



No. SEEPZ-SEZ/ESTATE/SINTEX/136/2020-21/०३०८९

Date. 23/02/2021

NOTICE INVITING TENDER

Sub: Tender Notice for the Work of Installing 4 Nos. Sintex water tank having capacity of 10000 litre each with erection of 4 Nos. pumps and making inlet outlet connections to existing connections of old pipe line & electrical connections etc. @ SEEPZ Staff Colony.

SEALED TENDERS are invited in a two bid system from the reputed and financially sound firms dealing with Installing 4 Nos. Sintex water tank having capacity of 10000 litre each with erection of 4 Nos. pumps and making inlet outlet connections to existing connections of old pipe line & electrical connections etc. @ SEEPZ Staff Colony.

1. IMPORTANT POINTS TO NOTE:

1.1	Cost of tender documents	Free of Cost.
1.2	Last date of submission of duly filled in tender (in sealed condition)	17/03/2021 till 14:30 hrs. and the tender documents may be downloaded from www.seepz.gov.in and www.eprocure.gov.in
1.3	Date & Time of opening of tender documents	17/03/2021 at 15:30 hrs. in the Conference Hall of SEEPZ Service Centre at 2 nd floor.
1.4	Security Deposit / Performance Guarantee Deposit (PGD)	3 % of the total bid value
1.5	Bid Security Declaration:	Submit duly signed ANNEXURE-III on Company letter head.
1.6	The probable time period to complete the work.	Two Months & may be extended as per the requirement of SEEPZ-SEZ.

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2. SCOPE OF WORK:

- I. The SEEPZ-SEZ staff colony, consist of A type 3 Nos. building and B type 3 Nos. building as well as 6 Nos. C type & 2 Nos. of D type qtrs. For supplying potable drinking water for the residents in the above buildings the water collector sump is constructed in the SEEPZ Staff colony near to the existing shopping galas.

At present the existing top level of the water sump is near to the existing ground level. The above water sump has been constructed about 40 years back and now the RCC walls of the above sump & pump house is found damaged.

The possibility of external ground water seepage in the pure water sump cannot be denied. To avoid the contamination of open ground water in the pure water of sump, it is proposed to install 4 Nos. of Sintex water tank near to the A type bldg so that the incoming pure water from the MCGM line can be connected to the above water tank for onward supply to the existing staff qtrs building.

The scope of work consists of the following:-

- a. Construction of R.C.C Raft (Platform) for installation of 4 Nos. of tank having capacity of 10000 litres each
- b. The raft thickness shall be about 0.30 mtr in M-20 grade cement concrete. The rubble soling about 0.30 mtr thick shall be provided for foundation of R.C.C raft including 0.10 mtr thick P.C.C above rubble soling. The grade of PCC shall be 1:3:6 of cement concrete.
- c. The provision of 4 Nos. 5 H.P. water pump is made for onward supply of water to the respective staff building.
- d. The existing water supply line from the MCGM Connection point to the inlet of water sump needs to be replaced with new pipe line along with the new ferrule point pipe line of MCGM as at present, there is extreme low pressure for inlet water received for MCGM.
- e. The permission to install new water meter and new pipe line from the ferrule point of MCGM is to be taken from the MCGM Department. Hence the responsibility for obtaining the required permission from the MCGM Department shall be in the scope of concerned contractor's work.
- f. Permission to be obtained from the concerned local Municipality on behalf of SEEPZ-SEZ Authority for replacing the existing water connection pipe line from the MCGM connection point up to the water meter.

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- g. Material required for replacement of existing damaged water pipe line. [G.I. pipe of required size, water meter duly tested from MCGM, Steiner, non-return valve, ferrule of appropriate size, gate valve, etc. complete with all material, labour etc. complete.]
 - h. Period for this work will be initially for **two months** and if required can be extended further as per the requirement of SEEPZ-SEZ Authority.
 - i. The removing or un-installation of the damaged items of similar work is included in the scope of work.
 - j. All above works are inclusive in the scope of work. All the works shall be executed as per the time to time directions of the SEEPZ-SEZ Authority.
 - k. The payment will be released on behalf of actual executed work, and shall be per unit quoted by the bidder. The bidder is requested to visit the SEEPZ-SEZ Zone, prior to submission of bids. The work shall be executed considering the labor safety and quality of work.
 - l. The bill will be paid as a running account bill subject to the minimum quantum of work not be less than Rs. 1,00,000/- (Rs. One Lakh only)
- II. The Miscellaneous civil works, if any, to be carried out while installing of Sintex tanks item will be in the scope of successful bidder.
- It is mandatory to keep the record of old work & new work, by taking actual site photographs in color and as per the time to time instructions of Engineer in charge and the concerned officer of SEEPZ-SEZ Authority.
- III. The safety of the labors is the sole responsibility of the successful bidder.
 - IV. Contractor has also to follow the security procedure of SEEPZ-SEZ Authority.
 - V. **The Successful bidder has to maintain the documentary evidence of the work by taking the photographs before starting of particular work and after completion of work.**

