thereafter check this MB, and record the necessary certificates for their checks/test checks. The final, fair, computerized measurement book given by the contractor, duly bound, with its pages machine numbered, should be 100% correct, and no cutting or over-writing in the measurements would thereafter be allowed. If at all any error</p>

		is noticed, the contractor shall have to submit a fresh computerized MB with its pages duly machine numbered and bound, after getting the earlier MB cancelled by the department. Thereafter, the MB shall be taken in the Divisional Office records, and allotted a number as per the Register of Computerized MBs. This should be done before the corresponding bill is submitted to the Division Office for payment. The contractor shall submit two spare copies of such computerized MB's for the purpose of reference and record by the various officers of the department.
Payment on intermediate certificate to be regarded as Advances	22.	Interim or running account bills shall be submitted by the contractor for the work executed on the basis of such recorded measurements on the format of the Procuring Entity in triplicate on or before the date of every month fixed for the same by the Engineer-in-Charge. The contractor shall not be entitled to be paid any such interim payment if the gross work done together with net payment/ adjustment of advances for material collected, if any, since the last such payment is less than the amount specified in the SCC , in which case the interim bill shall be prepared on the appointed date of the month after the requisite progress is achieved. Engineer-in-Charge shall arrange to have the bill verified by taking or causing to be taken, where necessary, the requisite measurements of the work. In the event of the failure of the contractor to submit the bills, no claims whatsoever due to delays on payment including that of interest shall be payable to the contractor.
	23.	In case of delay in payment of intermediate bills after 45 days of submission of bill by the contractor provided the bill submitted by the contractor found to be in order, a simple interest @ 5% (five percent) per annum shall be paid to the contractor from the date of expiry of prescribed time limit which will be compounded on yearly basis.
	24.	All such interim payments shall be regarded as payment by way of advances against final payment only and shall not preclude the requiring of bad, unsound and imperfect or unskilled work to be rejected, removed, taken away and reconstructed or re-erected. Any certificate given by the Engineer-in-Charge relating to the work done or materials delivered forming part of such payment, may be modified or corrected by any subsequent such certificate(s) or by the final certificate and shall not by itself be conclusive evidence that any work or materials to which it relates is/are in accordance with the contract and specifications. Any such interim payment, or any part thereof shall not in any respect conclude, determine or affect in any way powers of the Engineer-in-Charge under the contract or any of such payments be treated as final settlement and adjustment of accounts or in any way vary or affect the contract.

Completion Certificate and Completion Plans	25.	<p>Within ten days of the completion of the work, the contractor shall give notice of such completion to the Engineer-in-Charge and within thirty days of the receipt of such notice, the Engineer-in-Charge shall inspect the work and if there is no defect in the work, shall furnish the contractor with a final certificate of completion, otherwise a provisional certificate of physical completion indicating defects (a) to be rectified by the contractor and/or (b) for which payment will be made at reduced rates, shall be issued. No final certificate of completion shall be issued, nor shall the work be considered to be complete until the contractor shall have removed from the premises on which the work shall be executed all scaffolding, surplus materials, rubbish and all huts and sanitary arrangements required for his/their work people on the site in connection with the execution of the works as shall have been erected or constructed by the contractor(s) and cleaned off the dirt from all wood work, doors, windows, walls, floor or other parts of the building, in, upon, or about which the work is to be executed or of which he may have had possession for the purpose of the execution; thereof, and not until the work shall have been measured by the Engineer-in-Charge.</p> <p>If the contractor shall fail to comply with the requirements of this Clause as to removal of scaffolding, surplus materials and rubbish and all huts and sanitary arrangements as aforesaid and cleaning off dirt on or before the date fixed for the completion of work, the Engineer-in-Charge may at the expense of the contractor remove such scaffolding, surplus materials and rubbish etc., and dispose of the same as he thinks fit and clean off such dirt as aforesaid, and the contractor shall have no claim in respect of scaffolding or surplus materials as aforesaid except for any sum actually realized by the sale thereof.</p>
Payment of Final Bill	26.	<p>The final bill shall be submitted by the contractor in the same manner as specified in interim bills within three months of physical completion of the work or within one month of the date of the final certificate of completion furnished by the Engineer-in-Charge whichever is earlier. No further claims shall be made by the contractor after submission of the final bill and these shall be deemed to have been waived and extinguished. Payments of those items of the bill in respect of which there is no dispute and of items in dispute, for quantities and rates as approved by Engineer-in-Charge, will, as far as possible be made within 2 months, the period being reckoned from the date of receipt of the bill by the Engineer in-charge complete with account of materials issued by the Procuring Entity and dismantled materials. The payment will be made as indicated in SCC</p>
	27.	<p>If the final bill is submitted by the contractor within the period specified above and payment of final bills is made by the Procuring Entity after prescribed time limit , a simple interest</p>

