

**SEEPZ SPECIAL ECONOMIC ZONE
ANDHERI (EAST), MUMBAI.**

AGENDA FOR

**MEETING OF THE APPROVAL COMMITTEE FOR SECTOR
SPECIFIC SPECIAL ECONOMIC ZONE FOR IT/ITES AT
EMBASSY GROUP, EMBASSY TECHZONE, RAJIV GANDHI
INFOTECH PARK, PHASE - II, HINJEWADI, DISTRICT - PUNE
OF M/S. PUNE EMBASSY PROJECTS PVT. LTD.**

**VENUE : INFOSYS LTD., IBPO BUILDING, UNIT - I, PLOT
NO. 24/3, RAJIV GANDHI INFOTECH PARK
(PHASE - II) MANN, VILLAGE, MULSHI, PUNE -
411057.**

DATE : 21st April, 2017.

TIME : A.M.

MEETING OF THE APPROVAL COMMITTEE FOR SECTOR SPECIFIC SPECIAL ECONOMIC ZONE FOR IT/ AT EMBASSY GROUP, EMBASSY TECHZONE, RAJIV GANDHI INFOTECH PARK, PHASE - II, HINJEWADI, DISTRICT PUNE OF M/S. PUNE EMBASSY PROJECTS PVT. LTD., SEEPZ-SEZ ON 21st APRIL 2017.

INDEX

Agenda Item No.	Subject
Agenda item No. 01 :-	Confirmation of Minutes of the meeting held on 17.03.2017.
Agenda item No. 02 :-	Request of M/s. Volkswagen IT Services India Pvt. Ltd., for approval of additional list of services.

Minutes of the 39th Meeting of the Approval Committee held under the Chairmanship of Development Commissioner for Sector Specific Special Economic Zone for IT/ITES at Embassy Group, Embassy Techzone, Rajiv Gandhi Infotech Park, Ph-II, Hinjewadi, Dist. Pune of M/s. Pune Embassy Projects Pvt. Ltd., on 17.03.2017.

1. Name of the SEZ : M/s. Pune Embassy Projects Pvt. Ltd.
2. Sector : IT/ITES.
3. Meeting no : 39
4. Date : 17.03.2017.

Members Present :

1. Shri V.P. Shukla : Member
Jt. Development Commissioner
SEEPZ-SEZ.
2. Shri. C. A. Poal, : Nominee of the Astt. Commissioner of Sr.
Income Tax Officer, Income Tax - I, Pune.
3. Shri. V. D. Shetiya, : Nominee of the Development
Jt. Director of Industries (MRR) Commissioner (Industries).
4. Shri. A. K. Sinha, : Nominee of Commissioner
Central excise of Central excise Pune.
Pune.
5. Shri A. T. Deshmukh : Nominee of the MPCB
Sub Regional Officer Pune.

Special Invitee :-

6. Shri B. C. Sahu,
Specified Officer,
Pune Embassy - SEZ.

Agenda Item No. 1 : Confirmation of Minutes of the 38th meeting held on 13.01.2017.

The Minutes of the 38th Meeting held on 13.01.2017 were confirmed.

Agenda Item No. 02 : Approval for additional list of services - M/s. Volkswagen IT Services India Pvt. Ltd.,

The representative of the unit did not attend the meeting. The Committee deferred the proposal.

The meeting ended with the vote of thanks to the Chair.


Chairperson cum
Development Commissioner

**GOVT. OF INDIA,
OFFICE OF THE DEVELOPMENT COMMISSIONER,
SEEPZ SPECIAL ECONOMIC ZONE,
ANDHERI (EAST), MUMBAI**

AGENDA NOTE FOR CONSIDERATION OF UNIT APPROVAL COMMITTEE

a) Proposal: -

Application for approval of additional list of services for Authorized Operations – M/s. Volkswagen IT Services India Pvt. Ltd.

b) Specific Issue on which decision of UAC is required: -

Approval for additional service not covered under default List of Service as approved by MOC&I.

c) Relevant provisions of SEZ Act, 2005 & Rules, 2006/ Instruction/ Notification :

In terms of Rule 10 of SEZ Rules 2006 and Notification No. 12/2013 Service Tax dated 01.07.2013 issued by Ministry of Finance.

d) Other Information: -

The unit has requested for the following additional service:-

Sr. No.	Nature of Service	Justification for the Services
1.	Credit Card, Debit Card, Charge Card Or Other Payment Card Related Services.	These services are in connection to Procurement of Foreign Exchange For travel of employees for onsite Projects and business.
2.	Business Auxillary Services.	1) These services are required in relation to Insurance Consultancy Services with regard to the Authorized operations of the Company. 2) Services with regard to actuarial Valuation of Gratuity, PL & SL Liability to employees and Submitting reports and Gratuity Disclosure as per the standards.

Cont.. 2/-

3	Life Insurance Services/ Insurance Auxillary-Life Insurance	These services are required with Regard to availment of Life Insurance Services of Employees.
---	---	---

A copy of letter dated **28.02.2017** is enclosed.

The proposal of the unit is placed before the Approval Committee for consideration.

