

**MINUTES OF THE 51<sup>st</sup> AUTHORITY MEETING HELD ON 04.02.2022 ON WEBEX PLATFORM, UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER, SEEPZ-SEZ AUTHORITY.**

The following are present:-

1. Shr C.P.S Chauhan, - Member/Secretary  
JDC,SEEPZ SEZ
2. Shri D.T Parate, - Member  
Asst.DGFT, Mumbai.
3. Shri Vijay Gujarati, - Member  
COF, M/s. EOS Power India Pvt.Ltd.
4. Shri Ashish Kothar, Director - Member  
M/s. Jewalex India Pvt.Ltd.

**Special Invitee (For Estate related Issues):-**

1. **Shri, Pravin Chandra, Joint Development Commissioner (Pune Cluster).**
2. **Shri Anurag Agarwal, Deputy Development Commissioner**

Shri Anil Chaudhary, Specified Officer, Smt. Bridget Joe, Shri Ravindra Kumar, UDC, also attended for assistance and smooth functioning of the meeting.

The Chairperson welcomed all the members present and thereafter agenda of the meeting was taken up.

**Agenda Item No.1:-**Confirmation of the minutes of the 50<sup>th</sup> Authority meeting held on 16.11.2021

**Decision:** After deliberation, the Authority confirmed the minutes of the meeting held on 06.11.2021 and directed the Estate Section to issue reminder to MOCI in respect of pending payment to MIDC, Interlight, Avi plast etc.

  
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The Committee Chaired by the Shri, Pravin Chandra, Joint Development Commissioner, to submit report in the matter of NFCD before next Authority Meeting.

**Agenda Item No.2:-** Proposal for approval of DPRs for Civil Works, Plumbing and water related works and drainage related works, electrical works & Special repairs as proposed for SDFs and G&J complexes from MIDC for immediate works to be taken up.

**Decision:** After deliberation, the committee approved the DPR submitted by MIDC for immediate works to be taken up for Civil works Plumbing and water related works and drainage related works, electrical works & Special repairs as proposed for SDFs and G&J complexes.

**Agenda Item No. 2 a):** Proposal for approval of DPR submitted by the MIDC in respect of urgent special repairs to severely damaged structural members & slab in unit number 48 @ SDF-II **(Project ID: C/01-22/043)**.

**Decision:** After deliberation, the committee approved, proposal for approval of DPR amounting to Rs. 52,08,000/- submitted by the MIDC in respect of urgent special repairs to severely damaged structural members & slab in unit number 48 @ SDF-II.

**Agenda Item No. 2 b) :** Proposal for approval of DPR submitted by the MIDC in respect of Construction of temporary M.S. Shed for storing investment powder in SEEPZ premises. **(Project ID: C/09-21/013)**.

**Decision:** After deliberation, the Authority approved DPR amounting to Rs. 19,82,400/- submitted by the MIDC in respect of Construction of temporary M.S. Shed for storing investment powder.

**Agenda Item No. 2 c) :-** Proposal for approval of DPR submitted by the MIDC in respect of repairs & painting to watch towers in SEEPZ-SEZ premises **(Project ID: C/01-22/042)**.

**Decision:** After deliberation, the Authority approved DPR amounting to Rs. 9,13,900/- submitted by the MIDC in respect of Construction of repairs & painting to watch towers in SEEPZ SEZ premises.

  
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**Agenda Item No. 2 d)** :-Providing for approval of DPR submitted by the MIDC in respect of Providing Ramp Facility for disabled persons in all buildings in SEEPZ-SEZ premises **(Project ID: C/06-21/011)**.

**Decision:** After deliberation, the Authority approved DPR amounting to Rs. 9,16,700/- submitted by the MIDC in respect of Construction of providing Ramp facility for disabled persons in all buildings in SEEPZ-SEZ premises.

**Agenda Item No. 2 e)** :-Proposal for approval of DPR submitted by the MIDC in respect of Providing& fixing fabricated M.S. Grill over open storm water chambers & over open cable ducts in SEEPZ-SEZ premises **(Project ID: C/09-21/014)**.

**Decision:** After deliberation, the Authority approved DPR amounting to Rs. 4,10,700/- submitted by the MIDC in respect of Providing & fixing fabricated M.S. Grill over open storm water chambers & over open cable ducts in SEEPZ-SEZ premises.

**Agenda Item No. 2 f)** :-Proposal for approval of DPR submitted by the MIDC in respect of repairing sewer line manhole chambers & providing FRP manhole covers with frames along sewer lines in SEEPZ-SEZ premises **(Project ID: C/09-21/017)**.

