



भारत सरकार /
Government of India.
वाणिज्य एवं उद्योग मंत्रालय /
Ministry of Commerce & Industry
सीपज़ - विशेष आर्थिक क्षेत्र प्राधिकरण /
SEEPZ-Special Economic Zone Authority
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No. SEEPZ-SEZ:EMS:RLR:2014-15 / 06046

May 8, 2020

Circular No. 2 Dated 18/05/2020

Sub: Implementation of the Rent Module

In continuation to the Circular no. 08 dt. 19.12.2019 on Implementation of the rent Module, it is observed that there are certain units yet to register themselves for online payment and unit registration.

Unitholders are once again requested to follow the below mentioned path for Registration and payment of rental dues:-

(i) User Registration :-

Long-on to seepz.gov.in.....> Estate rent payment.....> Unit Tab.....> Registration.....> Fill up the details as mentioned below :-

- (1) Company Name
- (2) Authorized mobile number to receive rent bill on SMS
- (3) Authorized E-mail ID
- (4) Valid LOA as an attachment

(ii) DD submission/Rent payment :-

Unit user log in....> Rent payment....> Add rent payment.....> Choose gala....> Enter payment type & DD amount....> Bank details of DD....> Click on Save.

Unitholders who have not yet registered are requested to fill in the details reference and obtain the help of the IT section for any queries you can contact the IT section at: 022 - 28294721.

(Keshav Jadhav)
Asstt. Development Commissioner/ Estate Manager
SEEPZ SEZ Authority



भारत सरकार/ GOVERNMENT OF INDIA,
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No. SEEPZ-SEZ:EMS:RLR:2014-15 | 24613

19 December, 2019

Circular No. 08 Dated 19/12/19

Sub: Implementation of the Rent Module

This is to bring to your notice that SEEPZ SEZ Authority has developed software for rent module for the Unitholders. The said software will be beneficial to view the rent bill in the 1st week of the quarter so that they are able to pay timely rental dues. The said software would be implemented in the next financial year April 2020 for online payment.

However, at present the software would be helpful and accessible to view the rental bills for the half yearly period Oct. 2019-Mar, 2020 and outstanding rental dues for timely payment so as to avoid the interest liability.

Unitholders are hereby requested to follow the below mentioned path for Registration and payment of rental dues:-

(i) User Registration :-

Long-on to seepz.gov.in.....> Estate rent payment.....> Unit Tab.....> Registration.....> Fill up the details as mentioned below :-

- (1) Company Name
- (2) Authorized mobile number to receive rent bill on SMS
- (3) Authorized E-mail ID
- (4) Valid LOA as an attachment

(ii) DD submission/Rent payment :-

Unit user log in....> Rent payment....> Add rent payment.....> Choose gala....> Enter payment type & DD amount....> Bank details of DD....> Click on Save.

You are requested to fill in the details reference latest by 31.12.2019. For any queries you can contact the IT section at: 022 - 28294721.

Further the unitholders may kindly note that, the interest liability will be calculated only after the due date of the payment and till actual receipt of the payment in the SEEPZ SEZ Authority Account. The details of the demand draft for the period Oct. 2019 to Mar. 2020 may be mentioned in the software and the physical copy of the demand draft to be submitted on the ground floor of the SEEPZ Service centre.

In view of the above, all the Unitholders are hereby requested to access the software by log on to seepz.gov.in which will be available on the SEEPZ website from Monday onwards i.e. 23.12.2019 onwards.

(Keshav Jadhav)
Estate Manager/
Asstt Development Commissioner
SEEPZ SEZ Authority