

**OFFICE OF THE DEVELOPMENT COMMISSIONER,  
SEEPZ SPECIAL ECONOMIC ZONE,  
GOVERNMENT OF INDIA,  
MINISTRY OF COMMERCE & INDUSTRY,  
ANDHERI (EAST), MUMBAI - 400 096.**

File No: SEEPZ-SEZ/SEC/CIR/71/Part VI/2010 **661**

Date: 10.01.2015

**CIRCULAR NO. 07**

In supersession of earlier Circulars on timings and use of Gates, the following instructions will come into effect with immediate effect:-

Gate No.	Timing	Purpose/Remarks
Gate No. 1	5.30 A.M. to 12.00 mid-night	<ol style="list-style-type: none"> <li>1. Entry/Exit for valid pass holder, two wheeler and four wheeler vehicles.</li> <li>2. Entry/Exit of Contract Bus from 5.30 A.M. to 8.00 A.M.</li> <li>3. Civil work/Stationery related material will be allowed between 11.00 A.M. to 6.00 P.M.</li> <li>4. Canteen related material will be allowed between 11.00 A.M. to 6.00 P.M..</li> <li>5. Entry/Exit of debris/ dry garbage vehicle with proper permission from 9.30 A.M. to 6.00 P.M.</li> <li>6. Only entry of empty Container/ empty truck and tempo for carrying export cargo / DTA duty paid scrap.</li> <li>7. Employees working in night shift (after 12.00 mid-night) will be allowed in and out on the basis of night shift permission.</li> <li>8. Bank Cash van of A.T.M. (located outside DC Office complex within the Zone) entry/exit between 9.00 A.M. to 8.00 P.M.</li> <li>9. Entry/Exit of Govt. official(s) with prior permission of Joint Development Commissioner.</li> </ol>
Gate No. 1 Extn.	6.00 A.M. to 11.00P.M.  (Closed on Sunday & National Holiday i.e. Republic Day (26 <sup>th</sup> Jan.), Independence Day (15 <sup>th</sup> August) and Gandhi Jayanti (2 <sup>nd</sup> October).	<ol style="list-style-type: none"> <li>1. For All Purpose.</li> <li>2. Unit shall not remove Gold or any other goods procured from nominated agencies/Banks through this gate.</li> <li>3. Entry/Exit to DC's Office complex with valid gate pass only, i.e. photo ID card issued by DC Office or visitors gate pass which will be issued from 9.30 am to 6.00 pm (Monday to Saturday).</li> </ol>
Internal gate (located in front of DC Office)	-	<p>This gate shall remain closed.</p> <ol style="list-style-type: none"> <li>1. Movement of precious material from nominated agencies, (i.e. Banks located in SEEPZ SEZ) to the unit shall be allowed only through this gate. A copy of the invoice shall be shown to the Security Guard on duty at the gate.</li> <li>2. Movement of vehicle of BVG carrying wet and dry waste (cleaning contractor of SEEPZ SEZ) from DC Office complex to the further collection point also will be allowed from this gate with valid Gate Pass/ Identity Card of</li> </ol>

		from DC Office complex to the further collection point also will be allowed from this gate with valid Gate Pass/ Identify Card of BVC. 3. Fire Brigade/ Ambulance/ Vehicle having VIP stickers issued by DC Office/ Specified Officer & his/her staff, Estate Manager & his/her staff on production of Photo ID.
Pedestrian Gate at the Out gate of Gate No.1.		1. Free movement of all the employees.
Gate No. 2.	8.00 A.M. to 10.00 P.M. (Closed on Sunday & National Holiday i.e. Republic Day (26 <sup>th</sup> Jan.), Independence Day (15 <sup>th</sup> August.) and Gandhi Jayanti (2 <sup>nd</sup> October).	1. Pedestrian movement is strictly prohibited. 2. Custom related material i.e. export, import, duty paid scrap material and Online Registered material entry/exit with proper procedure/ Gate pass will be allowed through this gate. 4. Entry/Exit of contract Bus from 8.00 to 10.00 PM.
Gate No. 3.	7.00 A.M. to 11.00 P.M. Closed on Sunday & National Holiday i.e. Republic Day (26 <sup>th</sup> Jan.), Independence Day (15 <sup>th</sup> August.) and Gandhi Jayanti (2 <sup>nd</sup> October).	1. Entry/Exit only of pass holder Pedestrians from 6.30 A.M. to 11.00 P.M. 2. Entry/Exit to Contract Bus, Two Wheelers & four wheelers from 7.00 A.M. to 11.00 P.M. 3. Civil Work/Stationery/ canteen related material in/out will be allowed between 11.00 A.M. to 6.00P.M. 4. Bank cash van entry/exit between 9.00 A.M. to 6.00 P.M.



(P. S. Raman)

Joint Development Commissioner,  
SEEPZ SEZ.

- To,
01. All Units in SEEPZ SEZ.
  02. All Banks in SEEPZ SEZ.
  03. The Chairman, SEEMA, SEEPZ SEZ.
  04. The President, Gems & Jewellery Association, BFC Building, SEEPZ SEZ.
  05. Regional Director, EPCES for 100% EOUs & SEZs, BFC Building, SEEPZ SEZ.
  06. SEEPZ++ Block-I, premises Society, SEEPZ SEZ.
  07. SEEPZ++ Block-II premises Society, SEEPZ SEZ.
  08. Customs Section.
  09. Security Section.
  10. DCO.
  11. Notice Board.