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3. PROCEDURE FOR SUBMISSION OF TENDER:

The tender should be submitted in two bid system i.e. Technical Bid and Financial Bid.

- I. Technical bid should contain the documents required for technical eligibility, as per Annexure – I.
- II. Financial bid should contain the bid value, as per Annexure – II.

Both sealed envelopes (technical bid + financial bid) should be submitted together in a larger cover super scribing at the top as **“Installing 4 Nos. Sintex water tank having capacity of 10000 litres each with erection of 4 Nos. pumps and making inlet outlet connections to existing connections of old pipe line & electrical connections etc. @ SEEPZ Staff Colony”**, and addressing to “Assistant Development Commissioner (Admin), SEEPZ-SEZ, Office of the Development Commissioner, Andheri (East), Mumbai-400 096.

- III. The sealed larger cover mentioned above will be received in this office up to 2:30 p.m. on 17/03/2021 by post / courier / personally / through authorized representative.
- IV. Tender received late, unsealed and without superscription are liable to be rejected.
- V. Tender documents (technical bid) shall be duly signed along with seal of the company / agency and complete in the printed form.
- VI. Any correction / deletion / addition / overwriting / slip pasted will not be accepted.
- VII. Incomplete, ambiguous and conditional tenders will not be entertained.
- VIII. The firm/company related officer or authorized person will only be entitled to participate in this regard.
- IX. The technical competence/infrastructure facilities of the Entities will be ascertained before selection.
- X. The SEEPZ-SEZ Authority reserves the right to reject any or all bids at any time / stage, without assigning any reason/s whatsoever, and the decision of the SEEPZ-SEZ Authority shall be final and binding on all the bidders.

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- XI. Incomplete bid (technical + financial) / laps of any required documents as per **Annexure- I**, will be rejected and no representation in this regard will be entertained.

4. OPENING OF TENDER:

- i. The Envelop – 1 (**Technical Bid**) will be opened at 3:30 p.m. on 17/03/2021 in the Conference Hall, Office of the Development Commissioner, SEEPZ-SEZ, Andheri (East), Mumbai in the presence of the bidders and or authorized representative(s) who may like to be present before the tender opening committee, so authorized.

- ii. Date and time for opening of Envelop – 2 (**Financial Bid**) will be intimated to the Successful bidders at the time of opening of Envelop – 1.



(Raju Kumar)
ADC/Estate Manager,
SEEPZ SEZ

OTHER TERMS AND CONDITIONS

1. The Successful bidder shall complete the work within the stipulated completion date as mentioned in the tender agreement, failing which the penalty of Rs. 500/- per day shall be imposed.
2. The Successful bidder shall carry out their work as per the scope of work failing which the same will be treated as breach of contract and in that case the SEEPZ-SEZ Authority will have the right to cancel / terminate the contract without assigning any reason. No representation will be entertained in this regard.
3. The Successful bidder shall ensure to keep the surrounding of the plant neat and tidy in accordance with the guidelines provided by SEEPZ-SEZ Authority to meet the requirement of “**Swachh Bharat Abhiyan**” campaign. Necessary measures shall be taken to avoid foul smell in the surroundings.
4. The Successful bidder shall keep First Aid Kit at site.
5. The SEEPZ-SEZ Authority shall not be responsible for payment of wages and / or any other emoluments to the workers / employees of the Successful bidder, so deployed. The Successful bidder shall at all time keep the authority indemnified against any claim from its workers / employees in this regard. The Successful bidder is solely responsible for making statutory compliances with Govt. in respect of deployed manpower by them in work.
6. Any loss / damage sustained to the SEEPZ-SEZ Authority due to any act or omission on the part of the Successful bidder or his workers / employees, will have to be made good to the SEEPZ-SEZ Authority by the Successful bidder.
7. The Successful bidder and his workers / employees shall comply with all the statutory rules and regulations including the Labour Laws and the guidelines issued by the SEEPZ-SEZ Authority from time to time and further ensure that they have the valid gate passes and maintain discipline during the working hours.
8. **Billing** – The payment shall be made by the SEEPZ-SEZ Authority within a month after receiving the bill from the contractor. **The Successful bidder shall submit the typed copy of the bill in duplicate along with the detailed measurements of the item. The running account bill will be paid by this office subject to the minimum quantum of work not less than Rs. 1,00,000.00 (Rs.1.00 lakh only).**



