



F. NO. SEEPZ-SEZ/EMS/BMP/179/08-09/Vol. -III Date

**Sub: OPERATION AND MAINTENANCE OF 5TPD 'NISARGRUNA'
BIOGAS PLANT AT SEEPZ-SEZ, MIDC, ANDHERI (E), MUMBAI
400 096**

Sirs,

The SEEPZ-SEZ Authority invites sealed tenders from reputed, experienced and financially sound manufacturer or their authorized dealers /service providers for providing operation and maintenance of 5TPD 'Nisargruna' biogas plant at SEEPZ-SEZ, MIDC, Andheri (E), Mumbai 400 096 with their own machinery for a period of three Years (extendable).

Complete tender document available on our website www.seepz.gov.in, any further corrigendum/addendum to this tender document shall be made available on aforesaid website. The bidders may regularly visit the website for checking any corrigendum/addendum to this document.

(I) PROCEDURE FOR SUBMISSION OF TENDER :

1. The Tender should be submitted in a two bid system in two separate envelopes as under:

Envelope 1 superscribed '**Technical Bid**' should contain the documents required for Technical Eligibility, as stated in sub-paragraph III.

Envelope 2 superscribed '**Financial Bid**' should contain the Bid value as stated in sub-paragraph IV;

2. Both sealed envelopes should be submitted together in larger cover superscribed as **“SEEPZ SEZ TENDER FOR OPERATION AND MAINTENANCE OF 5TPD ‘NISARGRUNA’ BIOGAS PLANT 2015-16”** on the top addressing to **“The Manager (Estate), SEEPZ SEZ Authority, Office of the Development Commissioner, SEEPZ SEZ, Andheri (East), Mumbai - 400 096.**
3. The sealed envelope mentioned above will be received by this office up to **6.00 P.M.** on **09.10.2015** by post/courier by the bidder personally or through their authorized representatives or the same can be dropped in the Letter Box kept on the ground floor, near Inward Section, specially for tenders.
4. Tenders received late, unsealed and without superscription are liable to be rejected.
5. The tender shall be duly signed with seal of Company/firm and complete in the printed form;
6. Every page of the tender document, including the specifications, etc. shall be duly signed by the bidder, in the bottom at left hand corner;
7. Every correction/deletion/addition/overwriting/slip pasted shall be signed by bidder;
8. Incomplete, ambiguous and conditional tenders will not be entertained.
9. The bidder shall submit the certificate of authorization of the Authorized Signatory/ies (applicable in case of the association of person/company/partnership firm).

10. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof, or in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of attorney authorizing him to do so.
11. The bidder should quote the rates in words and in figures; If the rates quoted in words, differ from the rate quoted in figures, the lowest of the two will be taken as correct rate.
12. The quotation of rate for the tender should be accompanied by Earnest Money Deposit (EMD) for Rs. 2.00 lacs (Rupees Two Lac Only) in the form of Demand Draft/ pay order, drawn on any nationalized or scheduled bank in favour of "SEEPZ Special Economic Zone Authority Fund". Cash payment, cheque and other mode of payment shall not be accepted.
13. The bidder may represent themselves personally or through authorized representative, if any, at the time of opening of tender.
14. The committee may, if so desire, relax/amend one or other condition to determine eligibility of the bidder, without assigning any reason, thereof. Any enquiry, after submission of the bid, shall not be entertained .
15. The technical competence/infrastructure facilities of the Entities will be ascertained before Selection.
16. The tenders not accompanied by EMD and the required documents mentioned, below will be summarily rejected.
17. The SEEPZ-SEZ Authority reserves the right to reject any or all tenders at any time/stage, without assigning any reasons whatsoever and the decision of the SEEPZ-SEZ Authority shall be final and binding on all the bidders.
18. In case of the withdrawal of the bid, the EMD will be forfeited

II) OPENING OF TENDER:

1. The ENVELOP 1 superscribed 'Technical Bid' will be opened at **5.00 P.M.** on **12.10.2015** in the conference hall of the Office of the Development Commissioner, SEEPZ-SEZ in the presence of bidders and or their authorized representative(s) who may like to be present before the Tender Committee and other officers, so authorized".
2. The date and time for opening the ENVELOP 2 superscribed 'Financial Bid' will be intimated to successful bidder at the time of opening the ENVELOP 1 superscribed 'Technical Bid'
3. All bids would be evaluated by committee, on the basis of documents, provided for Technical eligibility. After scrutinizing the documents, the Committee shall select the eligible bidders.
4. ENVELOP 2 superscribed "Financial Bid" will be opened only for eligible bidder.

(III) CRITERIA FOR PRE-QUALIFICATION ON THE BASIS OF THE TECHNICAL BID:

ENVELOPE 1 superscribed 'Technical Bid' submitted by the Entities should contain the following documents to determine the Technical eligibility for empanelment.

1. Earnest Money Deposit (EMD) for Rs. 2,00,000/- (Two Lacs Only) in the form of Demand Draft/ pay order drawn on any nationalized or scheduled bank in favour of "SEEPZ Special Economic Zone Authority Fund".