		@ 5 % per annum shall be paid to the contractor from the date of expiry of prescribed time limit which will be compounded on yearly basis, provided the final bill submitted by the contractor is found to be in order.
Materials to be provided by the Contractor	28.	The contractor shall, at his own expense, provide all materials, required for the works other than those which are stipulated to be supplied by the Procuring Entity . The contractor shall, at his own expense and without delay; supply to the Engineer-in-charge samples of materials to be used on the work and shall get these approved in advance. All such materials to be provided by the Contractor shall be in conformity with the specifications laid down or referred to in the contract. The contractor shall, if requested by the Engineer-in-charge furnish proof, to the satisfaction of the Engineer-in-charge that the materials so comply. The Engineer-in-Charge shall within thirty days of supply of samples or within such further period as he may require intimate to the Contractor in writing whether samples are approved by him or not. If samples are not approved, the Contractor shall forthwith arrange to supply to the Engineer-in-Charge for his approval, fresh samples complying with the specifications laid down in the contract. When materials are required to be tested in accordance with specifications, approval of the Engineer-in-Charge shall be issued after the test results are received. The Contractor shall at his risk and cost submit the samples of materials to be tested or analyzed and shall not make use of or incorporate in the work any materials represented by the samples until the required tests or analysis have been made and materials finally accepted by the Engineer-in-Charge. The Contractor shall not be eligible for any claim or compensation either arising out of any delay in the work or due to any corrective measures required to be taken on account of and as a result of testing of materials. The contractor shall, at his risk and cost, make all arrangements and shall provide all facilities as the Engineer-in-charge may require for collecting, and preparing the required number of samples for such tests at such time and to such place or places as may be directed by the Engineer-in-charge and bear all charges and cost of testing unless specifically provided for otherwise elsewhere in the contract or specifications. The Engineer -in- Charge or his authorized representative shall at all times have access to the works and to all workshops and places where work is being prepared or from where materials, manufactured articles or machinery are being obtained for the works and the contractor shall afford every facility and every assistance in obtaining the right to such access.
Mobilization advance	29.	Mobilization advance not exceeding 10% of the tendered value may be given, if requested by the contractor in writing within one month of the order to commence the work. Such advance shall be in two or more instalments to be determined

		by the Engineer-in-charge at his sole discretion. The first instalment of such advance shall be released by the Engineer-in-charge to the contractor on a request made by the contractor to the Engineer-in-charge in this behalf. The second and subsequent instalments shall be released by the Engineer-in-Charge only after the contractor furnishes a proof of the satisfactory utilization of the earlier instalment to the entire satisfaction of the Engineer-in-Charge. Before any instalment of advance is released, the contractor shall execute a Bank Guarantee Bonds not more than 2 in number from Scheduled Bank for the amount equal to 110% of the amount of advance and valid for the period till recovery of advance. This (Bank Guarantee from Scheduled Bank for the amount equal to 110% of the balance amount of advance) shall be kept renewed from time to time to cover the balance amount and likely period of complete recovery.
	30.	The mobilization advance shall bear simple interest at the rate of 10 percent per annum and shall be calculated from the date of payment to the date of recovery, both days inclusive, on the outstanding amount of advance. Recovery of such sums advanced shall be made by the deduction from the contractor's bills commencing after first ten percent of the gross value of the work is executed and paid, on pro-rata percentage basis to the gross value of the work billed beyond 10% in such a way that the entire advance is recovered by the time eighty percent of the gross value of the contract is executed and paid, together with interest due on the entire outstanding amount up to the date of recovery of the instalment.
	31.	If the circumstances are considered reasonable by the Engineer-in-Charge, the period for request by the contractor in writing for grant of mobilization advance may be extended at the discretion of the Engineer-in-Charge.
Dismantled Material Govt. Property	32.	The contractor shall treat all materials obtained during dismantling of a structure, excavation of the site for a work, etc. as Procuring Entity's property and such materials shall be disposed off to the best advantage of Procuring Entity according to the instructions in writing issued by the Engineer-in-Charge.
Work to be Executed in Accordance with Specifications, Drawings, Orders etc.	33.	The contractor shall execute the whole and every part of the work in the most substantial and workmanlike manner both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also conform exactly, fully and faithfully to the design, drawings and instructions in writing in respect of the work signed by the Engineer-in-Charge. The contractor shall comply with the provisions of the contract and with the care and diligence execute and maintain the works and provide all labour and materials, tools and plants including for measurements and supervision of all works, structural plans and other things of temporary or permanent nature required for such execution

		and maintenance in so far as the necessity for providing these, is specified or is reasonably inferred from the contract. The Contractor shall take full responsibility for adequacy, suitability and safety of all the works and methods of construction.
Deviations/ Variations Extent and Pricing	34.	The Engineer-in-Charge shall have power (i) to make alteration in, omissions from, additions to, or substitutions for the original specifications, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of the work, and (ii) to omit a part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Engineer-in-Charge and such alterations, omissions, additions or substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted work which the contractor may be directed to do in the manner specified above as part of the works, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereafter provided.
	35.	The time for completion of the works shall, in the event of any deviations resulting in additional cost over the tendered value sum being ordered, be extended, if requested by the contractor, as follows: <ul style="list-style-type: none"> i. In the proportion which the additional cost of the altered, additional or substituted work, bears to the original tendered value plus ii. 25% of the time calculated in (i) above or such further additional time as may be considered reasonable by the Engineer-in-Charge.
Deviation, Extra Items and Pricing	36.	In the case of extra item(s) (items that are completely new, and are in addition to the items contained in the contract), the contractor may within fifteen days of receipt of order or occurrence of the item(s) submit market rate claim rates, supported by proper analysis which shall include invoices, vouchers etc. and manufacturer's specification for the work failing which the rate approved later by the Engineer-in-charge shall be binding and the Engineer-in-Charge shall within prescribed time limit of the receipt of the claims supported by analysis , after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined, failing which it will be deemed to have been approved.
Carrying out part work at risk & cost of Contractor	37.	If contractor: <ul style="list-style-type: none"> i. At any time makes default during currency of work or does not execute any part of the work with due diligence and continues to do so even after a notice in writing of 7 working days in this respect from the