**Decision:** After deliberation, the Authority approved DPR amounting to Rs. 20,95,400/- submitted by the MIDC in respect of repairing sewer line manhole chambers & providing FRP manhole covers with frames along sewer lines in SEEPZ-SEZ premises.

**Agenda Item No. 2 g)** :-Proposal for approval of DPR submitted by the MIDC in respect of replacement of existing damaged search light systems by new 400w high intensity long range swiveling type motorized security search light system on the roof of watch towers with allies works in SEEPZ-SEZ premises amounting to Rs.9,87,277/- **(Project ID: E/09-21/003)**.

**Decision:** After deliberation, the Authority approved DPR submitted by the MIDC in respect of replacement of existing damaged search light systems by new 400w high intensity long range swiveling type motorized security search light system on the roof of watch towers with allies works in SEEPZ-SEZ premises amounting to Rs.9,87,277/-

**Agenda Item No. 2 h)** :-Proposal for approval of DPR submitted by the MIDC in respect of providing various measures as per norms of Central Electricity Authority related to safety of electric installation in all SDF/GJ buildings in SEEPZ-SEZ premises including obtaining electrical safety report from Central Electricity Authority (**Project ID: E/10-21/004**).

**Decision:** After deliberation, the Authority approved Proposal for approval of DPR amounting to Rs. 30,06,400/- submitted by the MIDC in respect of providing various measures as per norms of Central Electricity Authority related to safety of electric installation in all SDF/GJ buildings in SEEPZ-SEZ premises including obtaining electrical safety report from Central Electricity Authority.

**Agenda Item No. 2 i)** :-Proposal for approval of DPR submitted by the MIDC in respect of Replacement of existing damaged street light poles by G.I. Octagonal Street Poles (108 Poles) with LED fittings in SEEPZ-SEZ premises amounting to Rs.76,24,100/-.(**Project ID: E/12-21/007**).

**Decision:** After deliberation, the Authority approved Proposal for approval of DPR submitted by the MIDC in respect of Replacement of existing damaged street light poles by G.I. Octagonal Street Poles (108 Poles) with LED fittings in SEEPZ-SEZ premises amounting to Rs.76,24,100/-.

**Agenda Item No. 2 j)** : Proposal for ex-post factor approval of DPR submitted by the MIDC in respect of Replacement of existing damaged street light poles by G.I. Octagonal Street poles (18 poles) with LED fitting from Gate No. 1 to GJ-II Road amounting Rs.14,03,500/- (**Project ID: E/08-21/001**).

**Decision:** After deliberation, the Authority approved Proposal for ex-post factor approval of DPR submitted by the MIDC in respect of Replacement of existing damaged street light poles by G.I. Octagonal Street poles (18 poles) with LED fitting from Gate No. 1 to GJ-II Road amounting Rs.14,03,500/-

**Agenda Item No. 2 k)** :-Proposal for approval of DPR submitted by the MIDC in respect of providing additional street light poles, replacement of existing damaged street light poles by G.I. Octagonal Street Poles (24 Poles & 2 high masts) with LED fittings & replacement of high masts in SEEPZ Colony premises amounting to Rs.25,82,100/- (**Project ID: E/11-21/002**).

  
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**Decision:** After deliberation, the Authority approved Proposal for approval of DPR submitted by the MIDC in respect of providing additional street light poles, replacement of existing damaged street light poles by G.I. Octagonal Street Poles (24 Poles & 2 high masts) with LED fittings & replacement of high masts in SEEPZ Colony premises amounting to Rs.25,82,100/-

**Agenda Item No. 2 l):** Proposal for post facto approval for Misc. Civil/Electrical Repair work carried out at C3 quarter.

**Decision:** After deliberation, the Authority approved Proposal for post facto approval for Misc. Civil/Electrical Repair work carried out at C3 quarter.

**Agenda Item No. 2 m) :-**Proposal for approval/intimation of expenditure incurred regarding repair and maintenance of elevators for enabling safety certification of lifts regarding replacement of travelling cable in lift No. 8 at SDF-IV, providing overload device for lifts in all SDF buildings. **(Project ID: E/12-21/006).**

**Decision:** i) After deliberation, the Authority has given post facto approval for work and expenditure of Rs.5,41,000/- incurred regarding repair and maintenance of elevators for enabling safety certification of lifts which work is completed through MIDC.

ii) After deliberation, the Authority has approved the work and expenditure of Rs.4,08,000/- for Replacement of travelling cable in lift No. 8 at SDF-IV, providing overload device for lifts in all SDF buildings which work is completed through existing Service provider Jay Bhagavan (work is not in AMC).