2. Copies of PAN, TAN, VAT, Service Tax certificate
3. The bidder registered with State/Central Govt. must quote his registration numbers, if any, and submit a Xerox copy of registration along with the tender.
4. Authorized BARC NISARGRUNA Technology Holder Certificate and original Manufacturer Certificate etc.
5. A copy of the acceptance of terms and conditions duly signed by the firm (s) in token of having understood and agreed to the same should be attached along-with the Tender document.
6. Proof in terms of copy of work order in respect of contract awarded by Central Government /Central Government PSU/Government of Maharashtra / Government of Maharashtra Autonomous Body/industrial area located in Maharashtra/Bank/reputed private firms in previous 5 years.
7. An Affidavit duly notarized stating that he has not been blacklisted nor come any adverse notice by any office of Government/ semi-Government/ Public Sector undertaking.
8. An undertaking stating that the bidder shall not assign, transfer, pledge or sub contract the performance of services of part of services and shall further undertake to comply with the terms and conditions of the Tender documents.
9. The bidder should have its principal place of business at Mumbai. The Successful Applicant shall submit the documentary evidence to that effect such as Certificate of Incorporation, Certificate of commencement of business, Shop and Establishment License, Agreement/s acquiring the premises, Electricity bill, Telephone bill etc.

(IV) FINANCIAL BID:

1. ENVELOP 2 superscribed "Financial Bid" should contain the Bid Value.
2. The rate quoted must be inclusive of Octroi, surcharge and insurance, taxes.
3. Financial bid shall contain:-
 - i. the details of manpower and equipment which will be deployed in operation;
 - ii. estimated charges separately for (i) mentioned above;
 - iii. duration of normal working hours;
 - iv. extra charges, in case the waste is more than 3 MT and plant need to be run after the normal hours;



(VP Shukla)
Estate Manager
SEEPZ-SEZ.
Tel. Phone No. 28294770

: SCOPE OF WORK :

- (i) Operation & Maintenance of Bio-Gas plant for waste management in SEEPZ-SEZ
- (ii) Any auxiliary mechanical equipment eg. Blower, Air Compressor, Mixer, Grinder, Lift and Ballon.
- (iii) The expected waste is upto 3MT per pay. The expected output of the gas should be in the range of 60 cubic meters per MT waste processed.
- (iv) Packing of Manure generated through the plant in different capacity depending upon the requirement.
- (v) Waste collection will be done at the Plant level. However final segregation will be done by Contractor.
- (vi) The agency shall also use dry leaves for Bio-Gas Plant.

Handwritten signature and date: 21/4

: OTHER TERMS AND CONDITIONS :

1. The successful bidder shall provide a detailed operation and maintenance manual.
2. Civil Maintenance of the Plant shall be carried out by Authority. Any defect in the operation of Biogas plant shall be immediately brought to the attention of the Authority .
3. Before feeding the waste into the plant, the Successful bidder shall ensure second level of segregation of wet waste/canteen waste in such a manner to send the wet waste/canteen waste to the biogas plant, setup by the AUTHORITY;
4. In case any un-segregated waste is found, the same shall be immediately brought to the attention of Authority.
5. The Successful bidder shall finish the entire waste before the end of day.
6. Gas supply will start from 7.00 a.m. and the same will be closed by 8.00 p.m.
7. The successful bidder shall complete the work on daily basis. Failure on the part of the successful bidder to complete the work on a daily basis as stipulated in the work order shall entail penalty of Rs.1000/- for the day .
8. The successful bidder shall carry out their work as per the scope of work failing which the same will be treated as breach of contract and in that case the Authority will have the right to cancel/terminate the contract, without assigning any reason and EMD amount will be forfeited. No representation will be entertained in this regard.

9. The successful bidder shall ensure to Keep the surroundings of the Plant neat and tidy in accordance with the guidelines provided by SEEPZ Authority to meet the requirement of “Swachh Bharat Abhiyan” campaign launched by the Prime Minister of India. Necessary measures shall be taken to avoid foul smell in the surroundings.
10. The Successful bidder shall keep First Aid Kit at site.
11. The Authority shall not be responsible for payment of wages and/ or any other emoluments to the personnel/workers/employees of the successful bidder so deployed . The successful bidder shall at all time keep the authority indemnified against any claim from its personnel/workers in this regard.
12. Any loss / damage sustained to the Authority due to any act or omission on the part of the successful bidder or his personnel/workers/employees, will have to be made good to the Authority by the Successful bidder.
13. The Successful bidder and his personnel/workers/employees shall comply with all the statutory rules and regulations including the labour laws and the guidelines issued by the Authority from time to time and further ensure that they will have the valid gate passes and to maintain the discipline during working hours.
14. In case any dispute in technical nature, BARC advise shall be taken in the matter
15. Billing :- The Payment shall be made by the Authority on monthly basis.

16. The tender is not transferable. The successful bidder shall not engage to any sub-contractor or any other organization in any matter and also not permitted to transfer their rights and obligations under the tender notice.
17. EMD of the successful bidder will be retained with the SEEPZ SEZ Authority as a Security Deposit to ensure the fulfillment of the Contract. This will be forfeited for non compliance of the terms & conditions of the Contract and tender document. The EMD of the unsuccessful bidders will be refunded. This amount will not bear any interest.
18. Successful bidder shall give acceptance within 3 days from the date of receipt of the work order failing which the work order issued will be treated as cancelled.
19. The successful bidder shall enter into contract and the authorised signatory shall execute and sign the contract agreement
20. if the services of the successful bidder are not found to be satisfactory, the Authority reserves the right to terminate the contract at any time during the currency of the contract period without assigning any reasons
21. On termination or cancellation of contract, the successful bidder shall not be entitled for any sum or sums, whatsoever, from the Authority by way of compensation, damages or otherwise.


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