



**SEEPZ SPECIAL ECONOMIC ZONE AUTHORITY,  
OFFICE OF THE DEVELOPMENT COMMISSIONER  
GOVT. OF INDIA,  
MINISTRY OF COMMERCE & INDUSTRY,  
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No. SEEPZ-SEZ/EMS/WT/GC/67/2014-15/ <sup>VOL- II</sup> Date: 21.09.2016

**SUBJECT:- CORRUGENDUM TO TENDER NOTICE PUBLISHED ON 29.08.2016, FOR  
"HALF YEARLY CONTRACT FOR CLEANING, REMOVAL AND DISPOSAL  
OF GUTTER WASTE IN SEEPZ-SEZ PREMISES INCLUDING SEEPZ  
RESIDENTIAL COMPLEX 2016-17".**

The SEEPZ-SEZ Authority invites sealed tenders for "Half Yearly Contract for Cleaning, Removal and Disposal of gutter waste on "as is where is condition" at designated places/locations in SEEPZ SEZ and SEEPZ Residential Complex. Work includes cleaning of gutters in SEEPZ premises and SEEPZ Residential Complex on daily routine basis, collecting the gutter waste and disposing off the same on daily routine basis.

Complete tender document available on our website < [www.seepz.gov.in](http://www.seepz.gov.in) >, any further corrigendum/addendum to this tender document shall be made available on aforesaid website. The bidders may regularly visit the website for checking any corrigendum/addendum to this document.

**I) PROCEDURE FOR SUBMISSION OF TENDER :**

1. The Tender should be submitted in a two bid system in two separate envelopes as under:

**Envelope 1** super scribed 'Technical Bid' should contain the documents required for Technical Eligibility, as stated in sub-paragraph III.

*ender*

**Envelope 2** super scribed '**Financial Bid**' should contain the Bid value as stated in sub-paragraph IV.

2. Both sealed envelopes should be submitted together in large cover super scribed as **"SEEPZ SEZ TENDER FOR "HALF YEARLY MAINTENANCE CONTRACT FOR REMOVAL AND DISPOSAL OF GUTTER WASTE 2016-17"** on the top addressing to **" The Manager (Estate), SEEPZ SEZ Authority, Office of the Development Commissioner, SEEPZ SEZ, Andheri (East), Mumbai - 400 096"**
3. The sealed envelope mentioned above will be received by this office up to **12.00 A.M. on 29.09.2016 by post/courier by the bidder personally or through their authorized representatives or the same can be dropped in the Letter Box kept on the ground floor, near Inward Section, specially for tenders.**
4. Tenders received late, unsealed and without superscription are liable to be rejected.
5. The tender shall be duly signed with seal of Company/firm and complete in the printed form.
6. Every page of the tender document, including the specifications, etc. shall be duly signed by the bidder, in the bottom at left hand corner.
7. Every correction/deletion/addition/overwriting/slip pasted shall be signed by bidder.
8. Incomplete, ambiguous and conditional tenders will not be entertained.
9. The bidder shall submit the certificate of authorization of the Authorized Signatory/i.e. (applicable in case of the association of person/company/partnership firm).



10. In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof, or in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of attorney authorizing him to do so.
11. The bidder should quote the rates in words and in figures; if the rates quoted in words, differ from the rate quoted in figures, the lowest of the two will be taken as correct rate.
12. The quotation of rate for the tender should be accompanied by **Earnest Money Deposit (EMD) for Rs. 1.00 lakhs (Rupees One Lakh Only) in the form of Demand Draft/ pay order**, drawn on any nationalized or scheduled bank in favour of "SEEPZ Special Economic Zone Authority Fund". Cash payment, cheque and other mode of payment shall not be accepted.
13. The tenders not accompanied by EMD and the required documents mentioned in Para III, will be summarily rejected.
14. The bidder may represent themselves personally or through authorized representative, if any, at the time of opening of tender.
15. The committee may, if so desire, relax/amend one or other condition to determine eligibility of the bidder, without assigning any reason, thereof. Any enquiry, after submission of the bid, shall not be entertained.
16. The SEEPZ-SEZ Authority reserves the right to reject any or all tenders at any time/stage, without assigning any reasons whatsoever and the decision of the SEEPZ-SEZ Authority shall be final and binding on all the bidders.
17. In case of the withdrawal of the bid, the EMD will be forfeited.

**II) OPENING OF TENDER:**

1. The ENVELOPE 1 super scribed 'Technical Bid' will be opened at **3.00 p.m.** on **29.09.2016** in the conference hall of the Office of the Development Commissioner, SEEPZ-SEZ in the presence of bidders and or their representative(s) who may like to be present before the Tender Committee and other officers, so authorized".
2. The date and time for opening the ENVELOPE 2 super scribed 'Financial Bid' will be intimated at the time of opening the ENVELOPE 1 super scribed 'Technical Bid'.
3. All bids would be evaluated by committee, on the basis of documents, provided for Technical eligibility. After scrutinizing the documents, the Committee shall select the eligible bidders.