9. The tender is not transferable. The Successful bidder shall not engage to any sub-contractor or any other organization in any matter and also not permitted to transfer their rights and obligations under the tender notice.
10. The successful bidder shall have to submit the acceptance of terms & conditions stipulated herein along with the Security Deposit at the rate of 3% of bid value, within 07 working days from the date of award of contract by way of Demand Draft / Pay Order drawn in favor of "SEEPZ-SEZ Authority Fund" payable at Mumbai.
11. Non-compliance to condition No. 10 shall result into cancellation of work.
12. The successful bidder shall enter into contract with SEEPZ SEZ Authority and the authorized signatory shall execute and sign the contract agreement.
13. If the services of the successful bidder are not found to be satisfactory, the SEEPZ-SEZ Authority reserves the right to terminate the contract at any time during the currency of the contract period without assigning any reason.
14. On termination or cancellation of contract, the successful bidder shall not be entitled for any sum or sums, whatsoever, from the SEEPZ-SEZ Authority by way of compensation, damages or otherwise and the security deposit will be forfeited.
15. SEEPZ-SEZ Authority reserve the right to cancel the whole tender or part thereof without assigning any reason whatsoever.
16. In case of any dispute arising between during currency of the contract/work order, the parties shall try to amicably settle and resolve the same. In the event, where such dispute, differences, non-compliance or non-payment cannot be mutually resolved within a reasonable time, the same shall be referred to an Arbitral Tribunal comprising of a Sole Arbitrator under the Arbitration and Conciliation Act, 1996 or any other law prevailing for the time being in force.
17. It is expressly understood that this Agreement between the SEEPZ and Service Provider is a contract for service and not a contract of service. Nothing contained in this Agreement shall constitute an agency, partnership or an association between the SEEPZ Authority and the Service Provider, nor shall any relationship of employer and employee will deem to be created between SEEPZ Authority and employees, personnel or representatives of Service Provider and the SEEPZ Authority shall not be liable in any manner whatsoever for all/any acts of labour personnel or employees or representative of Service Provider and the SEEPZ Authority shall not be liable in any manner whatsoever for all/ any acts of labour personnel or employees or representative of Service Provider .

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18. It will be the Service Provider's sole responsibility and discretion as an independent employer to employ, supervise, discharge and remunerate its employees on such terms and condition as it may deem fit. In the event of any personnel/workers/ employees or any government authority making any claim on SEEPZ Authority, the Service Provider will defend the same and indemnify the SEEPZ Authority, the Service Provider will defend the same at its own cost and indemnify the SEEPZ Authority against all the claims.
19. The service provider will bear any loss/ damages sustained to the SEEPZ Authority due to any act or omission on the part of the contractor /service provider or his personnel/workers/ employees SEEPZ Authority shall not be liable in any manner for loss of property or life of any labour personnel or other employee of party of the Second part / Service Provider on whatever account. Service provider shall be solely responsible for any obligation towards such employees or representatives arising out of any/ all claim on account of any accident or mishap, whether on account of negligence of such employee or otherwise and Service Provider shall ensure adequate insurance coverage in respect of any claim from any accident or mishap or any other contingency.