**Agenda Item No. 2 n) :-**Proposal for approval of DPR in respect of Deep Cleaning Phase – II awarded to M/s. Braithwaite & Co. Ltd. **(Project ID: C/11-21/021)**

**Decision:** After deliberation, the Authority approved Proposal for approval of DPR amounting to Rs. 88,37,213/- in respect of Deep Cleaning Phase – II awarded to M/s. Braithwaite & Co. Ltd.

**It was also decided that payments in all the above DPRs to be made in terms of the conditions of the MOU to be signed between SEEPZ SEZ Authority and MIDC.**



**Agenda Item No. 3:-**

- a. Proposal for extension granted in AMC awarded to agencies for providing various work and services & Status of fresh tender.
- b. Extension in AMC.

**Decision:-**a) After deliberation, the Authority approved the extension granted by this office upto 31.03.2022 or till the finalization of tender whichever is earlier for providing various work and services and also noted the status of fresh tender to be awarded.

- b) After deliberation, the Committee extended the validity of AMC for pest and animal services for SEEPZ SEZ along with SEEPZ residential complex (SEEPZ Quarters) to M/s. Impression Services Pvt. Ltd. upto 31.03.2022 or till the finalization of tender whichever is earlier & AMC for scanning and digitization to M/s. Pushkraj Enterprises upto 30.06.2022.

**Agenda Item No. 4 :-**

- a. Proposal for on boarding of PSUs-M/s Braithwaite & Co. Ltd. for project management Agency for entire gamut of service in SEEPZ-SEZ.

**Decision:** After deliberation, the Committee approved the proposal for on boarding of PSUs-M/s Braithwaite & Co. Ltd. for (a) Deep Cleaning (b) Clearance of all the five plots from all debris and demarcation as tentative plots for construction of new buildings subsequently - (i) plot in front of M/S Nyessa (ii) Plot near SDF V (iii) Exiting central Ware house building (iv) Exiting Creche Building (v) plot for temporary storage of investment powder & also accept the MOU submitted by them at 5% PMC charges.

- b. Proposal for on boarding of PSU M/s. WAPCOS Ltd. for Scoping Study for STP Drainage and Rationalization of existing drainage systems, Rainwater Harvesting, Dry Waste Disposal and Wet Waste Processing & civil & Electrical works. Maintenance of various assets in SEEPZ-SEZ Premises and including Residential Complex (Sector-VII)

**Decision:** After deliberation, the Committee approved the Proposal for on boarding of PSU M/s. WAPCOS LTD., for the (a) Sector 7 - all works in phase wise manner including new residential block (b) Sewage Treatment Plant (c) Wet waste processing Plant and areas (d) Dry Waste segregation area and reworking it (e) Drain/ Sewer/ Cable leeway rationalisation master plan (e) Water proofing of the buildings under technical supervision of VJTI (f) Waste collection points reworking (g) Signages for

  
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entire SEEPZ, SEZ & also accept the MOU submitted by them at 5% PMC charges.

- c. Proposal for on boarding of PSU M/s Manipur Industrial Development Corporation Ltd., for Project management Agency for entire gamut of service in SEEPZ-SEZ.

**Decision:** After deliberation, the Committee approved the Proposal for on boarding of PSU M/s Manipur Industrial Development Corporation Ltd., for select structural and special repair of specific building & also accept the MOU submitted by them & also accept the MOU submitted by them at 4.75 % PMC charges.

- d. Proposal for on boarding of PSU M/s. National Building Construction Corporation Ltd., for Project Management Agency for entire gamut of Services in SEEPZ-SEZ.

**Decision:** After deliberation, the Committee approved the proposal for on boarding of PSU M/s. National Building Construction Corporation Ltd., for Project Management Agency for entire gamut of Services in SEEPZ-SEZ& also accept the MOU submitted by them & also accept the MOU submitted by them at 4.9% PMC charges.

- e. Proposal for execution of Memorandum of understanding (MOU) with SEEPZ-SEZ and National Institute of Industrial Engineering (NITIE, Mumbai) for setting up an incubation centre/technology outreach limit in SEEPZ-SEZ

**Decision:** After deliberation, the Committee approved the proposal for execution of Memorandum of understanding (MOU) with SEEPZ-SEZ and National Institute of Industrial Engineering (NITIE, Mumbai) for setting up an incubation centre/technology outreach limit in SEEPZ-SEZ.

