

MINUTES OF THE 52nd AUTHORITY MEETING HELD ON 29.03.2022 ON WEBEX PLATFORM, UNDER THE CHAIRMANSHIP OF DEVELOPMENT COMMISSIONER-CUM-CHAIRPERSON, SEEPZ-SEZ AUTHORITY.

The following were present:-

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| 1. Shri C.P.S Chauhan,
JDC,SEEPZ SEZ | - | Member/Secretary |
| 2. Shri D.T Parate,
Asst.DGFT, Mumbai. | - | Member |
| 3. Shri Vijay Gujarati,
CFO, M/s. EOS Power India Pvt.Ltd. | - | Member |
| 4. Shri Ashish Kothari, Director
M/s. Jewelex India Pvt.Ltd. | - | Member |

Special Invitee(For Estate related Issues):-

1. Shri Rutwik Pathak, Procurement Consultant, SEEPZ SEZ

Shri Anurag Agarwal, DDC; Shri Anil Chaudhari, Specified Officer; Smt. Bridget Joe, EA to DC; Shri. Raju Kumar, ADC; Smt. Rekha Nair, Assistant; Shri Ravindra Kumar, UDC; Shri. Rajesh Kumar, UDC; Ms. Disha Lalwani, CA Section also attended for assistance and smooth functioning of the meeting.

The Chairperson welcomed all the members present and thereafter agenda of the meeting was taken up.

Agenda Item No.1:- Review and confirmation of decision taken in the 51st meeting held on 04.02.2022 including Action Taken Report.

Decision :- After deliberation, the Authority confirmed the Minutes of the meeting held on 04/02/2022 with consensus

Agenda Item No.1[A] :- Proposal for consideration of Annual Financial Statements for FY.2022-23 of SEEPZ-SEZ Authority.

The Authority was apprised of the budget utilization approved for FY 2021-22 and the budget for FY 2022-23, availability of funds, statement of outstanding liabilities and list of funds re-appropriated from other heads to make the payments for FY 2021-22. Further, Trade members were requested to submit their comments, if any, on the budget within a week.

Decision:- After deliberation, the Authority approved Annual Financial Statements for FY.2022-23 of SEEPZ-SEZ Authority as per the details mentioned in the agenda.


11/4

Agenda Item No. 2:- Reworking of the imprest mechanism in SEEPZ- SEZ under SEZ Authority by opening of new current bank account for Imprest fund with provision of a new mobile + post paid SIM card.

The Authority was informed about the need of opening of a new current bank account with SBI for Imprest fund with provision of a new mobile + post paid SIM card.

Decision:- After deliberation, the Authority approved the proposal and directed that no cash transfer will be carried out once the current account becomes functional.

Agenda Item No. 3:- The proposal for Justification for Hiring of PSUs viz. i) M/s. Wapcos Ltd ii) M/s.Braithwaite & Co. Ltd. iii) M/s. National Building Construction Corporation Ltd iv) M/s. Manipur Industrial Development Corporation Ltd. to the SEZ-Authority.

The Authority was apprised of poor condition in most of the SDFs and G&J complexes, absence of safety measures, leakage/seepages in duct/drain/use of tarpaulin due to no proper water proofing and the legacy uses of pending payments for the works carried out by NFCD/MIDC.

The multiple PSUs will allow for expeditiously addressing the major state of disrepair and rendering all premises safe for human presence and commercial operations.

Accordingly, justification was placed on record as per agenda, in terms of Rule 133(3) read with Rule 194 of GFRs.

Decision:- After deliberation, the Authority approved the Justification for Hiring of PSUs viz. i) M/s. Wapcos Ltd ii) M/s.Braithwaite & Co. Ltd. iii) M/s. National Building Construction Corporation Ltd iv) M/s. Manipur Industrial Development Corporation Ltd. to the SEZ-Authority.

Agenda Item No. 4 :- Provisional allotment of vacant space.

The Authority was informed that no suggestions/ comments were received on recommendation report dated 28/2/2022 hosted on SEEPZ's website on 04/03/2022 for allotment of space.

Decision :- After deliberation, the Authority approved the proposal for provisional allotment of vacant space to the successful applicants and further noted that final allotment shall be done after approval of individual projects of the applicants by Approval Committee.

Agenda Item No.5:- Proposal for Golden Jubilee Commemoration works and

aspects thereof.

The authority was apprised about the year long activities which shall position SEEPZ, SEZ as a premium manufacturing destination on the occasion of the Golden Jubilee Celebrations from the 1st of May 2022 to 1st May 2023.

Decision :- After deliberation, the Authority approved the following:-

a) Tentative budget estimation of Rs.31,50,000/- for Celebration of Azadi ka Amrit Mohtsav, Calendars of Events of SEEPZ-SEZ during the period of 1st April,2022 to 31st March,2023.

b) Tentative budget estimation of Rs.172.5 lakh for Commemoration of SEEPZ-SEZ Golden Jubilee Celebration to Concluding ceremony (1st May,2022 to 1st May 2023).

Agenda Item No. 6 :- Constitution of Advisory Committee for bringing the necessary domain knowledge, experience and institutional expertise to plan and implement the SEEPZ 2.0 vision.

Decision :- After deliberation, the Authority approved the Constitution of Advisory Committee for proper management, execution and implementation of the Redevelopment of SEEPZ SEZ 2.0 vision.