		<p>Engineer-in-Charge; or</p> <ul style="list-style-type: none"> ii. Commits default in complying with any of the terms and conditions of the contract and does not remedy it or takes effective steps to remedy it within 7 working days even after a notice in writing is given in that behalf by the Engineer-in-Charge; or iii. Fails to complete the work(s) or items of work with individual dates of completion, on or before the date(s) so determined, and does not complete them within the period specified in the notice given in writing in that behalf by the Engineer-in-Charge. <p>The Engineer- in-Charge without invoking action under clauses 15 and 20 may, without prejudice to any other right or remedy against the contractor which have either accrued or accrue thereafter to Procuring Entity , by a notice in writing to take the part work / part incomplete work of any item(s) out of his hands and shall have powers to :</p> <ul style="list-style-type: none"> i. Take possession of the site and any materials, constructional plant, implements, stores, etc., thereon; and/or ii. Carry out the part work / part incomplete work of any item(s) by any means at the risk and cost of the contractor. <p>The Engineer-in-Charge shall determine the amount, if any, is recoverable from the contractor for completion of the part work/ part incomplete work of any item(s) taken out of his hands and execute at the risk and cost of the contractor. The liability of contractor on account of loss or damage suffered by Procuring Entity because of action under this clause shall not exceed 10% of the tendered value of the work.</p>
Suspension of Work	38.	<p>The contractor shall, on receipt of the order in writing of the Engineer-in-Charge, (whose decision shall be final and binding on the contractor) suspend the progress of the works or any part thereof for such time and in such manner as the Engineer-in-Charge may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of the following reasons:</p> <ul style="list-style-type: none"> i. on account of any default on the part of the contractor or; ii. for proper execution of the works or part thereof for reasons other than the default of the contractor; or iii. for safety of the works or part thereof. The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Engineer in-Charge.

		<p>If the suspension is ordered for reasons ii. and iii. in sub-para above, the contractor shall be entitled to an extension of time equal to the period of every such suspension PLUS 25%, for completion of the item or group of items of work for which a separate period of completion is specified in the contract and of which the suspended work forms a part, and; If the total period of all such suspensions in respect of an item or group of items or work for which a separate period of completion is specified in the contract exceeds thirty days, the contractor shall, in addition, be entitled to such compensation as the Engineer-in- Charge may consider reasonable in respect of salaries and/or wages paid by the contractor to his employees and labour at site, remaining idle during the period of suspension, adding thereto 2% to cover indirect expenses of the contractor provided the contractor submits his claim supported by details to the Engineer-in- Charge within fifteen days of the expiry of the period of 30 days.</p>
Action in case Work not done as per Specifications	39.	<p>All works under or in course of execution or executed in pursuance of the contract, shall at all times be open and accessible to the inspection and supervision of the Engineer-in - charge, his authorized subordinates in charge of the work and all the superior officers or any organization engaged by the Procuring Entity for Quality Assurance and of the Chief Technical Examiner's Office, and the contractor shall, at all times, during the usual working hours and at all other times at which reasonable notice of the visit of such officers has been given to the contractor, either himself be present to receive orders and instructions or have a responsible agent duly accredited in writing, present for that purpose.</p>
	40.	<p>Orders given to the Contractor's agent shall be considered to have the same force as if they had been given to the contractor himself. If it shall appear to the Engineer-in-charge or his authorized subordinates in charge of the work or to the officers of the organization engaged by the Procuring Entity for Quality Assurance or to the Chief Technical Examiner or his subordinate officers, that any work has been executed with unsound, imperfect, or unskilful workmanship, or with materials or articles provided by him for the execution of the work which are unsound or of a quality inferior to that contracted or otherwise not in accordance with the contract, the contractor shall, on demand in writing which shall be made within twelve months of the completion of the work from the Engineer-in-Charge specifying the work, materials or articles complained of notwithstanding that the same may have been passed, certified and paid for forthwith rectify, or remove and reconstruct the work so specified in whole or in part, as the case may require or as the case may be, remove the materials or articles so specified and provide other proper and suitable materials or articles at his own charge and cost.</p>

