

**GOVERNMENT OF INDIA**  
**OFFICE OF THE DEVELOPMENT COMMISSIONER**  
**SEEPZ SPECIAL ECONOMIC ZONE**  
**MINISTRY OF COMMERCE & INDUSTRY**  
**ANDHERI (EAST)**  
**MUMBAI - 400 096.**  
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**No. SEEPZ-SEZ/LAB/100/08-09/16379**

**15<sup>th</sup> October, 2015**

**CIRCULAR No. 03 /2015-2016**

In continuation of this office Circular No. SEEPZ-SEZ/LAB/100/08-09 dated 12<sup>th</sup> June 2009 it is observed that, some of the Export Oriented Units as well as Units in the Special Economic Zone have not been submitting, the following information regarding child labour. Therefore, all the Units holders are requested to submit the following information regularly :-

- 1) Each EOU/SEZ Unit should keep certified record of date of birth of each employee.
- 2) Each EOU/SEZ Unit shall furnish self declaration confirming that no child labour was employed during last six months. This certificate shall be submitted by each unit twice in a year i.e. 1<sup>st</sup> week of April relating to proceeding six months period (October to March) and in the 1<sup>st</sup> week of October for the period relating to proceeding six months (April to September).
- 3) Each EOU/SEZ Unit is required to display board showing "No child Labour is engaged" in prominent place of unit.

  
(P. S. Raman)  
Joint Development Commissioner  
SEEPZ-SEZ

Copy to. :-

- (1) All the SEZ units and EOUs under the jurisdiction of SEEPZ-SEZ.
- (2) The President, SEEPZ Gems & Jewellery Manufacturers Association, SEEPZ-SEZ.
- (3) Chairman, SEEMA, SEEPZ-SEZ, Mumbai.
- (4) The Regional Director, EPCES for 100% EOU & SEZ,
- (5) IT - Section -- for uploading on website.