**Agenda Item No.5:-** Proposal for Security Audit of SEEPZ-SEZ by Maharashtra State Security Corporation, a Govt. of Maharashtra Undertaking-reg.

**Decision:-** After deliberation, the Committee approved the proposal for Security Audit by Maharashtra State Security Corporation a Government of India undertaking to perform a detailed security audit & payment of Rs. 35,000/- to Maharashtra State Security Corporation for the Security audit.

**Agenda Item No. 6 :-**

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- a. Proposal for engagement of Communication and operations manager under Authority for SEEPZ-SEZ Golden Jubilee Celebration.
- b. Engagement of M/s. Creative Consultant for immediate technical compilation for the documentation and submission of the queries reply to VJTI through the technical cell and the SEEPZ-SEZ administration.
- c. Proposal for engaging CPSU – M/s. RailTel Corporation of India for 100 MBPS NICNET Connectivity Service.

**Decision :-**

- a. After deliberation, the Committee approved the proposal for engagement of Communication and operations manager under Authority for SEEPZ-SEZ Golden Jubilee Celebration for the period of 12 to 15<sup>th</sup> months and sanction the remuneration from Authority Fund.
- b. After deliberation, the Committee approved, engagement of M/s. Creative Consultant for immediate technical compilation for the documentation and submission of the queries reply to VJTI through the technical cell and the SEEPZ-SEZ administration subject to the terms and conditions agreeable to Authority and the agency.
- c. After deliberation, the Committee approved, proposal for engaging CPSU – M/s. RailTel Corporation of India for 100 MBPS NICNET Connectivity Service and re-appropriation of budget.

**Agenda Item No. 7** :-Appraisal of status of Mega Common Facility Centre (CFC) in SEEPZ-SEZ.

**Decision:** After deliberation, the Committee noted the, status of Mega Common Facility Centre (CFC) in SEEPZ-SEZ.

**Agenda Item No. 8** :-Provision for purchase of FASTAG – for all vehicles used by officials at SEPEZ-SEZ.

**Decision:** After deliberation, the Authority approved the proposal for purchase of FASTAG for all vehicles used by officials at SEPEZ-SEZ.

**Agenda Items No. 9** :- Proposal for revision of rates for rooms at Guest House situated at BFC Building.

**Decision** :-After deliberation, the Authority approved proposal for revision of rates for rooms at Guest House situated at BFC Building as per details below:

- i. Government Officials on duty – Rs. 500/- per day per room.





- ii. Government Officials off duty & friends/family members of SEEPZ officials – Rs. 800/- per day per room.
- iii. Trade/any other person for work related to SEEPZ – Rs. 1,500/- per day per room.

**Agenda Items No. 10:-** Approval of (A) refund of Rs.77,812/- to Shri Ajit Tasgaonkar (B) issue of no due certificate to Mrs. MJ Kulkarni for release of withheld gratuity with respect to RPAO Authorities to recover the outstanding license fee Rs. 25,648/- (normal licenses fees + 1 month market rate by granting one time relaxation in “Allotment Rules of Accommodation in SEEPZ-SEZ Residential Complex. 2015.

**Decision** :-After deliberation, the Authority approved, A) refund of Rs.77,812/- to Shri Ajit Tasgaonkar (B) issue of no due certificate to Mrs. M. J. Kulkarni for release of withheld gratuity with respect to RPAO Authorities to recover the outstanding license fee Rs. 25,648/- (normal licenses fees + 1 month market rate by granting one time relaxation in “Allotment Rules of Accommodation in SEEPZ-SEZ Residential Complex. 2015.

**Agenda Items No. 11 :-**

- a. Allotment of space to GJSCI at unit no. 102, SDF-VIII and request for reduction of rent of temporary training centre to conduct skilling activities.
- b. The proposal for the allotment of space to Kaydees Caterers in the Gems & Jewellery Complex-I.
- c. In Principle NOC for Co-Developer request of M/s. Minal Info Jewel.