	41.	In the event of the Contractor failing to do so within a period specified by the Engineer-in- Charge in his demand aforesaid, the contractor shall be liable to pay compensation at the same rate as under clause 15 of the contract (for non-completion of the work in time) for this default.
Contractor Liable for Damages, defects during defect liability Period	42.	<p>If the contractor or his working people or servants shall break, deface, injure or destroy any part of building in which they may be working, or any building, road, road kerb, fence, enclosure, water pipe, cables, drains, electric or telephone post or wires, trees, grass or grassland, or cultivated ground contiguous to the premises on which the work or any part is being executed, or if any damage shall happen to the work while in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work within twelve months after a certificate final or otherwise of its completion shall have been given by the Engineer in- Charge as aforesaid arising out of defect or improper materials or workmanship the contractor shall upon receipt of a notice in writing on that behalf make the same good at his own expense or in default the Engineer-in-Charge cause the same to be made good by other workmen and deduct the expense from any sums that may be due or at any time thereafter may become due to the contractor, or from his security deposit or the proceeds of sale thereof or of a sufficient portion thereof.</p> <p>The security deposit of the contractor shall not be refunded before the expiry of twelve months after the issue of the certificate final or otherwise, of completion of work, or till the final bill has been prepared and passed whichever is later.</p>
Contractor to Supply Tools & Plants etc.	43.	The contractor shall provide at his own cost all materials machinery, tools & plants as specified in the Section 5 – Scope of Work and Technical Specifications. In addition to this, appliances, implements, other plants, ladders, cordage, tackle, scaffolding and temporary works required for the proper execution of the work, whether original, altered or substituted and whether included in the specifications or other documents forming part of the contract or referred to in these conditions or not, or which may be necessary for the purpose of satisfying or complying with the requirements of the Engineer-in-Charge as to any matter as to which under these conditions he is entitled to be satisfied, or which he is entitled to require together with carriage therefore to and from the work. The contractor shall also supply without charge the requisite number of persons with the means and materials, necessary for the purpose of setting out works, and counting, weighing and assisting the measurement for examination at any time and from time to time of the work or materials. Failing his so doing, the same may be provided by the Engineer-in-Charge at the expense of the contractor and the expenses may be deducted, from any money due to the contractor, under this contract or otherwise and/or from his security deposit or the proceeds of sale thereof, or of a sufficient portion thereof.

Recovery of Compensation paid to Workmen	44.	In every case in which by virtue of the provisions sub- section (1) of section 12 of the Workmen's Compensation Act. 1923, Procuring Entity is obliged to pay compensation to a workman employed by the contractor, in execution of the works, Procuring Entity will recover from the contractor , the amount of the compensation so paid: and without prejudice to the rights of the Procuring Entity under sub- section(2) of section 12 , of the said Act, Procuring Entity shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by Procuring Entity to the contractor whether under this contract or otherwise. Procuring Entity shall not be bound to contest any claim made against it under sub- section (1) of section 12, of the said Act, except on the written request of the contractor and upon his giving to Procuring Entity full security for all costs for which Procuring Entity might become liable in consequence of contesting such claim.
Ensuring Payment and Amenities to Workers if Contractor fails	45.	In every case in which by virtue of the provisions of the Contract Labour (Regulation and Abolition) Act, 1970, and of the Contract Labour (Regulation and Abolition) Central Rules, 1971, Procuring Entity is obliged to pay any amounts of wages to a workman employed by the contractor in execution of the works, or to incur any expenditure in providing welfare and health amenities required to be provided under the above said Act and the rules under Clause 19H or under the C.P.W.D. Contractor's Labour Regulations, or under the Rules framed by Government from time to time for the protection of health and sanitary arrangements for workers employed by C.P.W.D. Contractors, Procuring Entity will recover from the contractor, the amount of wages so paid or the amount of expenditure so incurred; and without prejudice to the rights of the Procuring Entity under sub-section(2) of Section 20, and sub-section (4) of Section 21, of the Contract Labour (Regulation and Abolition) Act, 1970, Procuring Entity shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by Procuring Entity to the contractor whether under this contract or otherwise Procuring Entity shall not be bound to contest any claim made against it under subsection (1) of Section 20, sub-section (4) of Section 21, of the said Act, except on the written request of the contractor and upon his giving to the Procuring Entity full security for all costs for which Procuring Entity might become liable in contesting such claim.
Labour Laws to be complied by the Contractor	46.	The contractor shall obtain a valid license under the Contract Labour (R&A) Act, 1970, and the Contract Labour (Regulation and Abolition) Central Rules, 1971, before the commencement of the work, and continue to have a valid license until the completion of the work. “The contractor shall also comply with provisions of the Inter-State Migrant Workmen (Regulation of Employment and

		<p>Conditions of Service) Act, 1979. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986. The contractor shall also comply with the provisions of the building and other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996 and the building and other Construction Workers Welfare Cess Act, 1996.“</p> <p>Any failure to fulfil these requirements shall attract the penal provisions of this contract arising out of the resultant non-execution of the work. No labour below the age of fourteen years shall be employed on the work.</p>
Contribution of EPF and ESI	47.	<p>The ESI and EPF contributions on the part of Procuring Entity in respect of this contract shall be paid by the contractor. These contributions on the part of the Procuring Entity paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis. The verification of deployment of labour will be done through biometric attendance system or any other suitable method by the Engineer in Charge. The applicable and eligible amount of EPF & ESI shall be reimbursed preferably within 7 days but not later than 30 days of submission of documentary proof of payment provided same are in order.</p>
Minimum Wages Act to be Complied With	48.	<p>The contractor shall comply with all the provisions of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970, amended from time to time and rules framed there under and other labour laws affecting contract labour that may be brought into force from time to time.</p>
Work not to be sublet. Action in case of insolvency.	49.	<p>The contract shall not be assigned or sublet without the written approval of the Engineer-in-Charge And if the contractor shall assign or sublet his contract, or attempt to do so, or become insolvent or commence any insolvency proceedings or make any composition with his creditors or attempt to do so, or if any bribe, gratuity, gift, loan, perquisite, reward or advantage pecuniary or otherwise, shall either directly or indirectly, be given, promised or offered by the contractor, or any of his servants or agent to any public officer or person in the employ of Procuring Entity in any way relating to his office or employment, or if any such officer or person shall become in any way directly or indirectly interested in the contract, the Engineer-in-Charge with approval of Procuring Entity shall have power to adopt the course specified in Clause 20 hereof in the interest of Procuring Entity and in the event of such course being adopted, the consequences specified in the said Clause 20 shall ensue.</p>
Changes in firm's Constitution to be Intimated	50.	<p>Where the contractor is a partnership firm, the previous approval in writing of the Engineer-in Charge shall be obtained before any change is made in the constitution of the firm. Where the contractor is an individual or a Hindu undivided family business concern, such approval as aforesaid</p>