Agenda Item No. 7 :- Pending Payment issues

a. To appraise action taken of payment to MIDC for the works executed in SEEPZ-SEZ under the intimation to the Ministry.

Decision:- After deliberation, the Authority noted the action taken by SEEPZ SEZ for the payment to MIDC for the works executed in SEEPZ-SEZ.

b. Proposal for payment to M/s. Avi Plast for operation and maintenance of bio-gas plant.

Decision:- After deliberation, the Authority approved payment of dues of Rs.18,50,310/- to M/s. Avi Plast for the month of June, 2021 to February, 2022 for the operation and maintenance of bio-gas plant and noted the action taken in the matter of payments to be made to MIDC.

Agenda Item No. 8 :- Proposal for post facto approval of single sourced payment in pursuance of notification dated 03.09.2021.

The Authority was informed that it has already been decided that all tenders above Rs.2,00,000/- shall be compulsorily processed by e-procurement following the Rule



159 and Rule 160 of GFR 2017. However, in 3 cases, the process of e- procurement could not be followed due to urgency.

- a. Proposal for post facto approval of Payment for the conduct of CEA Program to The Resource 24 X 7 for event management with the SEZ Authority in pursuance of notification dated 03.09.2021.

Decision :- After deliberation, the Authority accorded post facto approval for Payment of Rs.2,25,000/- for the conduct of CEA Program to the resource 24 X 7 for event management with the SEZ Authority in pursuance of notification dated 03.09.2021.

- b. Proposal for post facto approval of Payment of Rs.4,75,000/- for the conduct of Women's Day Program to M/s. The Resource 24 X 7 for event management with the SEZ Authority in pursuance of notification dated 03.09.2021.

Decision :- After deliberation, the Authority accorded post facto approval of Payment of Rs.4,75,000/- for the conduct of Women's Day Program to M/s. The Resource 24 X 7 for event management with the SEZ Authority in pursuance of notification dated 03.09.2021.

- c. Proposal for post facto approval of amount paid to Rs. 2,44,500/- for the single sourced structural audit consultants M/s. Creative Consultant for compilation of documents/records for VJTI.

Decision:- After deliberation, the Authority accorded post facto approval for payment of Rs. 2,44,500/- for the single sourced structural audit consultants M/s. Creative Consultant.

However, Authority noted that in all above 3 cases , this is one time relaxation only and it should not be repeated in future.

Agenda Item No. 9:- The proposal for re-appropriation of funds from other head to make the payment to M/s. The Resource 24 x 7.

Decision :- After deliberation, the Authority approved the proposal for re-appropriation of funds from Major head Civil (2006)/ Minor Head (001) to Major head Advertisement (2006)/Minor Head (001) to make the payment to M/s. The Resource 24 x 7.

Agenda Item No. 10:- Extension of various AMCs, as per agenda.


11/4

Decision : - After deliberation, the Authority approved the proposal of extension of services of the following AMC's up to 30th June,2022 or till appointment of new vendor whichever is earlier :-

Sr.No.	Contracts	Agency
1	AMC Contract for Cleaning/housekeeping	M/s.Orient Services
2	Tender for Waste Management from SEEPZ SEZ Campus	M/s. Garib Nawaz Corporation
3	AMC of Water Purifier Machines	M/s. Arjun Singh Rawat Service Enterprises
4	Annual Maintenance & Operation of STP in SEEPZ SEA	M/s. AR Envirotec
5	Tender for tree cutting and watering and maintenance of potted plants	M/s. Metadesign India Pvt Ltd.
6	AMC for Goods and Passenger lifts installed at SDF-I to SDF-VI and G&J complex-II to III	M/s.Jay Bhagwan Elevators Co.
7	AMC for cleaning of gutter, drainage and sewerage lines	M/s.Prime Toll & Metal Recoveries Pvt Ltd.
8	Hiring of Services of Chartered Accountant firm in SEEPZ Authority.	M/s. Jain V & Co.
9	Appointment of CAG Empanelled Chartered Accountant Firm for Internal Audit of SEEPZ-SEZ Authority for FY 2020-21 & 2021-22.	M/s. Sunita Agrawal & Company
10	Supply and printing of gate passes (PVC Card) on the basis of format and data provided by SEEPZ-SEZ Authority	M/s Placards
11	Annual Maintenance Contract of pest and animal control services for SEEPZ SEZ along with SEEPZ Residential Complex (Govt. Quarters)	Impressions Services Pvt.Ltd.

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12	Annual Maintenance contract for Kone make lifts at BFC building & Service Center Building, SEEPZ SEZ	M/s. Kone Elevator India Pvt.Ltd.
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It was pointed out by Secretary, Authority, that in some cases more than one extension have been sought where no process has been initiated. The Authority has taken a serious view of the same and directed the Estate Section to initiate the process in all such cases to avoid any future extension in the matter.

Agenda Item No. 11(Table Agenda) :- Proposal for Hiring of 20 MBPS Internet Leased Line Connection for D2-Office(Sector-7)

Decision: - After deliberation, the Authority approved the proposal for Hiring of 20 MBPS Internet Leased Line Connection for D2-Office (Sector-7) .

The meeting ended with vote of thanks to the Chair.

This issues with the approval of Chairperson, SEEPZ-SEZ,Authority.


11.04.22

(CPS Chauhan)

JDC/Secretary
SEEPZ SEZ Authority