



सत्यमेव जयते

भारत सरकार /

Government of India,

वाणिज्य एवं उद्योग मंत्रालय /

Ministry of Commerce & Industry

सीपज़ - विशेष आर्थिक क्षेत्र प्राधिकरण /

SEEPZ-Special Economic Zone Authority

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No. SEEPZ SEZ:Estate:AS:61:2019-20: 04835

March 24, 2021

Sub: Inviting Applications for setting up of Unit in SEEPZ SEZ - regd..

The SEEPZ SEZ Authority invites application for allotment of spaces/Galas in the Govt. owned SDF's located inside SEEPZ. The entrepreneurs who are interested in setting up a Unit in the SEEPZ-SEZ and willing to abide by the SEZ Act and SEZ Rules can submit their proposal/application for space for setting up of unit in any sector. Following are the details of spaces available in the SEEPZ for 5 years lease on renewable basis which will be co-terminus with the LOA issued by this office :-

Sr. No.	Current Unit No.	Location	Built-up area in sq.mtr.
1	15	SDF-I	488
2	49 B	SDF-II	84
3	115	SDF-IV	554
4	125	SDF-IV	671
5	128	SDF-IV	555
6	177	SDF-VI	405
7	G-45	G&J-I	929
8	G-7	G&J-II	659

2. The applications for space for setting up the project along with the requisite necessary supporting documents should be submitted to this office in the prescribed Form-F which may be downloaded from [www.sezindia.nic.in](http://www.sezindia.nic.in)
3. The eligibility for allotment of space will be decided on the Marks obtained by each applicant out of 50 Marks, as per the following criteria:

(i) **Growth envisaged in next 5 years**

**Marks: 10**

(Growth means growth in export envisage in 5 years. Each year's growth will be taken and then its average will be worked out. While projecting the Growth in export, applicants have to provide supporting documents.)

**Sample:** A unit is doing export of Rs.100 in 1<sup>st</sup> year, Rs.150 in 2<sup>nd</sup> year, Rs. 200 in 3<sup>rd</sup> year, Rs.175 in 4<sup>th</sup> year and Rs. 210 in 5<sup>th</sup> year. Hence their growth will be 50%, 33.33% (-)12.5%, 0.2% respectively and its average(20.20%) will be taken as growth during 5 years period.

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**(ii) Employment envisaged in 5 years****Marks: 10**

(It means number of employees to be deployed by the applicant in 5 years. Average of that shall be calculated in per Sq. Meters. It will be inclusive of all employees (permanent and contractual) during 5 years)

**Sample:** A unit is applying for 1000 Sq. feet space and they projected the employment to be generated as 100 in 1<sup>st</sup> year, 125 in 2<sup>nd</sup> year, 145 in 3<sup>rd</sup> year, 160 in 4<sup>th</sup> year and 175 in 5<sup>th</sup> year. Hence the average employment will be  $695/5=139$ . It means 7.19 Sq. feet needed for one (1) employment.

**(ii) Export envisaged in 5 years****Marks: 10**

(It means the quantum of export to be made by the applicant during 5 years and that shall be divided by the area to get the per Sq. Meter export).

**Sample:** If a unit propose to make export of Rs.500 crores during the span of 5 years in 1000 Sq. feet gala. It means their export per Sq. feet is Rs. 50 lakhs for 5 years and Rs. 10 lakhs per year.

**(iv) Investment envisaged in 5 years-****Marks: 10**

(Applicants have to specifically mention the proposed total Investment in 5 years and per Sq. Mtrs investment calculation of the same as the area available are not uniform). This investment shall include only Infrastructure and Plant & Machinery. Raw Material and other inputs used for the manufacturing process shall not be counted in it. Applicants have to submit their financial capabilities such as money in Reserve & Surplus, Loan approved, letter of comforts and other financial details to substantiate their claim).

**Sample:** Suppose a unit proposing to make investment of Rs.2 Cr. in plant and machinery, Rs.2 Cr. In making the unit (Infrastructure, interior etc.) and they require Rs. 5 Cr. For Raw Material required for their production for the gala of 1000 Sq. Feet. In such case their investment will be counted as Rs. 4 Cr. Only. It means applicants per Sq. Feet investment for 5 years is Rs.40000/=

**4. Additional Weightage:** Apart from above eligibility criteria applicants are also requested to provide the following details, on which preference will given while allotment of space:

**10 Marks**

(a) Confirmed export orders in hand for Export (documentary evidence has to be submitted) for the proposed atleast a year

(b) Applicant planning for new or innovative product or using new idea/technology. (This excludes mere branding of existing products]

(c) Existing SEEPZ unit must give the details of their group/sister concern export performance in last 5 years and other details.

(d) Applicant having experience in manufacturing or export will be given preference over non-experienced one.

(e) Documentary evidence w.r.t financial strength for the applicant to be provided to justify investment and proposed exports.

**5.** Application of DTA unit will also be considered on merit.

**6.** Application will be scrutinized by a Committee constituted for the purpose and allotment of space will be done on provisional basis and final allotment shall be made after approval of project by the UAC and issuance of LOA.

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7. The Allottee/Entrepreneurs shall execute the sub-lease agreement within 6 months from the date of receipt of the Letter of Approval.
8. The annual rent/service charges/BMC Taxes for the required space to be paid in advance on allotment of the premises. All the other charges has to be paid in actual by the Unitholder.
9. The applicant has to submit details in Annexure "A" enclosed.
10. The applicant has to mention the specific unit no. and the area as per their requirement Any application without specific unit no./gala no. and the area will not be considered.
11. The application should be in the following manner :-
  - (a) Demand draft of Rs. 5000/- as per Form F
  - (b) Forwarding letter giving details of the application and requirement of space
  - (c) Form F
  - (d) Annexure A
  - (e) Supporting documents

The applications in the prescribed form in Form F should be submitted in a sealed envelope addressed to Shri. C.P.S. Chauhan, Jt. Development Commissioner/Secretary, 2nd Floor, Service Centre Bldg. SEEPZ SEZ either by hand delivery by employee of the company or through speed post/courier. The envelope should be superscribed "ALLOTMENT OF SPACE IN SEEPZ-SEZ" and reach on or before **12<sup>th</sup> April, 2021 upto 04.00 P.M** and should be handed over to Jt. Development Commissioner under acknowledgement. The applications received beyond the stipulated period and incomplete/open will not be accepted and the same will be rejected. All sealed envelope will be opened in presence of all applicants/representatives on **12.04.2021 at 05.00 p.m.** and no separate intimation will be given in this regard.



(C.P.S. CHAUHAN)  
Secretary  
SEEPZ SEZ Authority

To,

All Unitholders.