

GOVERNMENT OF INDIA
MINISTRY OF COMMERCE & INDUSTRY
OFFICE OF THE DEVELOPMENT COMMISSIONER
SEEPZ SPECIAL ECONOMIC ZONE
ANDHERI (EAST), MUMBAI 400 096
Tel: 28294799 Fax: 28291754/28291385
E-mail: dcseepz-mah@nic.in, Website: www.seepz.gov.in

F.No. SEEPZ-SEZ/ADMN/460/2015-16

Dt. 17.03.2016

Sub: Filling up of the Customs posts

Applications are invited for filling up the following posts in SEEPZ Special Economic Zone, Andheri(E), Mumbai by appointment on deputation.

Sl. No.	Name of post	Pay scale	No. of Vacant Posts
1.	Authorized Officer (Preventive Officer)	9300-34800+ 4600	1
2.	Authorized Officer (Examiner)	9300-34800+ 4600	1

Eligibility Criteria:

- I. Authorized Officer (Preventive Officer)**
Pay Band and Grade Pay - 9300-34800 + 4600

Officers of the Central Board of Excise & Customs holding analogous posts on regular basis

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)

Contd.....2/-

**II. Authorized Officer (Examiner)
Pay Band and Grade Pay - 9300-34800 + 4600**

Officers of the Central Board of Excise & Customs holding analogous posts on regular basis

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)

2. Tenure of deputation normally is **3 (Three)** years as per DOPT's guidelines.
3. The terms and conditions of deputation will be regulated in accordance with the Instructions contained in Ministry of Finance OM No. 02/29/91/Estt.(Pay-II) dated 5/1/1994 as amended from time to time to draw pay of the post held by them in the parent department plus deputation allowance in accordance with and subject to the conditions laid down in the Ministry of Personnel Public Grievances and Pensions, Department of Personnel & Training OM No. 2/8/97- ESSTT (Pay-II) dated 11.03.1998 & No.2/22/B/Estt/Pay/11 dated 3/9/2008 as modified time to time and such other general or special orders issued by the Ministry of Finance.
4. The officers selected will be entitled to transfer T.A and joining time in accordance with the Rules of the Government of India in force.
5. Names of officers who have worked in same SEZ or other SEZs may apply only if cooling off period of 3 years is over.
6. Application on proforma (Annexure-I) of eligible and willing officers who could be relieved in the event of selection along with following documents may be submitted through proper channel:
 - a) ACR grading for last five years duly attested by the competent authority,
 - b) Vigilance Clearance Certificate,
 - c) Integrity Certificate,
 - d) Details of penalty if any imposed during last 10 years and any proceedings pending contemplated.
7. The applicant are advised to forward Advance copy of application to this office. However, the application can be considered only after receipt through proper channel.

Contd.....3/-

8. Application found incomplete and in absence of above requirements will not be entertained.
9. The application along with requisite documents may be forwarded to the following address:-

Office of Development Commissioner,
SEEPZ Special Economic Zone, Govt. of India,
Ministry of Commerce & Industry,
SEEPZ Service Centre Building, Andheri(E)
Mumbai-400096

10. The last date of receipt of names of suitable officer is **31.03.2016** from the date of issue of this advertisement. Application received after the due date will not be considered.



(V. P. Shukla)
Deputy Development Commissioner
SEEPZ-SEZ.

BIO DATA

1.	Name and office address (in Block Letters)					
2.	Date of Birth					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Present Basic Pay					
6.	Post held on regular basis with Scale of Pay (pre-revised) and date of appointment there to the regular basis					
7.	Permanent post held with Scale of Pay (pre- revised) and date of confirmation					
8.	Details of Employment in Chronological order (enclosed a separate sheet, duly authenticated by your signature, if the space below is not sufficient):					
Sl. No	Name of the Office/ Organization	Post held	From	To	Scale of pay and Basic Pay	Nature of Duties
1	2	3	4	5	6	7
9	Nature of present employment i.e. whether adhoc or temporary or permanent					
10	In case of the present employment is held on deputation basis; please state; (d) Date of appointment to the present post (e) Period of appointment on deputation (f) Name of the parent office/organization to which you belong					
11	Additional details about present employment. Please state whether working under: (f) Central Government (g) State Government (h) Autonomous Organization (i) Government Undertaking (j) University					

12	Additional information, if any, which you would like to mention in support of your suitability for post (Enclose a separate sheet, if the space is not sufficient)	
13	Whether belongs to SC/ST	

Place: _____

Date: _____

Signature of Candidate

Address @:

Phone (O)

Mobile No.:

E-mail

(Countersigned)
(Employer)