		shall likewise be obtained before the contractor enters into any partnership agreement where under the partnership firm would have the right to carry out the works hereby undertaken by the contractor. If previous approval as aforesaid is not obtained, the contract shall be deemed to have been assigned in contravention of Clause 48 hereof and the same action may be taken, and the same consequences shall ensue as provided in the said Clause 48.
Defect Liability and lifecycle cost	51.	The contractor shall be responsible for safety, quality and soundness of the buildings including structural elements beyond maintenance period. The contractor shall have obligation to rectify such defects for such period as stipulated in the SCC from the date of completion of work. The defects have to be rectified within a reasonable time not exceeding forty five days after issue of notice by Engineer- in- Charge. If contractor does not take corrective action within 45 days, then action for debarring of the agency shall be taken by the appropriate authority.
Action where no Specifications are Specified	52.	In the case of any class of work for which there is no such specifications, such work shall be carried out in accordance with the Bureau of Indian Standards Specifications. In case there are no such specifications in Bureau of Indian Standards, the work shall be carried out as per manufacturers' specifications, if not available then as per state/ district specifications. In case there are no such specifications as required above, the work shall be carried out in all respects in accordance with the instructions and requirements of the Engineer-in-Charge.
Water for Works	53.	The contractor(s) shall make his/their own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following conditions. <ul style="list-style-type: none"> i. That the water used by the contractor(s) shall be fit for construction purposes to the satisfaction of the Engineer-in-Charge. ii. The Engineer-in-Charge shall make alternative arrangements for supply of water at the risk and cost of contractor(s) if the arrangements made by the contractor(s) for procurement of water are in the opinion of the Engineer-in- Charge, unsatisfactory.
Security Deposit	54.	The contractor whose tender is accepted will be required to furnish by way of Security Deposit for the fulfilment of his contract, an amount equal to 5% of the tendered value of the work. The Security deposit will be collected by deductions from the running bills as well as final bill of the contractor at the rates mentioned above. The Security amount will also be accepted in cash or Fixed Deposit Receipt of a Scheduled Bank.
Recovery of Security Deposit	55.	The Contractor shall permit the Procuring Entity at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 5% of the gross amount of each

		<p>running and final bill till the sum deducted will amount to security deposit of 5% of the tendered value of the work. Such deductions will be made and held by Procuring Entity by way of Security Deposit unless he/they has/have deposited the amount of Security at the rate mentioned above in cash or in the form of fixed deposit receipts. In case a fixed deposit receipt of any Bank is furnished by the contractor to the Procuring Entity as part of the security deposit and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the Procuring Entity to make good the deficit. All compensations or the other sums of money payable by the contractor under the terms of this contract may be deducted from a sufficient part of his security deposit or from the interest arising there from, or from any sums which may be due to or may become due to the contractor by Procuring Entity on any account whatsoever and in the event of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in cash or fixed deposit receipt tendered by the State Bank of India or by Scheduled Banks endorsed in favour of the Engineer-in-Charge, any sum or sums which may have been deducted from or any part thereof.</p>
Release of Security deposit after labour clearance	56.	<p>Release of Security Deposit of the work shall not be refunded till the contractor produces a clearance certificate from the Labour Officer or appropriate authority as stipulated by the Procuring Entity in the SCC. As soon as the work is virtually complete the contractor shall apply for the clearance certificate to the Labour Officer under intimation to the Engineer-in-Charge. The Engineer-in-Charge, on receipt of the said communication, shall write to the Labour Officer to intimate if any complaint is pending against the contractor in respect of the work. If no complaint is pending, on record till after 3 months after completion of the work and/or no communication is received from the Labour Officer to this effect till six months after the date of completion, it will be deemed to have received the clearance certificate and the Security Deposit will be released if otherwise due.</p>
Termination of Contract on death of contractor	57.	<p>Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the Engineer-in-Charge, on behalf of and with the approval of Procuring Entity shall have the option of terminating the contract without levy of compensation to the contractor.</p>
Settlement of Disputes & Arbitration	58.	<p>The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation. Any dispute between the Parties arising under or related to this Contract that cannot be settled amicably may be referred to by either Party to the adjudication /arbitration in accordance with the provisions with the</p>

