



भारत सरकार/GOVERNMENT OF INDIA,  
वाणिज्य एवं उद्योग मंत्रालय /MINISTRY OF COMMERCE & INDUSTRY,  
विकास आयुक्त का कार्यालय/OFFICE OF THE DEVELOPMENT COMMISSIONER  
सीपज़-विशेष आर्थिक क्षेत्र / SEEPZ-SPECIAL ECONOMIC ZONE  
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No. SEEPZ-SEZ/ADMN/GI/588/2020-21/14730

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**CIRCULAR No. 29 /2021**

**Sub: Proposed Covid-19 Vaccination Center in SEEPZ SEZ-reg.**

The office of the Development Commissioner, SEEPZ-SEZ is in process for setting up of Covid-19 Vaccination Center (CVC) in SEEPZ SEZ campus. MCGM has principally approved the CVC, which will be operationalised soon. The vaccines will be provided free of cost.

As per the SOP for vaccination, the registration on Co-win app is mandatory, hence all the unit holders are hereby requested to register all their employees on Co-win app for the proposed vaccination immediately.

The information in this regard shall have to be submitted in the format annexed as 'annexure-A', to the coordinator of CVC & the IT staff deployed for the same immediately. The contact details of the coordinator & the IT staff are provided below.

Further, for the sake of seamless functioning of CVC it is decided that registered employees of SEEPZ shall be vaccinated as per enrollment. The details of the availability of vaccines shall be declared one day before vaccination by the Coordinator of CVC on the SEEPZ website. All the units are hereby requested to appoint representative for their unit to coordinate with the CVC till the vaccination of all the employee of the unit.

**Details of Coordinator and Staff:**

**Coordinator:** Dr. Ankit R. Rawal  
SEEPZ health care centre,  
BFC Building, SEEPZ-SEZ,  
Phone No.: 9833974510

**IT Staff:** 1) Mr. Amit Shirvalkar  
IT Executive, SEEPZ  
Phone No.: 9137813205

2) Mr. Mayur Gadage  
IT Executive, SEEPZ  
Phone No.: 9819390963

3) Mr. Raman Ghosh  
IT Executive, SEEPZ  
Phone No.: 8451808874

This issues with the approval of the Competent Authority.

Yours faithfully,



(Keshav S. Jadhav)  
Asstt. Development Commissioner,  
SEEPZ-SEZ

Copy to:

1. SGJMA.
2. SEEMA

They are requested to inform all their member units & to do the needfull accordingly.

3. Dr. Ankit Rawal, Co-ordinator, CVC SEEPZ.
4. All the TI Executives, SEEPZ

They are requested to proceed for requisite training from MCGM authorities & to proceed for required set up for the CVC.