- Decision** a) After deliberation, the Authority approved allotment of space to GJSCI at unit no. 102, SDF-VIII and accepted the request for reduction of the rent @ Rs. 2350/- per Sq. mtr. P.A. of temporary training centre to conduct skilling activities.
- b) After deliberation, the Committee approved the proposal for the allotment of space to Kaydees Caterers in the Gems & Jewellery Complex-I at the rent applicable to units in the said building.
- c) After deliberation, the Authority noted that this is the first application for NOC for Co-Developer status in the Zone (Govt. SEZ) for infrastructure development, therefore, Authority directed M/s. Minal Info Jewel to submit the detail project report alongwith documentary evidences and directed SEEPZ-SEZ section to

  
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examine the proposal in terms of SEZ Act, Rules and Instructions issued by MOC & I in this behalf.

**Agenda Items No. 12:-** Proposal for hardware and Software requirement by IT Department to be procured from GeM.

**Decision :-** The agenda was dropped as subject procurement will be made through Government of India (admin) budget.

**Agenda Items No.13 :-**

- a. The proposal to make a re-appropriation from the other head and to make the payment to M/s. Blaze Media Services.
- b. The proposal to make a re-appropriation from the other head and to make the payment to NICSI.

**Decision :-**a) After deliberation, the Authority approved proposal to make a re-appropriation from the other head and to make the payment to M/s. Blaze Media Services.

- b) After deliberation, the Authority approved, proposal to make a re-appropriation from the other head and to make the payment to NICSI.

**Agenda Items No. 14 :-**

- a. Proposal for re-organization of salary structure & re-designation of outsourced staff.
- b. Proposal for honorarium to the existing govt. staff for attending the Authority related work.

**Decision :-**

a) After deliberation, the Authority noted & approved the SEEPZ Committee recommendation for re-organization of salary structure & re-designation of outsourced staff subject to following:

- i. The Executives and Engineers who have joined in the last six months should not be eligible for any increase in the current CTC till further orders and
- ii. Junior Executives who have not completed 1 year would be eligible for revision of their salary structure only upwards of 20% of their current

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CTC whereas for the contractual engagements that have been renewed annually and have completed cumulative engaged with multiple contract renewals for a period of 1 year or more will have the salary structure revised as per the proposed revised remuneration structure. All other contractual officials who completed one year shall revert to the revised salary structure on completion of said period and official request at their end.

- iii. While revising their present salary structure, a bond shall be taken that they shall serve for a cumulative period of 11 months and 29 days as a precondition to avail the revised salary and in case they do not complete the bond period the extra salary paid shall be recoverable from their dues standing.
- iv. After migrating to the revised salary structure there shall be a monthly certification of the work performance satisfactorily for which a performance assessment matrix shall be finalized and notified prior to the implementation of SEZ authority recommendations as received and taken forward.
- v. The revised emoluments shall not include any support by SEEPZ, SEZ for training and certification of courses etc which shall be handled separately under the proposed Human resource policy under SEEPZ, SEZ.

b) After deliberation, the Authority approved the payment of pending honorariums from January, 2021 to March, 2022& also approved the honorarium @ 20% of basic pay to the officials upto ADC/EA to DC level who are working in this office for any Estate related work.

**Agenda Items No. 15:-**To appraise action taken of payment to MIDC for the works executed in SEEPZ-SEZ under the intimation to the Ministry.

**Decision :-**After deliberation, the Authority noted the status of payment to MIDC for the works executed in SEEPZ-SEZ under the intimation to the Ministry, as a reminder had been issued to Ministry.

**Table Agenda Items No. 16:-** Proposal for issuance of NOC for Food Kiosk-cum shop no. F 2,3,4,5 & 6.

**Decision :-**After deliberation, the Authority approved, to issue NOC for food Kiosk-cum shop no. F – 6 for Bengali sweets.

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**Table Agenda Items No. 17:-** Proposal for approval of cost offered by M/s. Creative Consultant and funds to be re-appropriated from Civil Head (2006) (005) to professional and legal charges (2003) (001).


**Decision :-** After deliberation, the Authority approved, the proposal of cost offered by M/s. Creative Consultant and approval of re-appropriation from Civil Head (2006) (005) to professional and legal charges (2003) (001).

**Table Agenda Items No. 18:** Approval of Appointment of PMC for Mega Common Facility Centre at SEEPZ for G & J Sector.

**Decision :-** After deliberation, the Authority approved the appointment of M/s. Meinhardt EPCM (India) Pvt. Ltd. as PMC for Mega Common Facility Centre recommended by the evaluation committee comprising of SEEPZ officials and representatives from GJEPC.

The meeting ended with vote of thanks to the chair.

This issues with the approval of Chairperson, SEEPZ-SEZ.



14.02.22

(C.P.S. Chauhan)  
Secretary/Joint Development Commissioner  
SEEPZ-SEZ Authority