		provisions specified in the SCC.
Other terms and conditions specific to the contract	59.	Insofar as they are not contradictory to the conditions specified hereinabove, the Procuring Entity may include additional terms and conditions pertaining to execution of works specific to the contract by way of attaching annexures / appendices to the Contract which shall also be invariably included as part of the bidding documents.”
No Agency	60	<p>Contract between the parties shall not constitute an agency, partnership or an association between the parties, nor shall any relationship of employer and employee will deem to be created.</p> <p>The procuring Entity will have no relationship whatsoever with the employees/labours employed/ engaged by the Contractor and it will be the Contractor’s sole responsibility and discretion as an independent employer to employ, Supervise, Discharge and remunerate its employees on such terms and condition as it may deem fit. The Procuring Entity shall not be liable in any manner whatsoever for all/ any acts of labour personnel or employees or representative of the contractor. In the event of any employee or any government authority making any claim on the Procuring Entity, the Contractor indemnify the Procuring Entity to defend the same at its own cost</p>
Security clearance	61	The contract merely gives license to the Contractor and its employees /personnel/labours to enter the work places for limited purpose. The procuring Entity in its sole discretion has the right to stop or regulate the entry of the personnel or employees or re-preventatives or labour of the Contractor for any violation or nuisance at work place. The employees or representatives of the Service Provider shall strictly adhere to the security norms of the Procuring Entity.
Confidentiality	62	Both the Parties acknowledge that, any and all Confidential Information, including any commercial and technical information and data provided by one to the other, shall be considered to be confidential, and the Party receiving such Confidential Information, shall not, at any time, directly or indirectly disclose such Information to any person or firm or third party, or use the same, in any manner, other than in connection with rendering the scope of work contemplated under this Agreement, without the prior written consent of the other Party.
Eligibility of the Bidders from a country which shares a land border with India	63	Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with Competent Authority. i.e. Committee constituted by the department for promotion of Industry and internal Trade (DPIIT). The registration should be valid at the time of submission of the bid and at the time of acceptance of the bid. In case of supply, registration should be valid at the time of placement of the Order

Sub contracting the work	64	The Contractor shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. Model certificate for Tenders are specified in Appendix E IF such certificate given by Bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordance with law
Safety at Work Site:	65	The Contractor must ensure safety of workmen as well as safety for the general public during construction in and around work-site. He must follow the laws, codes and standards laid down in this regard. The work-men must be trained and provided protective gear, life-saving equipment and appropriate tools for their jobs. Special precautions must be used if hazardous chemicals are used or stored at workplace (lead, silica, asbestos and wood/stone that will be cut and generate dust, construction materials containing zinc, cadmium, beryllium and mercury). Besides protection from noise and environmental pollution, public must also be safeguarded from falling through dug-up area, electrocution, flooding, falling objects, bridge-span dropping/ failures, crane falling/ overturning and damage to building from vibrations/ cave-ins from construction activities. Engineer must ensure that contractor does not adopt any short-cut in this regard. Most large contracts have a well defined Safety Health & Environment (SHE) guidelines embedded in the agreement. Appointment of site safety engineer by the contractor is a mandatory requirement in such cases. The engineer shall engage safety experts to carry out frequent SHE audits and mandate correct measures.
Liquidated Damages	66	The Contractor is liable to pay Liquidated Damages for each day of delay beyond the specified date of completion, subject to the total amount of Damages not exceeding 10 (ten) per cent of the Contract Price. However, the Contractor is entitled to time extension arising out of delays on account of change of scope and force majeure or delays caused by or attributable to the Procuring Entity. If so provided in the Bid Document, Procuring Entity is also liable to pay bonus (normally should not exceed ten percent) to the Contractor for completion of the project before the scheduled completion date, if so provided in the contract documents.

Section 8 – Special Conditions of Contract (SCC)

