



सीपज़ विशेष आर्थिक क्षेत्र प्राधिकरण
सीपज़ सेवा-केन्द्र भवन, सीपज़-विआक्षे
अंधेरी (पूर्व), मुंबई - 400 096.

SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY
SEEPZ SERVICE CENTRE BUILDING, SEEPZ SEZ,
ANDHERI (E), MUMBAI - 400 096.

Date: 7th July, 2015

Sub: Invitation of quotation for the Appointment of Empanelled Chartered Accountant for Special Audit of SEEPZ-SEZ Authority from 01.04.2009 to 31.04.2014.

In this regard it is hereby conveyed that the SEEPZ SEZ Authority has been constituted under the SEZ Act, 2005. The SEEPZ SEZ Authority proposes to appoint the Empanelled Chartered Accountant firm for Special Audit of SEEPZ-SEZ Authority from 01.04.2009 to 31.04.2014.

The scope of work will be as given below:-

Lease rent, Gate pass and Fine & Penalty

1. Reconciliation of debtors relating to the lease rental hereinafter referred to as 'Debtors' for the audit period.
2. Verification of billable amount of each debtor for the audit period.
3. Verification of files of debtors.
4. Verification of amount received from debtors during the audit period.
5. Rectification of debtors outstanding as on 31.03.2014 as per books of accounts vies allotted for the audit period.
6. Verification of bills generated/sent to units with respective files based on area allotted for the audit period.
7. Any other matter relating to debtors reconciliation as advised by the authority.

अध्यक्ष Chairperson 28290856

सचिव Secretary 28294729

प्रबंधक (संपदा) Manager (Estate) 28294725

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सीपज़ विशेष आर्थिक क्षेत्र प्राधिकरण के बढ़ते कदम - राजभाषा के संग

MIDC - Reconciliation of all the projects

1. Payments made to MIDC for various capital and M&R works.
2. The excess amount received by MIDC if any payable to them in respect of the on-going project works.
3. Lift charges received by MIDC from units, AMC and Liftmen charges paid to MIDC since April, 1999.

Interested Empanelled Chartered Accountant firms are requested to submit the detailed proposal & quotation in sealed cover on or before 15th July 2015 keeping in mind scope of work.

Thanking You,

Yours Faithfully,



Vijai P. Shukla
(Estate Manager)
SEEPZ SEZ, Authority