Volkswagen IT Services India



Volkswagen IT Services India Pvt. Ltd.
Rajiv Gandhi Infotech Park - Pune

28 February 2017

To
Office of the Development Commissioner,
SEEPZ Special Economic Zone, Ministry of Commerce & Industry,
Andheri (East), Mumbai 400 096

Dear Sir/Madam,

**Sub: Application for Approval of List of Services in terms of the Notification
No.12/2013-ST dated 1 July 2013**

**Ref: Letter of Approval No. SEEPZ/PEPPL-SEZ/VIPL/08/2014-15/5846 dated 15
May 2014**

We, Volkswagen IT Services India Private Limited ('VWITS/ Company'), having our registered office at Embassy Techzone, 9th Floor, Congo Building, Rajiv Gandhi Infotech Park, Hinjewadi- Phase II, Pune- 411057, Maharashtra have been granted the Letter of Approval for change of implementing agency from Volkswagen India Pvt. Ltd. (VWIPL) to VWITS with reference to LOA No. SEEPZ/PEPPL-SEZ/VIPL/08/2014-15/5846, dated 15.05.2014 vide Letter no. SEEPZ/PEPPL-SEZ/VIPL/08/2014-15/Vol-III/11192, dated 16.05.2016 issued from your good offices (**copy enclosed as Annexure 1**), for carrying out the authorized operations in the nature of Information Technology and Information Technology Enables Services.

Under Notification No. 12/2013-ST dated 1 July 2013, specified services received by the SEZ Unit and used exclusively for authorized operations are granted ab-initio exemption from the whole of Service tax, education cess, and secondary and higher education cess leviable thereon.

In terms of the said notification and Instruction No.79 dated 19 November 2013, we seek to apply for the approval of the enclosed list of services (**Attachment 2**) other than default list of services which are required in relation to the authorized operations in our SEZ unit. We have also provided a brief explanation on each service to explain the nature of services which would be used in relation to the authorized operations of our SEZ unit.

We hereby request you to take our above application on record and approve the enclosed specified list of services (**Attachment 2**) as are required in relation to the authorized operations in our SEZ unit.

Your Reference
Your Letter from
Our Reference
Extension
Fax
E-Mail
Date

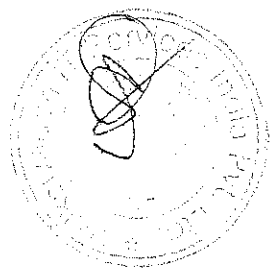
Volkswagen
IT Services India Pvt. Ltd.

Embassy Techzone,
9th Floor, Congo Building,
Rajiv Gandhi Infotech Park,
Hinjewadi - Phase II,
Pune - 411057,
Maharashtra, India

Phone: +91-20-3915 7000
www.volkswagenits.com

CIN: U72900PN2015FTC155348

6300
6/13/17

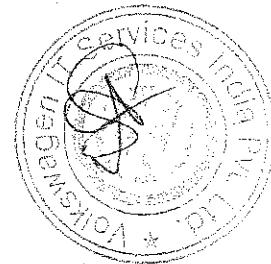


Volkswagen IT Services India Private Limited ('VWITS')

Attachment 2

SEZ Unit - Services required for authorized operations

Sr No	Nature of Service	Justification for the services
1	CREDIT CARD, DEBIT CARD, CHARGE CARD OR OTHER PAYMENT CARD RELATED SERVICES	These services are in connection to procuremnet of Foreign Exchange for travel of employees for onsite projects and business.
2	BUSINESS AUXILLARY SERVICES	These services are required in relation to Insurance Consultancy Services with regard to the authorized operations of the company.
3	BUSINESS AUXILLARY SERVICES	Services with regard to Actuarial Valuation of Gratuity, PL & SL Liability to employees and submitting reports and Gratuity Disclosure as per the standards.
4	LIFE INSURANCE SERVICE/INSURANCE AUXILLARY-LIFE INSURANCE	These services are required with reard to availment of Life Insurance services of Employees.



SEZOnline-System Generated Additional Services for Authorised Operations Form			
Request ID: 421700039736		Submission Date : 02-Mar-2017	
ADDITIONAL SERVICES FOR AUTHORISED OPERATIONS			
DC Name:	DC SEEPZ SEZ Mumbai		
SEZ Name:	Pune Embassy Project Pvt Ltd		
Entity Name:	Volkswagen IT Services India Pvt Ltd		
Entity Address:	9th & 10th Floor, Wing B, Block Congo Embassy Tech,Zone, Plot No-PL03, Rajiv Gandhi Infotech, Park, Phase-II, Hinjewadi,Pune, Maharashtra,India,411057		
LOA Issued for:	Unit	LOA No.:	SEEPZ/PEPPL -SEZ/VIPL/08/20 14-15/5846
LOA Issue Date:	15-May-2014	LOA Expiry Date:	05-Jun-2019
Type of SEZ:	Electronics & Software	SEZ Sector :	Electronics & Software
Major Industry:	Others	Minor Industry :	Others
Details Of Additional Services for Authorised Operations :			
<p>Under Notification No. 122013-ST dated 1 July 2013, specified services received by the SEZ Unit and used exclusively for authorized operations are granted ab-initio exemption from the whole of Service tax, education cess, and secondary and higher education cess leviable thereon. In terms of the said notification and Instruction No.79 dated 19 November 2013, we seek to apply for the approval of the below list of services other than default list of services which are required in relation to the authorized operations in our SEZ unit. 1. CREDIT CARD, DEBIT CARD, CHARGE CARD OR OTHER PAYMENT CARD RELATED SERVICES 2. BUSINESS AUXILLARY SERVICES 3. BUSINESS AUXILLARY SERVICES 4. LIFE INSURANCE SERVICE INSURANCE AUXILLARY-LIFE INSURANCE</p>			
Request reason and description :			
<p>Below is the justification for each service mentioned above for which approval is required 1. CREDIT CARD, DEBIT CARD, CHARGE CARD OR OTHER PAYMENT CARD RELATED SERVICES- These services are in connection to procurement of Foreign Exchange for travel of employees for onsite projects and business. 2. BUSINESS AUXILLARY SERVICES- These services are required in relation to Insurance Consultancy Services with regard to the authorized operations of the company. 3. BUSINESS AUXILLARY SERVICES- Services with regard to Actuarial Valuation of Gratuity, PL & SL Liability to employees and submitting reports</p>			
			Page No :1 of 2