**(III) CRITERIA FOR PRE-QUALIFICATION ON THE BASIS OF THE TECHNICAL BID:**

ENVELOPE 1 super scribed 'Technical Bid' submitted by the Entities should contain the following documents to determine the Technical eligibility for empanelment.

1. The bidder shall submit the Earnest Money Deposit (EMD) for Rs. 1,00,000/- (Rs. One Lakh Only) in the form of Demand Draft/ pay order drawn on any nationalized or scheduled bank in favour of **"SEEPZ Special Economic Zone Authority Fund"**.
2. **Contractor should submit valid Registration Certificate / Certificate of 'Maharashtra Pollution Control Board (MPCB)' for handling of gutter waste '**
3. Copies of PAN, TIN, VAT, Service Tax Number, Income Tax Clearance certificate of Firm of Last three years and MPCB Certificate for handling of gutter waste.
4. A copy of the acceptance of terms and conditions duly signed by the bidder/firm(s) in token of having understood and agreed to the same should be attached along-with the Tender document.

5. **Proof in terms of copy of work order in respect of contract awarded by Central Government /Central Government PSU/Government of Maharashtra / Government of Maharashtra Autonomous Body / industrial area located in Maharashtra/Bank/reputed private firms in previous 5 years.**
5. An Affidavit duly notarized stating that he has not been blacklisted nor come any adverse notice by any office of Government/ semi-Government/ Public Sector undertaking.
6. An undertaking stating that the bidder shall not assign, transfer, pledge or sub contract the performance of services of part of services and shall further undertake to comply with the terms and conditions of the Tender documents.
7. The bidder should have its principal place of business at Mumbai. The Successful Applicant shall submit the documentary evidence to that effect such as Certificate of Incorporation, Certificate of commencement of business, Shop and Establishment License, Agreement/s acquiring the premises, Electricity bill, Telephone bill etc.

**(IV) FINANCIAL BID:**

1. ENVELOPE 2 super scribed "Financial Bid" will be opened only for eligible bidder.
2. ENVELOPE 2 super scribed "Financial Bid" should contain the Bid Value.
3. Financial Bid should contain the rates per kg (exclusive of payable taxes) "AS IS WHERE IS CONDITION".
4. The sale proceed so realized on the Gutter Waste will be treated as price inclusive of customs duty excluding in respect gutter waste of SEEPZ Residential Complex.



Ram Harish Choudhary  
Asstt. Development Commissioner  
SEEPZ-SEZ

**: OTHER TERMS AND CONDITIONS :**

- i. **The successful bidder will be required to make the payment of Rs. 5,00,000/- (Rs. Five Lacs only),** within 07 days from the date of finalization of the bid, in the form of Demand Draft drawn on any nationalized or scheduled bank in favour of "SEEPZ Special Economic Zone Authority Fund". Failure to make the payment, in stipulated period will result into cancellation /termination of the contract and thereby the EMD amount will be forfeited. On receipt of Rs. 5,00,000/- (Rs. Five Lacs only), the work order will be issued.
- ii. On receipt of Rs. 5,00,000/- (Rs. Five Lacs only), the successful bidder will be allowed to clean, lift and dispose the gutter waste of equivalent value. Again the bidder will has to deposit Rs. 5,00,000/- (Rs. Five Lacs only) for further removal of waste of equivalent value. The said cyclic process will be continued till 6 months for cleaning the gutter, removal of waste and disposal of the material. The entire material will have to be lifted regularly for six months on "AS IS WHERE IS CONDITION" from the date of issue of work order.
- iii. The cleaning, lifting and removal of the waste materials shall be done only under the supervision of caretaker or any other representative nominated by the Authority for the said purpose.
- iv. All the costs in connection with cleaning, lifting, removing and disposing of the gutter waste materials will be borne by the successful bidder and no expenditure will devolve on the Authority.
- v. Spreading or drying or segregation of the materials in the zone will not be allowed.
- vi. The cleaning, lifting and removing of the gutter waste materials will be allowed from designated places for the purpose only and after issuance of necessary permissions by the Estate Manager.

- vii. The successful bidder shall be responsible for all cleaning aspect of gutter during the contract period.
- viii. **Weighing Procedure:-** The empty vehicle will be weighed on the weighing bridge. Thereafter, weighing will be done again after loading of gutter waste in the vehicle, under the supervision of caretaker or any other representative nominated for the purpose by the Authority. The difference in weighing will be considered as weight of the gutter waste.
- ix. **Billing:-** The bill shall be prepared by the Authority after determination of weight of gutter waste, as per the rate at which, the bid has been allowed. Applicable taxes on the bill will also be payable by the successful bidder.
- x. The tender is not transferable. The successful bidder shall not engage to any sub-contractor or any other organization in any matter and also not permitted to transfer their rights and obligations under the tender notice.
- xi. In case the bidder fails to remove the whole material of gutter waste, within stipulated period, without any justifiable reasons, the same will be treated as breach of contract and in that case the Authority will have the right to cancel/terminate the work order, without assigning any reason and EMD amount will be forfeited. No representation will be entertained in this regard.
- xii. On termination or cancellation of contract, the successful bidder shall not be entitled for any sum or sums, whatsoever, from the Authority by way of compensation, damages or otherwise.



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