Reference	Amendments / Additions / Deletions																		
GCC 2 iii.	Clause No.2 (iii) is deleted and the substitute clause No. 2 (iv) to 2 (Vii) are applicable. The name of the Contractor is _____																		
GCC 2 iv.	The competent authority is Development Commissioner, SEEPZ SEZ																		
GCC 2 ix.	The Contract Price is Rs. _____ (Rupees _____)																		
GCC 2 x.	The date of commencement of work is _____																		
GCC 10	The period for submission of performance security shall be 14 days after issuance of the Letter of Acceptance. The period may be further extended up to a maximum of 14 days.																		
GCC 15	The compensation rate shall be 0.2% every week or part thereof. The authority shall be Development Commissioner, SEEPZ SEZ.																		
GCC 16	The time allowed for execution of Works is _____ weeks. The execution of work shall commence within 7 days of issuance of LoA or immediately upon submission of the performance security, whichever is later.																		
GCC 19	The authority shall be Development Commissioner, SEEPZ SEZ																		
GCC 22	The amount is Rs. 5 lakh																		
GCC 26	<p>- Payment Methodology:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Step No.</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Timeline</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Submission of Bill with reference to Work Order enclosing Measurement Book via email.</td> <td style="text-align: center;">To</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Verification of Bill Details by the Technical Documentation Agency</td> <td style="text-align: center;">To + 3</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Subsequent verification by SCVA and TPVI reg. Compliance to GFR/Manual for Procurement of Work and QAQC respectively</td> <td style="text-align: center;">To + 6</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Clearance from Finance and Accounts Division</td> <td style="text-align: center;">To + 8</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Clearance from Works Committee and Payment thereof</td> <td style="text-align: center;">To + 10</td> </tr> </tbody> </table>	Step No.	Description	Timeline	1	Submission of Bill with reference to Work Order enclosing Measurement Book via email.	To	2	Verification of Bill Details by the Technical Documentation Agency	To + 3	3	Subsequent verification by SCVA and TPVI reg. Compliance to GFR/Manual for Procurement of Work and QAQC respectively	To + 6	4	Clearance from Finance and Accounts Division	To + 8	5	Clearance from Works Committee and Payment thereof	To + 10
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	<p>- Payment Milestone:</p> <table border="1" data-bbox="437 277 1385 781"> <thead> <tr> <th data-bbox="437 277 560 383">Sr. No.</th> <th data-bbox="560 277 946 383">Timeline of Payment</th> <th data-bbox="946 277 1385 383">% of Payment</th> </tr> </thead> <tbody> <tr> <td data-bbox="437 383 560 456">1</td> <td data-bbox="560 383 946 456">Mobilisation Advance ()</td> <td data-bbox="946 383 1385 456">10% of the estimated value</td> </tr> <tr> <td data-bbox="437 456 560 530">2</td> <td data-bbox="560 456 946 530">50% of work completion</td> <td data-bbox="946 456 1385 530">40% of Payment to be released</td> </tr> <tr> <td data-bbox="437 530 560 604">3</td> <td data-bbox="560 530 946 604">80% of work completion</td> <td data-bbox="946 530 1385 604">30% of Payment to be released</td> </tr> <tr> <td data-bbox="437 604 560 781">4</td> <td data-bbox="560 604 946 781">100% work completion</td> <td data-bbox="946 604 1385 781">Balance 20% to be released after full and final verification of MB, bills by TDA, SCVA and TPVA</td> </tr> </tbody> </table> <p data-bbox="427 819 1385 965">The payment is exclusive of GST. In view of the notification No.18/2017 issued by Ministry of Finance Govt. of India and in terms of section 16(1) of IGST Act, 2017, the Procuring Entity/ SEEPZ SEZ Authority is exempted from GST.</p> <p data-bbox="427 1003 1385 1223">The Procuring Entity will review the invoices promptly and notify the Contractor for any inaccuracy. Each invoice shall be accompanied by such supporting documentation and evidence as would enable Procuring entity to assess the work performed and which demonstrates to the reasonable satisfaction of the Procuring Entity that all the relevant performance provisions of this Agreement/Contract have been met.</p>	Sr. No.	Timeline of Payment	% of Payment	1	Mobilisation Advance ()	10% of the estimated value	2	50% of work completion	40% of Payment to be released	3	80% of work completion	30% of Payment to be released	4	100% work completion	Balance 20% to be released after full and final verification of MB, bills by TDA, SCVA and TPVA
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SCC 44 & 45	Clause Nos. 44 & 45 in GCC is deleted.															
SCC 46	<p data-bbox="427 1285 1385 1357">Part of clause 46 in GCC is deleted and the substitute clause 46 as applicable is as under.</p> <p data-bbox="427 1395 1086 1431">Labour Laws to be complied by the Contractor:</p> <p data-bbox="427 1435 1385 1832">The contractor shall obtain a valid license under the Contract Labour (R&A) Act, 1970, and the Contract Labour (Regulation and Abolition) Central Rules, 1971, before the commencement of the work, and continue to have a valid license until the completion of the work. The contractor shall carry out all its services in accordance with all the applicable laws, regulations, environmental guidelines and statutory requirements that are legally in force. Additionally, The contractor shall also comply with provisions of all labour laws and other laws as applicable and agrees to independently keep itself apprised of amendments and supplements to such laws and fully comply with all labour laws as applicable from time to time</p> <p data-bbox="427 1836 1385 1946">Any failure to fulfil these requirements shall attract the penal provisions of this contract arising out of the resultant non-execution of the work. No labour below the age of fourteen years shall be employed on the work.</p>															
SCC51	Defect Liability period for the work done is One Year															

GCC 56	The Procuring Entity 's Labour Officer shall be
GCC 58	Disputes shall be resolved by way of arbitration as stipulated under the Arbitration and Conciliation Act, 1996 as amended till date. The arbitration proceedings shall be conducted at Mumbai, India. The language of arbitral proceedings shall be English and shall be subject to the exclusive jurisdiction of the courts at Mumbai

Section 9 - Contract Forms

SN	Name of the Form	Page No.
1	Letter of Acceptance Format	
2	Performance Security (Bank Guarantee) Format	
3	Form of Contract	

1. Letter of Acceptance Format

[Name of the procuring entity]

Letter of Acceptance

Confidential

Contract No:
[Insert date]
Contract Title:

To, M/ s. [Insert name & address]

Sub: Award of contract for contract no: [insert contract number] and contract title: [insert contract title]

Reference: Your offer no. [insert offer number] against our tender no. [insert tender no] opened on [insert date of opening of tender]

Dear Sir/ Madam,

I am directed to inform you that after evaluating the bid documents submitted by you on [enter date] SEEPZ SEZ Authority is pleased to inform you that you have been selected as the successful bidder for the works titled [insert name of works].

The total Tendered Value, alternatively known as the Contract Price or the Contract Value, shall be [enter amount] as indicated in your financial bid submitted on [enter date], in accordance with the procedures intimated in the relevant bid documents.

You/ your authorised representative(s) are requested to be personally present at [insert address] for the signing of the contract by [enter date].

In this respect, we also request you to submit the performance security of [insert amount of Rupees in words] by [insert date] and the security deposit amounting to [insert amount in figures followed by words].

Please apply for return of bid security if deposited in the form of bank guarantee.