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DOCUMENTS TO BE SUBMITTED AS TECHNICAL BID

1. Name & Contact no. of Company/Firm:
2. Authorized Person of the Company/Firm:
3. Address of the Company/Firm:
4. Copy of registration with MSME (if applicable).
5. Bid Security Declaration: Submit duly signed **ANNEXURE-III** on company's letter head.
6. Copy of PAN card & GST registration certificate of the Company/Firm.
7. Copies of Income Tax Return for last three preceding years or Balance Sheet for the last 3 preceding years duly certified by Chartered Accountant.
8. Firm must have 03 years of experience in carrying out similar work. The documentary evidence (Work Completion Certificate) for completing the similar type of work in last three years shall also be submitted.
9. Acceptance of terms and conditions certificate as mentioned in the NIT.
10. Affidavit duly notarized on Rs. 100/- non-judicial stamp paper must be submitted as per **ANNEXURE-IV** attached.
11. Bidder shall submit an undertaking on the letter head that he/she shall not assign, transfer, pledge or sub-contract the work fully or partially and shall further undertake to comply with the terms and conditions of the tender documents.

****All above documents mentioned at Sr. No. 2 to 9 shall be signed with company / firm stamp. Without attesting the documents, the bid will be rejected.***

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FINANCIAL BID FORMAT

Name of Work:- Installing 4 Nos. Sintex water tank having capacity of 10000 litre each with erection of 4 Nos. pumps and making inlet outlet connections to existing connections of old pipe line & electrical connections etc. @ SEEPZ Staff Colony.

Sr. No.	Item Description	Rate (Rs. in Figure)	Rate (Rs. in Word)
1.	Installation of tank with required size of CPVC is fitting & specials including the connection to the existing distribution line and MCGB inlet with all material, labour etc. complete.		
2.	R.C.C raft (platform) including design of raft, rubble soling work and PCC (leveling course with plain cement concrete in the grade of 1:3:6.) & using tor / tata / steel reinforcement for Raft for 4 Nos sintex water tank. Tentative size of RCC Raft shall be = (1 x 5.00 m x 5.00 m = 25.00 Sq.mtr). (Raft thickness shall be as per design calculation), with all material, labour etc. complete.		
3.	Installation of Water pump having capacity of 5.00 HP (4 Nos) including pump foundation / panel board fixing / cable of required size / electrical connection, etc. including installation with all related material and labour charges.		
4.	Fabricated Shed with tata dura shine roof top sheets for water tank with M.S. Fabrication work including designing / erection with required foundation in cement concrete etc with all related material and labour charges.		

Note:

- 1) Permission to be obtained from the concerned local Municipality on behalf of SEEPZ-SEZ Authority for replacing the existing water connection pipe line from the MCGM connection point up to the water meter is in the scope of work
- 2) Material required for replacement of existing damaged water pipe line. [G.I. pipe of required size, water meter duly tested from MCGM, Steiner, non-return valve, ferrule of appropriate size, gate valve etc complete with all material, labour etc. complete.] is in the scope of work.

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- 3) It is also clarified that the 4 Nos. Sintex water tanks of capacity 10,000 litres each will be provided to the contractor by the SEEPZ –SEZ Authority.
- 4) The 4 Nos. of water pumps of 5 H.P. three phase, 415 V, will also be provided to the contractor by SEEPZ-SEZ Authority.

****Rate should be quoted inclusive of all expenses and exclusive of GST.***

We undertake that the rates quoted above by us will not change during the Contract period and accept the payment schedule as described in the appropriate column.

Date: _____

**Name & signature of the
bidder with company seal**



COMPANY LETTER HEAD

BID SECURITY DECLARATION

I/We, M/s (Name of bidder) am/are aware that I/We have been exempted from submission of Bid Security/Earnest Money Deposit in lieu of this Bid Security Declaration. I/We understand and accept that if I/We withdraw my/our bid within bid validity period or if awarded the tender and on being called upon to submit the performance Guarantee/Performance Security fail to submit the same within the stipulated time period mentioned in tender documents or on being called upon to sign the contract agreement fail to sign the same within stipulated period mentioned in tender documents, I/We i.e., **the bidder shall be banned from submission of bids in any Works/Service Tender issued by SEEPZ-SEZ for a period of 24 months from the date of issue of such banning order.**

Authorized Signatory
Sign and Stamp

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(Rs. 100/- non-judicial stamp paper)

1. M/s _____ has not been blacklisted nor has been issued any adverse notice by any of the Government / Semi Government / Public Sector undertaking.
2. Neither M/s _____ nor its employees have any criminal background till submission of tender.
3. M/s _____ shall not assign, transfer, pledge or sub-contract the work fully or partly and shall further undertake to comply with the terms and conditions of the tender documents.

Authorized Signatory
Sign and Stamp

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