You are requested to execute necessary agreement within seven days from the date of issue of this letter in the enclosed agreement form. Special adhesive stamp of Rs.10 (ten) and revenue stamp of Re. one shall be affixed on the enclosed agreement form.

This notification concludes the legally binding contract between you and the SEEPZ SEZ Authority, till issue of a formal contract.

Yours truly, [Authorised Officer]

Enclosure: Agreement Form along with the schedule of delivery

2. Performance Security (Bank Guarantee) Format

[To be printed on the bank's letterhead]

In consideration of the Development Commissioner, SEEPZ SEZ Authority (hereinafter called "The Employer") having offered to accept the terms and conditions of the proposed agreement between SEEPZ SEZ and (hereinafter called "the said Contractor") for the work..... (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. (Rupees only) as a security/guarantee from the contractor for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, (hereinafter referred to as "the Bank") hereby undertake to pay to the Employer an amount not exceeding Rs. (Rupees..... Only) on demand by the Employer.

2. We,(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the Employer stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupeesonly)

3. We, the said bank further undertake to pay the Employer any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Contractor shall have no claim against us for making such payment.

4. We, (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Employer under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in- Charge on behalf of the Employer certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor and accordingly discharges this guarantee.

5. We, (indicate the name of the Bank) further agree with the Employer that the Employer shall have the fullest liberty without our consent and without affecting in any

manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Employer against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Employer or any indulgence by the Employer to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

7. We, (Indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the Employer in writing.

8. This guarantee shall be valid up tounless extended on demand by the Employer.

Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated theday of

for.....(indicate the name of the Bank)

3. Form of Contract

This CONTRACT (hereinafter called the “Contract”) is made the [day] day of the month of [month], [year],

BETWEEN

SANTACRUZ ELECTRONIC EXPORT PROCESSING ZONE (SEEPZ) SPECIAL ECONOMIC ZONE AUTHORITY (hereinafter referred to as “SEEPZ SEZ AUTHORITY” / “PROCURING ENTITY” for the brevity sake) at SEEPZ SEZ Andheri (E), Mumbai – 400 096 through its Estate Manager (Which expression shall, unless repugnant to the context or meaning thereof, deemed to mean and include its successors and assign party of the FIRST PART.

AND

[Name of the Contractor] (Hereinafter referred to as the “CONTRACTOR” for the brevity sake) having its corporate office at [Address of the Contractor] (Which expression shall, unless repugnant to the context or meaning thereof, deemed to mean and include its successors and assign party of the SECOND PART.

(“SEEPZ SEZ Authority / Procuring Entity” and Contractor are hereinafter collectively referred to as the “Parties” and individually as “Party”)

WHEREAS

- a. Santacruz Electronics Export Processing Zone (SEEPZ) is a Special Economic Zone in Mumbai, India was set up on 1st May, 1973 with a geographical spread of nearly 375013 sq. mtr. i.e. 92 acres 26 gunthas and 12 annas, leased out by Maharashtra Industrial Development Corporation (MIDC), to SEEPZ vide Lease Deed dated 20.01.1975 for 99 years w.e.f. 1st day of June, 1973 with an additional area of 11 acres known as SEEPZ ++ merged with the SEEPZ SEZ vide Notification dated 7.1.2002 leased out by MIDC vide Lease Deed dated 28.06.2005 together with all rights of, easements and appurtenances for 95 years from 1st January, 2002 for setting up the said Seepz++ for encouraging export of gems and jewellery and for earning foreign exchange on export of various kinds of hardware/software and gems and jewellery units. Presently, SEEPZ SEZ is Multi-Sector SEZ with nearly of 309 Units
- b. The Contractor is in the business of [Nature of business].The Procuring Entity has requested the Contractor to execute certain Works as defined in the Conditions of Contract attached to this Contract (hereinafter called the “Works”);
- c. The Contractor, having represented to the Procuring Entity that they have the required professional skills, and personnel and technical and financial resources, have agreed to execute the Works on the terms and conditions set forth in this Contract at the contract price of Rs. [insert Contract Price];
- d. The Procuring Entity awarded the contract to Contractor for “Engagement of Contract for [Works] for [Term] vide Letter of Intent dated [insert LOI date] and conditions have been accepted by the contractor vide letter dated [insert LOA date]

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents shall be deemed to form and be read and construed as part of this Agreement, and the priority of the documents shall be as follows:
 - a. the Special Conditions of Contract;
 - b. the General Conditions of Contract;
 - c. The following Appendices:
 - Appendix A: Scope of Work and Technical Specifications
 - Appendix B: Additional Terms and Conditions
 - Appendix C: Breakdown of Contract Price
 - Appendix D: Design and Drawings
 - Appendix E: Model certificate for Tenders
2. The mutual rights and obligations of the Procuring Entity and the Contractor shall be as set forth in the Contract, in particular:
 - a) The Contractor shall execute the Works in accordance with the provisions of the Contract; and
 - b) The Procuring Entity shall make payments to the Contractor in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

SIGNED, SEALED AND DELIVERED BY
THE WITHIN NAMED PART OF THE FIRST PART
SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY
Through Estate Manager

In the presence of

- 1.
- 2.

SIGNED, SEALED AND DELIVERED BY
THE WITHIN NAMED PART OF THE SECOND PART

[Name of Contractor]

Through its Authorized Signatory

[Name and designation of authorised signatory]

In the presence of

- 1.
- 2.